

**Notice of Governing Board Meeting
Pine Strawberry Elementary School District #12**

Monday, Jan. 8, 2024

5:30PM

AGENDA

Pursuant to A.R.S. §38-431.01, notice is hereby given to members of the Pine Strawberry Elementary School District #12 Governing Board and to the general public that the Pine Strawberry Elementary School District #12 Governing Board will hold a Board Meeting, open to the public, on Monday, January 8, 2024 at 5:30 PM in the Pine Strawberry School Governing Board Room, 3868 N. Pine Creek Dr. Pine, AZ. The general public will have access to the Governing Board Room at 5:15pm. Members of the Governing Board will attend the meeting either by Zoom or by telephone conference call.

The Governing Board reserves the right to move into executive session pursuant to A.R.S. §38-431.03 to review and discuss matters marked by an asterisk (*). Additionally, the Governing Board reserves the right to move into executive session for discussion or advice from legal counsel for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §15-843 and §38-31.03(A)(3). Executive session discussions are not open to the public. All Governing Board decisions will be made as part of the open public meeting.

Information regarding agenda items may be reviewed in the District Office during regular business hours.

Persons with a disability may request reasonable accommodation by contacting Megan Ward at (928) 476-3283 at least 24 hours in advance of the meeting.

Members of the public wishing to address the Governing Board are required to sign the attendance sign-in sheet and complete the Public Comment card.

**BOARD OF EDUCATION
PINE STRAWBERRY ELEMENTARY SCHOOL DISTRICT #12**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ADOPTION OF AGENDA**

2024 Organizational Meeting

Appointment of Acting President for the purpose of facilitating the Organizational Meeting

Election of Board President

Election of Board Clerk/Media Reporter

Election of Legislative Liaison/ASBA Delegate

Determine frequency of regular meetings, day of month, time of day and location

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S.

§38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter. The Board expects that citizens who addressed the board will present concerns regarding the activities in question, rather than make personal attacks on board members, school staff or personnel, or other persons in attendance or absent.

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

Dec. 11, 2023

B. New Business

1. Discussion/Consideration of 1st Reading of Policy DDB, Suspension and Debarment
2. Discussion/Consideration/Approval of Travel Request

Staff Travel

- a. AZ Assoc. Of School Business Officials 2024 Vender/Buyer & Winter Audit & Compliance Conference; Phoenix, AZ ; Jan. 30-31, 2024; Aimee Manjarres
- b. AZ Onsite Water Reclamation Assoc. Wastewater Conference; Laughlin, NV ; Jan. 31- Feb. 1, 2024; Keith Howell

c. Next Generation Science Exemplar Program; Phoenix, AZ; Jan 30-31, 2024 & Feb. 20-21, 2024; Stacy Flanagan

C. Personnel Actions*

D. Upcoming Conferences/Activities

- *Mon. Jan. 15, 2024; No School: MLK Jr. Day*

E. Governing Board Member Updates

F. Future Meeting Dates/Items for Future Agendas - Feb. 12, 2024

G. Correspondence

H. ADJOURNMENT

Dated Jan. 5 2024

Megan Ward, Executive Secretary