

Please read carefully.

Parent Acknowledgement of Jackson County Early College Students' Responsibilities.

As a parent, I understand that:

- This program is intended to provide support and transition for high school students moving from high school to college. As such, communication about schedules, courses, important dates, etc., is provided to the student who is responsible for sharing information with parents. This information is also shared with counselors in each district. Parents will need to speak with the high school counselor at their local school for any information about scheduling.
- Each district in JCEC has different requirements and parameters. It is the parent's responsibility to contact their student's high school counselor for information about the application process, requirements, and information about scheduling, etc. You (the parent/guardian) must contact your high school counselor regarding costs of the program that are covered by the participating districts and reimbursement for courses in which a student receives less than a 2.0.
- *Students have to self-advocate.* They need to contact one of their resources immediately if they encounter a problem that they cannot resolve. This can be done via phone call, email, and text, or during a district visit when navigators or Jean Logan are on the high school campus. Students should also communicate with their high school counselors.
- Students are expected to check their Jackson College email daily, know how to use the on-line Jackson College platforms, and know how to locate their grades. Have your student show you that he/she can see progress and grades. If a student needs assistance, they need to notify their counselor and/or navigator for help.
- Students are responsible for knowing how to locate their college courses in Canvas; the days/times the class meets; and the length of the course.
- JCEC students have to communicate with instructors if they have questions or concerns. Although your child may be a high school student, by law, he/she is considered a college student while they are taking college classes whether in person or online. This means that instructors will communicate only with students. It is vital that students communicate with their professors. As much as we are teaching course content, this program will prepare our students for life, by holding them accountable for adult level communication required at the professional level and at the university level.
- Information regarding Jackson College programs, important dates, and resources can be located on its website: www.jccmi.edu.
- This acknowledgement is not all-inclusive. Unique individual situations may arise based on district, program of study, and/ or course enrollment. Parent communication primarily happens with the high school counselor.
- Jackson College's policies and procedures apply to JCEC students.

Parent Signature:

Date: