

**SECURITY PUBLIC LIBRARY
REGULAR BOARD MEETING
LIBRARY**

January 11, 2024

Time: 6:30 p.m.
Location: Security Public Library Administration Building
715 Aspen Dr., Colorado Springs, CO 80911

AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance to Flag

II. RECURRENT

- A. **ACT ON** minutes of November 9, 2023 **EXHIBIT**
- B. **ACT ON** Financial Report for November & December, 2023 **EXHIBIT**
- C. **DIRECTOR'S REPORT** **ORAL/EXHIBIT**
- D. **CORRESPONDENCE**

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Any resident or employee of the Security Public Library is welcome to address the Library Board of Trustees at this time on items **PERTAINING TO LIBRARIES AND/OR THE OPERATION OF THE SECURITY PUBLIC LIBRARY**. Any person wishing to address the Board is requested to come forward and on being recognized give his/her name and address. Questions relating to employees of the library **WILL NOT BE PERMITTED**; such questions should be referred to the Library Director at another time. It is requested that comments be limited to three (3) minutes.

- E. **HEAR** trustees, public, and Staff on items not appearing on the agenda.

III. OLD BUSINESS

IV. NEW BUSINESS

- A. **RECEIVE** Revised Circulation Manager Job Description **EXHIBIT**
- B. **RECEIVE** Revised Reference Job Description **EXHIBIT**
- C. **RECEIVE** New Marketing and Communications Job Description **EXHIBIT**
- D. **ACT ON** Payout for Employee Personal Leave