

MORRIS SCHOOL DISTRICT  
Minutes of December 18, 2023  
MORRISTOWN HIGH SCHOOL

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of the Morristown High School, Morristown, NJ on Monday evening, December 18, 2023 at 6:30 p.m.

Mr. Anthony Lo Franco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, TAPInto Morristown and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Katie Cole, Board Vice-President, Mrs. Meredith Davidson, Ms. Lucia Galdi, Morris Plains Representative, Mr. Cary Lloyd, Ms. Linda K. Murphy, Mrs. Susan Pedalino, Dr. Vivian Rodriguez, Mr. Alan Smith, and Mrs. Beth Wall.

Mrs. Melissa Spiotta, Board President, was absent.

Also present at 6:30 pm, Dr. Anne Mucci, Superintendent, Mr. Anthony Lo Franco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, Ms. Debora Engelfried, Director of Data & Analysis Programs (6:30pm-7:08pm), Mrs. Diana Pinto-Gomez, Assistant Superintendent of Pupil Services & Bilingual (6:30pm-7:08pm) and Mr. David Disler, Counsel with Porzio, Bromberg & Newman Law Firm

The Board moved to go into closed session at 6:33 pm.

***EXECUTIVE SESSION***

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on December 18, 2023 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one)  reconvene and immediately adjourn or  reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**EXECUTIVE SESSION (Motion #1)**

Moved by Mr. Lloyd, seconded by Mrs. Wall

AYES: Mrs. Cole, Mrs. Davidson, Ms. Galdi,, Mr. Lloyd, Ms. Murphy,  
Mrs. Pedalino, Dr. Rodriguez, Mr. Smith, Mrs. Wall

NOES: None

ABSTAIN: None

ABSENT: Mrs. Spiotta

At 7:35 pm, Mrs. Murphy moved to go into open session. Mrs. Pedalino seconded the motion which was carried unanimously.

Also present, at 7:35 p.m, Mrs. Jennifer Adkins, Director of Community School, Mrs. Joan Frederick, Assistant Business Administrator, and Mr. Marcos Vargas, Assistant Superintendent for Curriculum and Instruction.

There were approximately 65 members of the public/media in attendance.

### **PLEDGE OF ALLEGIANCE**

*Mrs. Cole led the Board in the pledge of allegiance.*

### **SUPERINTENDENT'S REPORT**

*Dr. Mucci introduced Mr. Smitty Horton, Athletic Director of Morristown High School, to honor the achievements of MHS Fall sports. Mr. Paul Buccino, coach of Cross Country, Ms. Katherine DeBiasse, coach of Field Hockey, Mr. Diego Salas, coach of Boys Soccer, Mr. Ken Leeder, coach of Girls Soccer, Mr. Lance Lierberman, coach of Girls Tennis, and Mr. Casey Flynn, coach of Football highlighted each team's accomplishments for the Fall Season.*

*The Board took a brief recess, resuming at 8:15 pm.*

*Mr. Robert Provost, Partner at PKF O'Connor Davies, presented the 2022-2023 Audit Summary to the Board.*

### **COMMITTEE REPORTS**

#### **Student Representatives**

*Ms. Mastrodomenico highlighted the following:*

- *SGO*
  - *Holiday Spirit Week*
  - *Candy Cane and Snowflake hunt*
  - *Holiday Gift Drive a success*
- *Student*
  - *Great school and sports spirits*

### **SUPERINTENDENT'S REPORT, Cont'd**

*Dr. Mucci presented the Three Year District Goals: 2023-2026 update to the Board.*

### **PRESIDENT'S REPORT**

*Mrs. Cole wished all staff a restorative and joyful winter break..*

### **COMMITTEE REPORTS**

#### **Curriculum**

*Mrs. Pedalino highlighted the following topic(s) discussed:*

- *Exchange student admission*
- *Summer Academic Programs*
- *DOE Portfolio Appeal*
- *Updated MHS 24-25 Program of Studies*

- *MHS Graduation Recovery Grit Program*
- *District Sheltered Instruction Operational Protocol training*
- *Community School Summer Programming*

### **Finance**

*Ms. Murphy highlighted the following topic(s) discussed:*

- *Lease Purchase Financing for buses*
- *2022-2023 Audit Report*
- *High Impact Tutoring RFP Award*
- *Grant carryover funds*
- *Asset Surplus*
- *Waiving 60-day waiting period for health benefits*
- *Facility Project Updates:*
  - *Woodland Improvements: Roof, HVAC, Windows*
  - *AH Soil Remediation*
  - *QSAC Walkthrough rescheduled*
  - *Long Range Planning*
- *Athletics program assessment*
- *Review facility use policy to avoid extra expenses for local recreation programs*
- *Transportation update*
  - *Staffing of open positions*
- *Food Service Update:*
  - *State Administrative Review*
  - *Staffing of open positions*

### **Human Resources**

*Mrs. Cole highlighted the following areas discussed:*

- *Staffing for district outreach*
- *Recruitment incentives*
- *Student teachers*
- *Spring parent teacher conferences schedule revision.*

### **Policy**

*Mrs. Wall highlighted the following:*

- *Review of Safe Return plan*
- *Discussion with a few members of a local synagogue to review Policy 5520 (Disorder and Demonstration) and 5757 (Anti-Racism)*
- *Recommended Mandated policy updates*

### **Board Governance**

*Mrs. Davidson highlighted the following:*

- *Review of annual Board Self-Evaluation*
- *Draft goals to focus on any areas of improvement*
- *Amend current goals*

**Morris Plains**

*Ms. Galdi updated on the following:*

- *Construction continues on Mountain Way school*
- *Raised \$19,000 at 5K walk fundraiser with the Education Foundation*

**Morris Educational Foundation**

*Mrs. Cole reported the following updates:*

- *Finalists announced that will be performing at Morristown ONStage*

**PUBLIC COMMENT**

*Mrs. Cole read the following statement:*

*Before we open the meeting to public comment, we wish to remind you that our meeting is now video-recorded and publicly aired. While the Board welcomes and encourages public comment, we ask that you be respectful, including in any comments you might make about staff. The Board does not endorse any comments made by a speaker, nor will the Board be held liable for any comments made by members of the public. The law prevents the Board from speaking about specific students and about personnel matters. For this reason, the Board will not answer any questions on these subjects. Finally, the Board's policy limits each speaker to three minutes. We ask that you respect this policy and the time of your fellow community members by concluding your comments once you reach three minutes. Public comment is open for an hour or until public comments are complete, whichever comes first.*

*At this point, I would like to invite any members of the public to come forward and provide your full name and address.*

*The public came forward on the following topics:*

- *Moving location of voting polls out of the schools*
- *Compliments to staff member Mr. Michael Serra*

**BUSINESS PORTION OF THE MEETING**

*Ms. Galdi read in the following statement:*

*As appointed representative of the sending Morris Plains School District to the Morris School District Board of Education, I would like to clarify that my votes on tonight's Business Agenda items will relate only to those items that are identified as applicable District-wide, to grades PreK-12, or to the High School, grades 9-12.*

*I am abstaining from voting on any agenda item pertaining solely to the Elementary and Middle Schools, grades PreK-8.*

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

November 20, 2023

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

November 20, 2023

**MINUTES (Motions #1-2)**

Moved by Mrs. Pedalino, seconded by Dr. Rodriguez

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: Ms. Galdi

ABSENT: Mrs. Spiotta

**POLICY**

**DISTRICT**

***SAFE RETURN PLAN (Revised)***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached updated Safe Return Plan:

Safe Return Plan

**EXPLANATION**

The Safe Return Plan is required to be updated at least every six (6) months.

**POLICY (Motion #1)**

Moved by Mrs. Pedalino, seconded by Mr. Lloyd

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: None

ABSENT: Mrs. Spiotta



**EDUCATIONAL MATTERS**

**DISTRICT**

***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, November 20, 2023.

**DISTRICT**

***NJ HIGH IMPACT TUTORING GRANT ACCEPTANCE***

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education accept the NJ High Impact Tutoring Grant Funds, in the amount of \$305,000.

