

November 16, 2023

The **Indian Creek Board of Education** met in regular session on November 16, 2023 at 6:00 P.M. at Cross Creek Elementary, Wintersville, Ohio. President Bob Smith called the meeting to order and led the Pledge of Allegiance. At roll call, the following members were present: Mr. Bob Smith, Dr. Ted Starkey, Mr. Daniel Bove, Jr. and Dr. John Figel. Mrs. Kim Mark was absent.

READING, APPROVAL, SIGNING OF MINUTES

#83-11-23

Mr. Bove moved and Dr. Figel seconded the motion to approve the minutes from the October 19, 2023 regular meeting: **Vote on motion:** Mr. Bove, yes; Mr. Smith, yes; Dr. Starkey, yes; Dr. Figel, yes. **Motion approved 4-0.**

BILLS, FINANCIAL, BANK RECONCILIATION

#84-11-23

Dr. Figel moved and Mr. Smith seconded the motion to approve the bills financial report and bank reconciliation for the month of October 2023. **Vote on motion:** Mr. Smith, yes; Mr. Bove, yes; Dr. Figel, yes. Dr. Starkey, yes. **Motion approved 4-0.**

INTRODUCTIONS AND RECOGNITION OF GUESTS

I.C.E.A. – No representative present.

O.A.P.S.E. – President Judy Johnson was present. No report.

Principal/Administrative Council – ICMS Principal, Dr. Holly-Minch Hick was present and discussed the following:

- 8th grade trip to the Jefferson County JVS
- Vendor show
- Former NBA player, Wesley Fluellen, spoke on overcoming adversity
- Attendance challenge rewards programs
- PBIS Network celebration
- Unified sports program
- Leader-in-Me Program summit

Food Director – Mr. Eric White discussed the Harvest Feast turkey carvings at lunches throughout the District

Edward Cooley and Tina Rawson, ICMS Band Boosters, discussed the following:

- Proposed amendment to the Band Boosters by-laws regarding the change in meeting dates and adding the Pledge of Allegiance to the Order of Business
- Update on fundraising efforts to purchase drums and to raise money for the Tusky Valley Band
- Requested a safety review for each band chaperone during the pre-trip bus inspection

Best Practice Grants - Linda Lenzi, Jefferson County Board of Education, presented the following teachers their Best Practice Grant awards of \$660.00 each. She noted that there were fifty-nine applications and 14 were from Indian Creek.

Jaime McCumbers, ICMS – Middle School Geography

Janet Maxon, ICMS – Class VR Immersing Ourselves in the World

Michael Minor, ICMS – Hydroponic Greenhouse

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COMMUNICATIONS - Dr. Chappellear presented Amy Gareis with a certificate from the OSBA Media Honor Roll and thanked her for her outstanding job in covering the Indian Creek School District.

OLD BUSINESS

#85-11-23

Mr. Bove moved and Mr. Smith seconded the motion to approve the following correction to the October minutes:

The Superintendent recommends the Board approve Continuing Contracts for the following Classified Employees, pursuant to Article 6 of the OAPSE Negotiated Agreement:
Sandra Wilson, Cook/Cashier, Effective 10/21/2023.

Vote on motion: Dr. Starkey, yes; Mr. Bove, yes; Mr. Smith, yes; Dr. Figel, yes. **Motion approved 4-0.**

NEW BUSINESS

APPROVAL OF ITEMS A THROUGH J

#86-11-23

Mr. Bove moved and Dr. Figel seconded the motion to approve items A through J under New Business.

A. Bills to Be Considered, Over \$5,000.00 and/or Improper Procedure

The Treasurer recommends payment of the following invoices:

VENDOR	AMOUNT	DESCRIPTION
Full Spectrum Marketing	\$10,980.00	District calendar
Jefferson County ESC	\$6,052.40	JC Christian School submitted late invoice for O.T. (IDEA B exp.)
Makepeace Naturals	\$3,035.50	Candles for ICBS Key Club fundraiser
PKC, LLC	\$5,970.00	Cross Creel Elem. Little Caesars Fundraiser
Nutrition, Inc.	\$10,669.15	November lunches over purchase order amount

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B. Five-Year Forecast

The Treasurer recommends approval of the five-year forecast.

Indian Creek Local School District
Five Year Forecast

Fiscal Year:	Actual	FORECASTED				
	2023	2024	2025	2026	2027	2028
Revenue:						
1.010 - General Property Tax (Real Estate)	8,431,960	8,437,790	8,956,654	9,296,694	8,869,796	8,649,936
1.020 - Public Utility Personal Property	2,043,063	2,191,934	2,269,855	2,349,797	2,180,056	2,003,563
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	6,577,525	6,921,223	6,953,826	7,215,126	7,006,838	7,243,232
1.040 - Restricted Grants-in-Aid	942,979	1,083,933	1,109,477	1,144,996	1,138,896	1,130,808
1.050 - State Share-Local Property Taxes	978,379	979,334	1,055,327	1,140,544	1,141,865	1,177,042
1.060 - All Other Operating Revenues	612,043	940,619	743,268	747,198	751,164	755,167
1.070 - Total Revenue	19,585,949	20,554,833	21,088,407	21,894,295	21,088,615	20,959,748
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	1,451,507	440,133	150,000	150,000	150,000	150,000
2.060 - All Other Financing Sources	75,580	155,000	79,650	84,440	89,373	94,454
2.070 - Total Other Financing Sources	1,527,087	595,133	229,650	234,440	239,373	244,454
2.080 - Total Rev & Other Sources	21,113,036	21,149,966	21,318,058	22,128,734	21,327,988	21,204,202
Expenditures:						
3.010 - Personnel Services	9,442,362	9,886,260	10,573,276	10,985,266	11,315,088	11,657,221
3.020 - Employee Benefits	5,129,896	5,674,830	6,517,833	7,057,327	7,629,307	8,254,886
3.030 - Purchased Services	3,096,106	3,432,928	3,614,798	3,743,634	3,877,308	4,016,008
3.040 - Supplies and Materials	595,967	700,972	854,991	873,491	892,360	911,608
3.050 - Capital Outlay	102,437	293,143	150,000	50,000	150,000	50,000
Intergovernmental & Debt Service	-	-	-	-	-	-
4.300 - Other Objects	393,498	401,645	419,670	417,858	426,214	431,214
4.500 - Total Expenditures	18,760,266	20,389,778	22,130,567	23,127,576	24,290,277	25,320,937
Other Financing Uses						
5.010 - Operating Transfers-Out	8,875	1	1	1	1	1
5.020 - Advances-Out	440,133	150,000	150,000	150,000	150,000	150,000
5.030 - All Other Financing Uses	-	-	-	-	-	-
5.040 - Total Other Financing Uses	449,008	150,000	150,000	150,000	150,000	150,000
5.050 - Total Exp and Other Financing Uses	19,209,274	20,539,778	22,280,568	23,277,577	24,440,278	25,470,937
6.010 - Excess of Rev Over/(Under) Exp	1,903,762	610,188	(962,510)	(1,148,842)	(3,112,290)	(4,266,735)
7.010 - Cash Balance July 1 (No Levies)	2,381,294	4,285,056	4,895,244	3,932,734	2,783,892	(328,399)
7.020 - Cash Balance June 30 (No Levies)	4,285,056	4,895,244	3,932,734	2,783,892	(328,399)	(4,595,134)
		Reservations				
8.010 - Estimated Encumbrances June 30	-	125,000	125,000	125,000	125,000	125,000
9.080 - Reservations Subtotal	-	-	-	-	-	-
10.010 - Fund Bal June 30 for Cert of App	4,285,056	4,770,244	3,807,734	2,658,892	(453,399)	(4,720,134)
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Renewal Levies	-	-	-	-	685,669	1,380,028
11.030 - Cumulative Balance of Levies	-	-	-	-	685,669	2,065,697
12.010 - Fund Bal June 30 for Cert of Obligations	4,285,056	4,770,244	3,807,734	2,658,892	232,270	(2,654,437)
Revenue from New Levies						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	4,285,056	4,770,244	3,807,734	2,658,892	232,270	(2,654,437)

C. Establish Fund and Appropriate

The Treasurer recommends that fund 019-9024, ESC Best Practice Grant FY24, be established and \$1,980.00 be appropriated.

