

Title: Board of Directors' Meeting Agenda Format

The regular meetings of the Board of Directors are designed to enable the Board to conduct its business publicly and in an efficient and effective manner. The meeting agendas and background materials provided in advance enable members to make reasoned decisions based on relevant information that is accessible to all, with the exception of information pertinent to closed sessions. The normal order of business at workshop and business meetings of the Board will be as follows, with the discretion of the Superintendent or President of the Board to include additional items for discussion or action:

Workshop Meeting	Business Meeting
Call to Order	Call to Order
Roll Call	Roll Call
Moment of Silence	Moment of Silence
Pledge of Allegiance	Pledge of Allegiance
Approval of Agenda	Approval of Agenda
Approval of Minutes	Approval of Minutes
Public Participation	Public Participation
Superintendent's Report	Superintendent's Report
Informational Presentations	Employee and Student Recognition
Board Development	Resolutions
Adjournment	Consent Agenda
	Adjournment

In months during which there are two meetings, a Workshop Meeting will be held on the second Tuesday of the month. In months during which there is only one meeting, the Business Meeting may include an agenda item for Informational Presentations. The President of the Board will also have the discretion of scheduling formal public hearings prior to the regular meeting.

Cross References:

214, 215, 216, 218, 220, 221, 222

Legal References:

Iowa Code §§ 21; 279.8

Approved: November 17, 1987

Reviewed: March 1, 1994
July 25, 2023

Revised: December 19, 2006
May 27, 2008
February 23, 2010
March 24, 2015
March 27, 2018