***EXPLANATION:*** This single-year limited competitive grant initiative provides funding to Local Education Agencies (LEAs) to offer high-impact tutoring interventions for students disproportionately affected by the pandemic. This opportunity prioritizes offering High-Impact Tutoring to students in grades three (3) and four (4) but will allow LEAs awarded the grant to serve additional students as needed.

**DISTRICT**

***ESEA - ELEMENTARY AND SECONDARY EDUCATION ACT CARRYOVER 2022-2023***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education accept the carryover funds for the Elementary and Secondary Education Act, for the fiscal year 2022-2023 from the New Jersey State Department of Education, in the amount of \$324,374.

TITLE I-A	\$ 70,066
TITLE I D	\$ 6,966
TITLE I SIA	\$ 4,328
TITLE II - A	\$ 118,580
TITLE III	\$ 58,535
TITLE III IMMIGRANT	\$ 5,721
TITLE IV PART A	<u>\$ 60,178</u>
TOTAL ALLOCATION	\$ 324,374

***EXPLANATION:***

Unexpended funds from the 2023 ESEA are rolled over as carry-over funds and available for use in the 2024 ESEA grant.

**DISTRICT**

***2023-2024 ESEA - ELEMENTARY AND SECONDARY EDUCATION ACT GRANT  
CARRYOVER APPLICATION AMENDMENT***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the submission of the Elementary and Secondary Education Act amended application for the fiscal year 2023-2024 from the New Jersey State Department of Education, in the amount of \$1,713,762.

TITLE I - Part A	\$ 981,073
TITLE I – Part I D	\$ 53,088
TITLE I SIA	\$ 29,328
TITLE II - A	\$ 137,615
TITLE III	\$ 463,864
TITLE III Immigrant	\$ 5,721
TITLE IV PART A	<u>\$ 43,073</u>
TOTAL ALLOCATION	\$ 1,713,762

**EXPLANATION:**

The grant award is being amended to include 2022-2023 ESEA carry-over.

**DISTRICT**

***FIELD TRIPS***

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following additional Field Trips

**DISTRICT**

***TRANSLATORS 2023-2024(revision)***

Motion #6 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Translators for the 2023-2024 school year

Program:	Translators
Description:	Translation Services
Dates:	November, 2023 - June, 2024
Funding:	Local

**EXPLANATION:** A team of five ~~(5)~~ (7) teachers (MHS 2; FMS 2; PK-5 ~~+~~ 3) who will follow translation procedures to translate school and district forms and informational notices for the community.

***DISTRICT***

***EXCHANGE STUDENT ADMISSION***

Motion #7 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Exchange Student Admission from the following country, with tuition waiver. The student will be living with a School District resident family from April - June, 2024

Home Country  
France

**EXPLANATION:** Information was submitted indicating that the student has sufficient proficiency in English to benefit from academic instruction at Morristown High School and that he/she is in good standing in his/her current program. The student will not be eligible for a diploma through Morristown High School and is admitted for April - June 2024.

***DISTRICT***

***TEACHING FOR BILITERACY***

Motion #8 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Teaching For Biliteracy

Program:	Teaching for Biliteracy
Description:	Teaching for biliteracy solidifies a Spanish foundation in order to more successfully develop English language acquisition.
Dates:	January - June, 2024
Funding:	Title I - SIA Grant

**EXPLANATION:** Teachers will learn how to leverage their students' linguistic and cultural assets as they engage in learning across the curriculum. Once students have co-constructed their knowledge of the content concepts in Spanish, they will transfer their learning to English. During that transfer of knowledge, teachers will learn how to guide them in a metalinguistic contrastive analysis in which they learn to appreciate the similarities and differences between their two languages. Teaching for biliteracy solidifies a Spanish foundation in order to more successfully develop English language acquisition.

***DISTRICT***

***SUMMER ACADEMIC PROGRAM 2024***

Motion #9 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Summer Academic Program for MSD students in Grades K -12.

Program:	Summer Academic Program Bilingual Summer Academy; Summer Step up; K-5 Summer Learning Academy; FMS Summer Learning
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Description: Academy; MHS Summer Credit Recovery Program  
The programs were designed to span across all grade levels, and support struggling learners, bilingual student populations, special education students and the acceleration of learning skill sets.

Dates: June, 2024 - July, 2024

Funding Source: Title III, ARP, local funds

**EXPLANATION:** These programs will support on-going student learning and growth.

**DISTRICT**

***DOE PORTFOLIO APPEAL 2023-2024***

Motion #10 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the DOE Portfolio Appeal.

Program: DOE Portfolio Appeal 2023-2024

Description: Assist in the oversight of the English, Math, Bilingual & Special Education

Dates: January 8, 2024 - March 8, 2024

Funding: Local

**EXPLANATION:** Staff members will assist in the oversight of the DOE required English, Math, Bilingual, and Special Education Portfolio Appeal Process. District Supervisor will approve staff member's scheduled hours prior to portfolio assessment. Upon submission of an approved timesheet, compensation will be paid as outlined above.

**DISTRICT**

***UPDATES TO THE MHS 24-25 PROGRAM OF STUDIES***

Motion #11 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the updates to the MHS 24-25 Program of Studies.

**EXPLANATION:** 3 Courses will be added to the MHS 24-25 Program of Studies. Pre-AP English I A/H; Portfolio Pathway (ELA); Portfolio Pathway (Mathematics).

**DISTRICT**

***MHS GRADUATION RECOVERY PROGRAM (GRIT)***

Motion #12 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the MHS Graduation Recovery Program (GRIT).

Program: MHS Graduation Recovery Program (GRIT)

Description: Extra support to seniors for graduation due to academic progress

Date: March - June 2024

Funding Source: ARP Grant Funding

**EXPLANATION:** The MHS Graduation Recovery Program will offer ‘extra-support’ to seniors for graduation due to academic progress. Students will focus ONLY on the classes in which they are poised to fail or lose credit that will prohibit them from earning a diploma. Upon successful completion of requisite coursework, student will be awarded credit and their transcript will be officially updated.

**DISTRICT**

**COMMUNITY SCHOOL 2023-2024 Summer Plus Program**

Motion #13 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following proposed Courses to be offered through the Community School Summer Plus Program for 2024. Final course selection will be based on instructor availability.

**DISTRICT**

**COMMUNITY SCHOOL 2023-2024 Summer Music Academy**

Motion #14 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Community School Summer Music Academy Program.

**DISTRICT**

**COMMUNITY SCHOOL 2023-2024 Leadership for Tomorrow**

Motion #15 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Community School Summer Plus program for 2024, operating from June 24, 2024 through August 2, 2024 at Frelinghuysen Middle School. Leaders for Tomorrow.

**DISTRICT**

**DISTRICT SIOP (SHELTERED INSTRUCTION OPERATIONAL PROTOCOL) TRAINING**

Motion #16 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the District SIOP training.

Program:	District SIOP Training
Description:	Help develop and deliver SIOP Model PD
Date:	January, 2024
Funding:	Title III

**EXPLANATION:** This comprehensive and interactive institute is designed to help participants develop and deliver SIOP Model professional development as coaches or other instructional leadership roles. The Advanced Strategies Institute is designed for participants with prior knowledge of the SIOP Model who support teachers in its implementation. In this institute, participants will review and renew specific components and features to deepen their understanding of the SIOP Model. Participants will also extend their professional skills in supporting teachers’ application of the model by exploring the implementation of job-embedded professional development practices such as coaching, guided lesson planning by content area/grade level, development of professional learning communities, and lesson study.

**PK-8**

**WORLD LANGUAGE CONSULTING AT FMS**

Motion #17 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the World Language Consulting at FMS.

Program:	World Language Consulting at FMS
Description:	Job-embedded coaching and PD for FMS World language Teachers
Date:	January - June, 2024
Funding:	Local

**EXPLANATION:** Job-embedded coaching and professional development for FMS's World Language Teachers aimed at helping learners use more of the target language, improve small group instruction, improve assessment practices, and increase effectiveness of feedback. Consultation services include work with FMS administrators. This is being recommended in order to create more tailored support for FMS' World Language teachers. Paid locally by FMS.

**EDUCATIONAL MATTERS (Motions #1-17)**

Moved by Mrs. Pedalino, seconded by Mrs. Davidson

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: None

ABSENT: Mrs. Spiotta

**PUPIL SERVICES**

**DISTRICT**

***2024 IDEA AMENDMENT APPLICATION ACCEPTANCE***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the funds of \$2,025,750 for the IDEA amendment application for the FY 2024.

	<b>FY'24</b>	<b>FY'24</b>	<b>FY'23</b>	<b>FY'23</b>	
	Public	Non-Public	Public	Non-Public	<b>TOTAL</b>
PRESCHOOL	\$ 65,518	\$ 0	\$ 0	\$ 0	\$ 65,518
BASIC	\$ 1,868,217	\$ 93,964	\$ 0	\$ 63,569	\$ 2,025,750

**EXPLANATION**

The FY2024 application is being amended to include 2022-2023 IDEA carry-over funds.

***OUT OF DISTRICT ROSTER***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approves placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of December as noted in the detailed listing maintained on file in the Board Secretary's office.

**EXPLANATION**

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and IEPs are being followed. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

**PK-8**

***STIPULATION OF SETTLEMENT***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #706993. The Stipulation of Settlement is on file in the office of the Assistant Superintendent of Pupil Services and Bilingual Education.

**9-12**

***STIPULATION OF SETTLEMENT***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #621471. The Stipulation of Settlement is on file in the office of the Assistant Superintendent of Pupil Services and Bilingual Education.

**PUPIL SERVICES (Motions #1-4)**

Moved by Mrs. Pedalino, seconded by Mrs. Wall

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: None

ABSENT: Mrs. Spiotta



**HUMAN RESOURCES**

***ABOLISH/ESTABLISH POSITION(S) 2023-2024***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish and establish the following position(s) for the 2023-2024 school year:

<b>ABOLISH</b>	<b>ESTABLISH</b>	<b>Effective date</b>
<b><i>PK-8</i></b>		
1.0 ABS, SX	1.0 ABS, NP	11/27/23
N/A	1.0 ABS, NP	12/04/23
1.0 Grade 3, AH	N/A	12/19/23
<b><i>DISTRICT</i></b>		
1.0 Bus Aide, Transportation	1.0 Bus Aide/LR/PG Aide, Trans./SX	12/01/23
1.0 Bus Driver, Trans.	1.0 Bus Driver/LR/PG Aide, Trans./AV	12/01/23
N/A	1.0 Bus Aide, Trans.	12/01/23

***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2023-2024***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

<b><i>PK-8</i></b>	
Employee #2340	November 19, 2023 End of Service
<b><i>9-12</i></b>	
Employee #3794	January 1, 2024 Resignation
Edmonson, Christopher 1.0 Security, MHS	February 1, 2024 Retired
Johnson, Tiffany 1.0 Computer Science/Math, MHS	January 5, 2024 Resigned

<b><i>DISTRICT</i></b>	
Employee #5933	December 5, 2023 Terminated (Revised date)
Employee #6993	January 2, 2024 Terminated
Jorge, Cristina 1.0 Building Foreperson, TJ	January 2, 2024 Retired
Nilson, Margaret 1.0 Secretary, Pupil Services	December 31, 2023 Resigned

***APPOINTMENT(S) 2023-2024 \*/\*\****

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
<b><i>PK-8</i></b>			
Ecker, Francesca 1.0 School Nurse, NP	\$83,445 BA, Step 17	03/01/24-06/30/24	Supple, M. Retired
Herrera, Yelitza 1.0 ABS, NP	\$30,912	12/04/23-06/30/24	Est. 12/18/23
Kahuy, Svitlana 1.0 Grade 1, HC	\$62,450 BA, Step 4	11/27/23-03/28/24	#5063 LEAVE REPLACEMENT
Kalb, Samuel 1.0 Special Ed. ICS Science, FMS	\$63,665 BA, Step 6	02/22/24-06/30/24	Angelo, A. Reassigned
Levine, Alejandra 1.0 Elem Science, TJ	\$61,235 BA, Step 3	02/01/24-06/30/24	Reuther, K. Retired
Martins, Melissa 1.0 LDTC, TJ/WD	\$109,865 MA30, Step 25 (revised step)	01/03/24-06/30/24	Voswinkel, A. Reassigned