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D. Appropriation Modifications

The Treasurer recommends approval of the following appropriation modifications that are necessary to fulfill purchasing requests:

Supplemental appropriations of \$109,409.00, General Fund (001-0000)

Supplemental appropriations of \$1,000.00, Hills Principal's Fund (018-960E)

Supplemental appropriations of \$1,500.00, ICMS Yearbook Fund (200-938J)

E. Transfer of Funds

The Treasurer recommends approval to transfer \$127,393.00 from the Permanent Improvement .75-mill Fund (003-9009) to the Bond Retirement – Permanent Improvement, 2019 T.A.N. Fund (002-9019) to pay the Tax Anticipation Note payment due December 1, 2023. *(Note: the transfer is needed because tax receipts are recorded in fund 003-9009, but the debt is required to be paid from fund 002-9019)*

F. Transfer of Funds

The Treasurer recommends approval to transfer \$115,795.20 from the Permanent Improvement .75-mill Fund (003-9009) to the Bond Retirement – Permanent Improvement, 2022 T.A.N. Fund (002-9022) to pay the Tax Anticipation Note payment due December 1, 2023. *(Note: the transfer is needed because tax receipts are recorded in fund 003-9009, but the debt is required to be paid from fund 002-9022)*

G. OFCC New High School and Elementary School Project Close-Out

The Superintendent and Treasurer recommend the Board approve the Certificate of Project Completion for the OFCC High School and Elementary School Project, authorize the President and Treasurer to execute the Certificate of Project Completion, as well as authorize the Treasurer to close the Project and return the locally donated funds from the classroom facilities fund to the building fund and transfer the interest earnings from the local share of the co-funded project to the permanent improvement fund.

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RESOLUTION RETURNING LOCALLY DONATED FUNDS FROM USAS FUND 010 (CLASSROOM FACILITIES) TO USAS FUND 004 (BUILDING) AND TRANSFERRING INTEREST EARNINGS RELATING TO THE LOCAL SHARE OF THE CO-FUNDED OFCC PROJECT FROM USAS FUND 010 (CLASSROOM FACILITIES) TO USAS FUND 003 (PERMANENT IMPROVEMENT)

(R.C. Sections 3318.084, 3318.12)

WHEREAS, the School District executed a Project Agreement with the Ohio Facilities Construction Commission (OFCC), and pursuant thereto deposited locally donated funds representing the School District's local share for the project costs in USAS Fund 010 (Classroom Facilities) pursuant to R.C. 3318.084;

WHEREAS, the project and final reconciliation have been completed and remaining funds in USAS Fund 010 (Classroom Facilities) are not anticipated to be needed for project costs;

WHEREAS, R.C. Section 3318.084 permits the Board to transfer principal from School District obligations in USAS Fund 010 (Classroom Facilities) to USAS Fund 004 (Building) to be used in accordance with the purpose for which such obligations were issued, namely constructing, improving and renovating school facilities, including a new high school and a new elementary school, and locally funded initiatives under the Exceptional Needs Program of the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring interests in land as necessary in connection therewith;

WHEREAS, R.C. Section 3318.12 permits the Board to transfer local share interest earnings from USAS Fund 010 (Classroom Facilities) to USAS Fund 003 (Permanent Improvement) for permanent improvements for the School District, *i.e.* those improvements having a useful life of five years or more as generally listed in R.C. Section 133.15(B);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Indian Creek Local School District, Jefferson County, Ohio, that:

Section 1. The Board hereby approves the OFCC Certificate of Completion and authorizes the President and Treasurer to sign it on the Board's behalf. Further, on behalf of the Board, the Treasurer is hereby directed and authorized to return the locally donated funds from USAS Fund 010 (Classroom Facilities) to USAS Fund 004 (Building). The Treasurer is further directed and authorized to transfer interest earnings of approximately \$627,724 on the local share of the project costs from USAS Fund 010 (Classroom Facilities) to USAS Fund 003 (Permanent Improvement). The remaining interest earnings attributable to OFCC's share of project costs, approximately \$2,755, shall be returned to OFCC from USAS Fund 010 (Classroom Facilities).

