



Buena Vista Elementary
The Colorado Springs School District 11 Public Montessori
924 W Pikes Peak Ave
Colorado Springs, CO 80905
719-328-4100
www.d11.org/buenavista

Student Handbook 2023/2024

Attendance

Refer to D11 Board Policies JEA, JH, and JHB

The Colorado Compulsory Attendance Law was created to make sure that students from the age of six to seventeen attend school. It is the responsibility of the parent/guardian to make sure that the children under their care attend school on a regular basis.



School District 11 believes that mandatory attendance is an essential component of student achievement and the District works hard to make sure that attendance is accurately recorded, monitored, and reviewed for each student.

Absences are excused for any student who:

is temporarily ill; has an absence approved by a school administrator; who is absent for an extended period due to a mental, physical, or emotional disability; has been removed from school for a disciplinary action.

Absences will not be excused for the following types of reasons:

"My student's grandparents are in town, and we want to take a family trip to Pikes Peak."

"My student overslept because I worked late last night."

"My student had to watch his/her younger siblings."

"My student needs to finish an assignment, so I'm keeping them home."

"My kids needed a day with me so we can spend time together."

When a student misses more than 10 percent of any marking period, whether excused or unexcused, they are chronically absent from school. When a student misses any part of a school day, with no excuse provided by the parent/guardian, the student is truant. Habitually truant students are those students who have four or more days of unexcused absence of school in a month, or ten days of unexcused absence in one year. Chronic absenteeism and truancy affect a student's achievement and may delay a student's academic progress. Students and parents/guardians who willfully violate this policy may be subject to disciplinary action at the school and through the judicial process.

A student is tardy if they arrive to class within the first 20 minutes of school (by 8:10am). If the student arrives after 8:10am for an inexcusable reason, they will be marked absent for the morning session.

Please contact the front office if your child will not be at school. 719-328-4100 or maura.buchman@d11.org

Dress Code

Refer to D11 Board Policy JICA

Colorado Springs School District 11 and Buena Vista Elementary are committed to a learning environment that is safe, conducive to high student achievement and free from unnecessary disruption.



The following clothing is appropriate for school:

- Clothing worn as designed, which covers all private parts of the body, to include midriffs and backs.
- Clothing that fits properly and does not expose undergarments.
- Clothing that is the appropriate length, including hemlines no shorter than mid-thigh for shorts and skirts.
- Clothing that is free of excessive holes, rips, and tears that expose private areas of the body or undergarments.

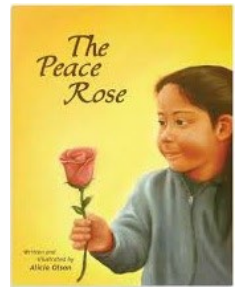
- Footwear that protects a student's feet is required; slippers and bare feet are not allowed.
- Clothing that is part of an extra-curricular activity, approved by the building principal.
- Clothing approved by the building principal for specific school events.
- Clothing, paraphernalia, and jewelry that contain appropriate messages, free of references to sexually suggestive activity, drugs and alcohol, gangs, or are obscene and profane, hateful, or disruptive to the learning environment.

R.O.S.E.S.

At Buena Vista Montessori we work hard to build a community of conscientious, kind, and respectful partners in our children, teachers, staff, and families. We utilize the Peace Rose method to work through conflicts and solve disagreements respectfully.

Every day, our community works together to Respect:

- Others
We use respectful words, tone, and actions while working with others. We also respect other's work and provide encouragement and helpfulness when needed. We agree to solve disagreements respectfully and utilize the Peace Rose to work through conflicts together.
- Self
We set ourselves up for success by remaining focused on our work, learning, or job. We stay calm and take responsibility for our actions while following directions and fix any mistakes that may occur.
- Environment
We take good care of our school and classrooms by cleaning up messes right away. We also use our materials in the way they are intended and conserve our resources to be good stewards of our earth. We maintain a quiet voice and intentional body movements to allow others the opportunity to learn.
- Safety
We utilize safe behavior by being mindful of our body movements, so we do not physically hurt another, and of our words so we do not hurt the feelings of another. We are also kind to ourselves by taking good care of our bodies, inside and out, and speaking kindly to ourselves, even when we make a mistake. We are safe in our school and only use the materials provided in the way they are intended. We also leave toys and other materials at home, so they are not distracting or interfering with the learning of others.



Communication

Primary Team

Ms. Catherine ~ catherine.tantengco@d11.org
 Ms. Joy ~ joy.magee@d11.org
 Ms. Elizabeth ~ elizabeth.marshall@d11.org

Ms. Heidi ~ heidi.sale@d11.org
 Ms. Lulu ~ lourdes.brock@d11.org

Lower El Team

Ms. Chimene ~ chimene.phillips@d11.org
 Ms. Felicia ~ felicia.belknap@d11.org
 Ms. Amanda ~ maura.buchman@d11.org

Ms. Jill ~ jill.doyle@d11.org
 Ms. Kirsten ~ kirsten.martin@d11.org

Upper El Team

Ms. Casi ~ cassandra.shaffer@d11.org

Mr. Chad ~ chad.sparling@d11.org

Specialist Team

Mr. Bakken, Art ~ kurt.bakken@d11.org
 Ms. Chantel, G&T and Intervention ~ laura.bruce@d11.org
 Ms. Michele, Intervention ~ michele.bueter@d11.org

Ms. Carrie, PE ~ carrie.delius@d11.org
 Ms. LaShele, Music ~ lashele.warren@d11.org
 Ms. Marni, LTE ~ marni.zabel@d11.org

Front Office Team

Angie Prochnow, Principal ~ angela.prochnow@d11.org
 Karen Bleibaum, Administrative Assistant (Head Secretary) ~ karen.bleibaum@d11.org
 Maura Buchman, Staff Assistant (Registrar and Attendance Secretary) ~ maura.buchman@d11.org