Minnella, Jenette 1.0 MTSS, NP/WD	\$77,085 MA, Step 13	12/11/23-06/30/24	Pardo, V. Reassigned
<b>9-12</b>			
Horton, Danae 1.0 Teacher Asst. (Lifeguard), MHS	\$26,751 Col. B, Step 1	12/05/23-06/30/24	K. Prevete Resigned
Santiago, Blanca 0.5 Custodian, MHS/ 0.5 Custodian, TJ	\$36,000	12/19/23-06/30/24	Umanzor, M. Reassigned
<b>DISTRICT</b>			
Daniels, Vulana 1.0 Bus Driver, Trans.	\$32,085 \$31 per hour 5.75 hours per day 180 days per year	12/14/23-06/30/24	Varvar, G. Resigned
Hernandez, Omar 1.0 Bus Driver, Trans.	\$33,480 \$31 per hour 6 hours per day 180 days per year	12/01/23-06/30/24	Employee #7473 Terminated
Milan, Reyna 1.0 Bus Aide/LR/PG Aide, Trans/SX	\$16 per hour/Transportation 5.5 hours per day 180 days per year  \$16.00 per hour/LR/PG Aide 2 hours per day 180 days per year	12/01/23-06/30/24	Est. 12/18/23
Molina Monterroso, Herberto 1.0 Bus Driver, Trans.	\$30,690 \$31 per hour 5.5 hours per day 180 days per year	12/01/23-06/30/24	Est. 05/08/23

***SUBSTITUTE APPOINTMENTS 2023-2024***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approves the following name(s) be added to the list of substitutes and approves all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2023-2024 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Bus Driver**

Vasquez Campos, Pedro (eff. 12/06/2023)

**Teacher**

Bozza, Ellen ® (eff. 12/12/2023)

Brett, Peter (eff. 12/05/2023)

Conte, Janice (eff. 12/04/2023)

Maddalena, Catherine (eff. 12/15/23)

Tirpak, Sara (eff. 12/11/2023)

**Volunteer**

Duffus, Dashone (Basketball)

Kopmann, Amber (Lacrosse)

**EXPLANATION:** Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

***TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2023-2024***

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following staff:

<b>Employee</b>	<b>Former Assignment</b>	<b>New Assignment</b>	<b>Effective</b>	<b>Salary</b>	<b>In Place Of:</b>
<b><i>PK-8</i></b>					
Baccaglioni, Julie	0.5 Clerk, SX	1.0 Secretary, SX	12/01/23	\$53,375 (Cl V, Step 8)	Herrera-Ramos, J. Resigned
Lindsey, Aneisa	0.5 Kindergarten Teacher Asst., AV	0.5 Custodian (PM), AV	12/11/23	\$18,000	Employee #7518
Miller, Andrea	1.0 ABS, SX	1.0 ABS, NP	11/27/23	N/A	Est. 12/18/23
<b><i>9-12</i></b>					
Serra, Jr., Michael	1.0 Supervisor of Math PK-12, MSD	1.0 Computer Science/Math, MHS	01/06/24	\$94,925 MA30. Step 19	Johnson, T. Resigned
<b><i>DISTRICT</i></b>					

Chavarria Urquia, Andi	1.0 Bus Driver, Trans	1.0 Bus Driver/ LR/PG Aide, Trans/AV	12/01/23	\$31.00 per hour (TRANS) \$16.00 per hour (LR/PG Aide)	Est. 12/18/23
Joseph, Abiola	1.0 Bus Driver, Trans	N/A	12/19/23	\$32.07 per hour 6.25 hours per day	N/A
Napolitano, John	1.0 Maintenance, B&G	N/A	07/01/23	\$61,219 (\$59,268 base + \$1,950 license)	N/A

