

Title: Ad Hoc Committees

The Board of Directors may appoint an ad hoc committee of community members to study an issue and make a recommendation to the Board.

The purpose and duties of the ad hoc committee shall be stated in a Board resolution. The committee shall be advisory in nature and has no duty or responsibility other than that specifically stated in the Board resolution. The Board will consider any recommendations made by the committee, and the Board will retain the authority to make the final decision on the issue. Ad hoc committees are subject to the Open Meetings Law, with meetings posted and meeting notices sent to the media and to individuals who have requested advance notice.

It shall be the responsibility of the Board in conjunction with the Superintendent to appoint citizens to the committee and a chairperson. The committee members, if possible, will be representative of the District community and shall consider the various viewpoints on the issue. The Board may designate a Board member and/or the superintendent to serve on the ad hoc committee.

Ad Hoc Committee Purpose and Function

Generally, the primary function of an ad hoc committee is advisory in nature to give specific advice and suggestions. The advice and suggestions should focus on the purpose and duties stated in the Board resolution establishing the committee. It is the Board's role to take action based on information received from the ad hoc committee and other sources.

Role of an Ad Hoc Committee Member

The primary role of an ad hoc committee member is to carry out the assigned task of the committee in a productive manner. When the ad hoc committee makes a recommendation to the Board, it is important for the ad hoc committee members to support the majority decision of the ad hoc committee. Ad hoc committee members shall work within the committee framework and bring items of business to the ad hoc committee.

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Ad Hoc Committee Membership

When appointing committee members, the Board and Superintendent may request input from individuals or organizations, or it may seek volunteers to serve. Only the Board, in conjunction with the Superintendent, has the authority to appoint members to an ad hoc committee.

The committee will automatically dissolve upon the delivery of its final recommendation to the Board or upon completion of the duties outlined in the Board resolution.

Cross References:

214, 215, 220, 615, 901

Legal References:

Iowa Code Chapter 21, 279.8

Approved: Aug. 17, 1993

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