Section 2. A copy of this resolution shall be certified by the Treasurer to the OFCC's Finance Department in accordance with OFCC policy.

Section 3. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

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H. Student Activity Organizations

The following student activity organizations have submitted an organization philosophy as required per Board Policy IGDG and request to operate for the 2023-2024 school year. The Treasurer recommends approval of the following organizations:

ICHS: Key Club (200-928V); Robotics/Skills USA (200-925N); Academic Challenge Team (200-925J)

I. December Board Meeting Change of Location

The Superintendent recommends the Board move the December 21, 2023 Board meeting from Hills Elementary to Indian Creek High School.

J. Resolution – Collaboration Agreement

The Superintendent recommends forming a collaboration with JCESC and CORAS to offer legislative research and educational public policy development services for rural school districts and their communities during the Fiscal year 2024, with a budget of \$5,000.

Vote on motion: Mr. Smith, yes; Dr. Starkey, yes; Dr. Figel, yes; Mr. Bove, yes. **Motion approved 4-0.**

OTHER MATTERS

ACCEPT ADDENDUM

#87-11-23

Mr. Bove moved and Dr. Starkey seconded the motion to accept an addendum to include items I, J and K under personnel. Vote on motion: Dr. Figel, yes; Mr. Bove, yes; Mr. Smith, yes; Dr. Starkey, yes. **Motion approved 4-0.**

PERSONNEL

APPROVAL OF ITEMS A THROUGH K

#88-11-23

Mr. Bove moved and Mr. Smith seconded the motion to approve items A through K under Personnel.

A. Employment – Classified Substitute List

The Superintendent recommends the Board approve the following individual(s) for inclusion on the classified substitute list for the positions listed for which they currently qualify and for any subsequent positions for which they may qualify.

Nicole Jarvis - Cafeteria, Secretary, and Paraprofessional (pending receipt of valid Educational Aide Permit with ESEA designation and successful completion of all pre-employment documents and checks.)

Jamie Miller - Secretary and Paraprofessional (pending receipt of valid Educational Aide Permit with ESEA designation and successful completion of all pre-employment documents and checks.)

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B. Resignation – Classified

The Superintendent recommends the Board accept the resignation of Christel Williams from the position of Paraprofessional at Cross Creek Elementary, for personal reasons, effective October 20, 2023.

C. Continuing Contracts – Classified

The Superintendent recommends the Board approve Continuing Contracts for the following Classified Employees, pursuant to Article 6 of the OAPSE Negotiated Agreement:

Marie Everhart, Paraprofessional, effective November 18, 2023

Melissa Geary, Paraprofessional, effective November 18, 2023

Kelley Hanlin, Cook/Cashier, effective November 18, 2023

Joseph Snyder, Custodian, effective November 21, 2023

D. Employment – Classified

The Superintendent recommends the Board approve the employment of Ashley Huber as Cook/Cashier, CCE , 2.5 hours per day, 5 days per week, 12.5 hours weekly, 186 days pro-rated, and approve her Probationary Contract, effective 11/17/2023.

E. Resignation – Certified

The Superintendent recommends the Board approve the resignation of Diane Sogan, intervention teacher at Hills Elementary, effective November 30, 2023, for retirement purposes. Ms. Sogan has served the district with more than 39 years of service.

The Board thanked Ms. Sogan for her dedication and years of service to the District.

F. Employment – Before & After School Care Staff

The Superintendent recommends the Board approve the following individuals in the positions listed for the 2023-24 school year:

Paraprofessional:

Marie Everhart

G. Volunteer – 2023-24 Sports Season

The Superintendent recommends the Board approve volunteers for the following.

