

Title: Student Illness and Injury

In the event of a student illness or injury; during the school day or at school sponsored activities, the District will make reasonable effort to see to it that an ill or injured student receives prompt, competent attention and/or is turned over to the care of the parents, legal guardian or qualified medical personnel as quickly as possible.

Parents/guardians will be asked to include emergency contacts on an enrollment form. It shall be the responsibility of the parent/guardian to provide the District with updated information.

Situations may arise during which a student is injured or becomes ill while at school or while attending a school-sponsored activity. In these situations, the school shall make a reasonable effort to contact the parent/guardian and to make the student comfortable.

The District, while not responsible for medical treatment of an ill or injured student, will have authorized school personnel administer emergency or minor first aid if possible. An ill or injured child will be released to the care of the parents/guardians, parent/guardian's designee or qualified medical personnel as quickly as possible.

It shall be the responsibility of the principal, school nurse or other authorized personnel to file an injury report in the office of the Compliance Director within 24 hours after the student is injured at school or at a school sponsored activity.

In some instances, the health needs of the ill or injured student are best served by the transportation of such students to an appropriate medical facility. Under these circumstances, District employees may be called upon to determine the most appropriate mode of transporting ill or injured students to an appropriate medical facility. Prior to making a decision to transport an ill or injured student to an appropriate medical facility, the school personnel shall make a reasonable effort to contact the parent/guardian to gain the parent/guardian's consent to do so. If the student's needs are of an emergency nature a decision may be made to contact 911 prior to contacting parents/guardians.

Where in the opinion of the principal or appropriate designee an ill or injured student may remain at school, the following procedure shall apply:

- The principal or appropriate designee shall attempt to notify the parent/guardian of the student and inform them of the extent of the illness or injury.

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- The principal or appropriate designee shall take the student to the school or nurse's office and arrange for the student's comfort.
- Arrangements shall be made to ensure proper supervision of the student while in the office.
- In case of an injury to a student, the incident shall be recorded on the District's "Student Injury Report Form." For accidents requiring notification of a physician and/or ambulance, the original of this report must be forwarded to the office of Student Services and a copy retained in the school.

If consideration is given to sending an ill or injured student home from school, the principal or appropriate designee shall use the following procedures:

- Contact the student's parent/guardian by telephone, at home or place of work, notify them of the student's condition and request that the parent/guardian escort the student home.
- In the event the parent/guardian or designee is not able to escort the student home, the student may be escorted home or to a designated location by two district employees who are specifically approved for the assignment.
- Based upon the student's age and condition and upon parent/guardian permission, the student may be released to transport him/herself home.
- The student will remain at school if the parent/guardian cannot be contacted.

If, in the opinion of the principal or appropriate designee, an ill or injured student must be transported to a medical facility, the following procedures shall apply:

The principal or appropriate designee shall notify the student's parent/guardian, if possible, of the extent of the illness or injury and obtain consent from the student's parent/guardian to have the student transported to a medical facility. If the student's needs are of an emergency nature a decision may be made to contact 911 prior to contacting parents/guardians.

The principal or appropriate designee shall arrange for transportation for the student by the parent/guardian or designee or in a vehicle owned by a properly certified ambulance service.

The student's parent/guardian shall be responsible for the costs of the transportation of the student to a medical facility

- if the parent/guardian consents to the transfer,

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- if the need for the student to be transported is the result of the student's negligence or failure to follow school rules and/or reasonable directives from school personnel,
- if school personnel, in their reasonable judgment when the parent cannot be contacted for consent, determine that transporting the student to a medical facility is in the best interest of the student.

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