

Title: Use of Electronic Surveillance and Security Equipment - Staff

The Board of Directors authorizes the use of surveillance and security devices and measures, such as, but not limited to, video cameras, audio surveillance devices, data network monitoring software, computer workstation monitoring software, motion detectors and alarms on District property and on contracted buses. These measures are in place to ensure the health, welfare and safety of all staff, students and visitors on District property, and to safeguard District facilities, property and equipment.

Such equipment may be used in locations where there should be no expectation of privacy, and as deemed appropriate by the Superintendent or designee. Authorized personnel may review surveillance records at their discretion. Surveillance records may be duplicated for review at a later date.

Staff in violation of Board policies, administrative regulations, building rules or local, state or federal law may be subject to disciplinary action and may be referred to law enforcement agencies.

The District shall annually notify employees in the Employee Handbook that electronic surveillance may occur on District property. Surveillance records may become a part of a staff member's personnel record. Such records may be shared with law enforcement as appropriate. The District shall comply with all applicable local, state and federal laws governing the use and maintenance of electronic surveillance devices and security systems and for the retention of electronic data.

Cross References:

508, 509, 510, Public Records

Legal References:

Iowa Code § 279.8

Approved: March 10, 2003

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February 26, 2013
June 26, 2018