Brayden Starkey – ICBS Wrestling

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H. Employment – Supplemental Personal Service Contracts

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2023-24 school year.

Jr. High Boys Basketball	John Brettell
Jr. High Boys Basketball	Mike Conrad
Jr. High Boys Basketball	Clay Edgerly

I. Resignation – ICHS Wrestling Coach

The Superintendent recommends the Board approve the resignation of Kenneth Feist, ICHS Assistant Wrestling coach for the 2023-24 school year, for personal reasons. Mr. Feist wants to continue to help the wrestling team as a volunteer.

J. Employment – Supplemental Personal Service Contracts

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2023-24 school year.

ICHS Assistant Wrestling Coach	Nick Spencer
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K. Employment – Classified

The Superintendent recommends the Board approve the employment of Ashlena Moore as Paraprofessional, Hills Elementary, 4.75 hours per day, 5 days per week, 23.75 hours weekly, 186 days pro-rated, and approve her Probationary Contract, effective 11/20/2023.

Vote on motion: Dr. Figel, yes; Mr. Smith, yes; Mr. Bove, yes; Dr. Starkey, yes. **Motion approved 4-0.**

REPORT OF BOARD LIAISONS

- a. Student Achievement – No report.
- b. Legislative – Dr. Ted Starkey – No report.

REPORT OF BOARD ADVISORY COMMITTEES

- a. Athletic Board – No report.
- b.

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REPORT OF TREASURER/CFO - Mrs. Todoroff reviewed the five-year forecast and assumptions, noting that a positive fund balance is estimated through fiscal year 2027 provided the assumptions included in the forecast hold true. Mrs. Todoroff noted that the forecast is a living document and is subject to change when new information becomes available and that assumptions are an important part of understanding the projections. She discussed the fluctuations in state funding, as well as tax revenue from mineral values and the possibility of a change in how real estate taxes are calculated due to current legislative proposals. She further discussed the various revenue and expenses assumptions included in the forecast.

REPORT OF ASSISTANT SUPERINTENDENT - Mr. Belt discussed the following:

- Sidewalk behind the high school
- Softball field scoreboard installation
- Softball field dugout project

REPORT OF SUPERINTENDENT – Dr. Chappelle discussed the following:

- Career Tech Department initiatives and increased course offerings
- Upcoming ICHS Drama Club presentations
- Future Farmers of American Club addition
- IC Foundation Christmas concert
- The Tusky Valley band bus tragedy. He thanked the students, staff and community for supporting them during this difficult time.
- Unified Sports Program noting that it is an all-inclusive sports program in conjunction with the Special Olympics. He further discussed the “Turkey Bowl” flag football game.

Dr. Figel – On behalf of the Board of Education, he thanked the Band Boosters for their work and dedication to the students. He noted that the District is extremely proud of what the band has accomplished and all that they do for the students.

EXECUTIVE SESSION

#89-11-23

Mr. Smith moved and Mr. Bove seconded the motion to go into executive session as marked below:

1. To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:

- a. **Appointment**
- b. **Employment**
- c. Dismissal
- d. Discipline
- e. Promotion
- f. Demotion
- g. Compensation
- h. Investigation of charges/complaints (unless public hearing requested)

2. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest.

3. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

4. Matters required to be kept confidential by Federal law or State statutes.

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5. Preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment.
6. In-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.
7. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance provided that:
 - A. The information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. A unanimous quorum of the Board has determined by a roll call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

NOW, THEREFORE, BE IT RESOLVED, that the Indian Creek Local School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of items **1a and 1b** as listed above.

Vote on motion: Mr. Smith, yes; Dr. Starkey, yes; Dr. Figel, yes; Mr. Bove, yes. **Motion approved 4-0.** Time: 6:40 P.M.

Executive session ended at 7:29 P.M.

ADJOURNMENT
#90-11-23

Mr. Smith moved to adjourn. All Yes. Time: 7:30 P.M.

ATTEST:

Board President

Treasurer