

To Be Approved Mayor and Selectmen's Meeting
 January 2, 2024
 Also, Via Zoom:
 Meeting ID # 830 8063 7455

| TOPIC | | DISCUSSION | |
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| PRESENT: | | Mayor Seney, Deputy Mayor Simmons, Selectman Hayes, Selectwoman Marion, Selectman Pempek, Selectman Paquin and Selectman Pomes | |
| ABSENT: | | | |
| 1. | Call to Order | Mayor Seney called the meeting to order at 7:00 PM | |
| 2. | Pledge of Allegiance | Led by Mayor Seney | |
| 3. | Public Comment | | None |
| 4. | Approval of the Minutes | A. | <p>Minutes from December 18, 2023, Board of Selectmen Meeting</p> <p>Correction in the minutes. Selectman Rawson present is incorrect. Minutes should reflect Selectman Pomes present.</p> <p>Deputy Mayor Simmons made a motion to approve the minutes of the December 18, 2023, Board of Selectmen meeting as amended. The motion was seconded by Selectman Pempek and passed unanimously.</p> |
| 5. | Petitions & Communications | A. | <p>Letter to residents on Brookside Drive</p> <p>The letter sent to residents on Brookside Drive was shared with the Selectmen. We have not received any feedback from the residents.</p> |
| 6. | Reports of Special Committees | | None |
| 7. | Reports of Standing Committees | A. | <p>General Government Committee</p> <p>Committee members requested a meeting for January 16, 2024, for Election of Officers.</p> |

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| 8. | Unfinished Business | <p>A. Sticker Program – revenue update</p> <p>The Selectmen reviewed the current revenue received for the Sticker Program.</p> <p>B. Trash Program</p> <p>Selectwoman Marion made a motion for discussion. The motion was seconded by Selectman Paquin and passed unanimously.</p> <p>Selectman Pempek made a motion to approve the annual eligible household cost for a 95-gallon MSW Bin and 95-gallon Recycling bin at \$395.00, and the 65-gallon MSW Bin and 95-gallon Recycling Bin at \$350.00. The motion was seconded by Selectwoman Marion and passed unanimously.</p> <p>Deputy Mayor Simmons made a motion to start the automated side load (ASL) trash and recycling program as of May 1, 2024, with expected sticker use on bags in the bins during May and June 2024. The first 6-month period for bin costs will be from July 2024 through December 2024. The motion was seconded by Selectman Hayes and passed unanimously.</p> <p>C. NDDH Update</p> <p>Town Administrator Sistare advised the Selectmen that a letter was sent to the Board of NDDH stating our intent for a conditional opt out of NDDH.</p> <p>D. ARPA Funds</p> <p>Deputy Mayor Simmons made a motion to allocate all remaining ARPA funds to the Kennedy Drive Parking Lot project. The motion was seconded by Selectman Pempek and passed unanimously.</p> |
| 9. | Grant Considerations and Updates | <p>None</p> <p>Selectwoman Marion made a motion to add 2 items to the agenda. Item 10 C, Elections and item 10 D, Revenue Clerk</p> |
| 10. | New Business | <p>A. Art Council Event</p> <p>Deputy Mayor Simmons made a motion to approve the Art Council’s Art Heist on March 9th. The motion was seconded by Selectmen Pempek and passed unanimously.</p> <p>B. Registrar Elections</p> <p>Selectwoman Marion stated she was informed that the Registrar’s budget was going to be over by approximately \$10,000 due to early voting requirements and the recent referendum. She also stated that for next fiscal year, new equipment would need to be purchased at the cost of approximately \$60,000. Mayor Seney stated, when departments are over budget, the request to use money from contingency would be made to the Board of Finance. The need for new equipment is an issue that should be discussed with the Department and Administration so that it can be properly budgeted for.</p> |

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| | | <p>C. Revenue Clerk</p> <p>Selectwoman Marion stated she was recently made aware that the Revenue Clerk had accepted another position. Selectwoman Marion asked why the part-time position had not been posted yet. Town Administrator Sistare stated the Revenue Collector requested the Town wait to advertise so that the busiest collection month would be over, and she would be able to focus on training a new employee. Town Administrator Sistare also stated that the position is not a part-time position, it is 35 hours per week, with duties in both the Revenue Office and the Fire Marshal office.</p> |
| 11. | Public Comments | None |
| 12. | Adjournment | Deputy Mayor Simmons made a motion to adjourn at 7:39 PM. The motion was seconded by Selectman Pempek and passed unanimously. |
| | | Respectfully submitted: Denise A. Geeza, Executive Assistant |