**LEAVE(S) OF ABSENCE 2023-2024**

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

<b>PK-8</b>		
Employee #1129	11/28/23-12/22/23	FMLA **
Employee #2340	06/08/23-06/30/23 07/01/23-11/18/23	Administrative *** Administrative ***
Employee #4476	12/04/23-12/06/23	Military ***
Employee #5216	04/08/24-06/03/24 06/04/24-06/18/24 08/28/24-11/19/24	Maternity * FMLA/NJFLA ** FMLA/NJFLA **
Employee #5791	04/10/24-05/24/24 05/27/24-06/18/24 08/28/24-10/25/24 10/28/24-11/01/24	Maternity * FMLA/NJFLA ** FMLA/NJFLA ** Childrearing ****
Employee #6915	05/13/24-06/14/24 06/17/24-06/18/24 08/28/24-11/15/24	Maternity * FMLA/NJFLA ** FMLA/NJFLA **
<b>9-12</b>		
Employee #3794	11/30/23-12/31/23	Administrative ***
Employee #4032	11/30/23-12/01/23	Administrative ***
Employee #6762	12/11/23-01/01/24	FMLA **

<b><i>DISTRICT</i></b>		
Employee #5933	10/27/23-12/04/23 (Revised date)	Administrative ***

- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- \*\* Without pay/with benefits
- \*\*\* With pay/with benefits
- \*\*\*\* Without pay/without benefits

***DISTRICT***

***ADVISORY BOARD 2023-2024***

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the staff listed on the attached to serve as Advisory Board for the 2023-2024 school year:

Advisory Board 2023-2024

***EXTRA PAY REVISION 2023-2024***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approves the following extra-pay positions (**revisions in bold**) for the 2023-2024 school year:

<b>MORRISTOWN HIGH SCHOOL ATHLETICS</b>		
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>TOTAL SALARY</b>
<b>9-12</b>		
Lacrosse Assistant Coach - Girls (1 of 3)	Goss, Emily	<b>\$6,096</b>

<b>ELEMENTARY CO-CURRICULAR</b>			
<b>POSITION</b>	<b>TIER</b>	<b>STAFF MEMBER</b>	<b>TOTAL SALARY</b>
<b>PK-8</b>			
Helping Teacher - Alexander Hamilton	N/A	Norman, Anja (07/01/2023 - 10/10/2023)	<b>\$1,047</b>

***EXTRA PAY 2023-2024***

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approves the following extra-pay positions for the 2023-2024 school year:

<b>MORRISTOWN HIGH SCHOOL ATHLETICS</b>		
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>TOTAL SALARY</b>
<b>9-12</b>		
<b>Lacrosse</b>		
Assistant Coach - Boys (2 of 3)	Purdy, Michael	\$6,096
Assistant Coach - Girls (2 of 3)	Jordan, Robert	\$6,096
<b>Volleyball</b>		
Head Coach - Boys (1 of 1)	Hormaza-Moreno, Katherine	\$6,856
Assistant Coach - Boys (1 of 1)	Sosa Brussain, Luis ®	\$5,622
<b>Unified Track Coach (1 of 1)</b>	Componile, Bernadette	\$1,500

<b>FRELINGHUYSEN MIDDLE SCHOOL ATHLETICS</b>		
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>TOTAL SALARY</b>
<b>PK-8</b>		
<b>Lacrosse</b>		
Head Coach - Girls (1 of 1)	Daly, Ashley	\$3,994
Assistant Coach - Girls (1 of 1)	Cahill, Jacob	\$2,198
<b>Softball Assistant Coach (1 of 1)</b>	Siebenberg, Hannah	\$2,198
<b>Track &amp; Field</b>		
Head Coach (1 of 1)	Leung, Caroline	\$3,684
Assistant Coach (1 of 2)	Rogers-Martin, Dayjahnae	\$1,996

<b>MORRIS SCHOOL DISTRICT</b>		
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>TOTAL SALARY</b>
Attendance Officer	Puccio, Carolina	\$8,000
Shared Services (Transportation)	Sumski, Gregory	\$5,000

***DISTRICT***

***MISCELLANEOUS - INTERIM ADMINISTRATOR***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following individuals for the purpose of conducting formal teacher observations for the 2023-2024 school year at the rate of \$200 per completed observation:

Vieira, Lindsay - Interim Administrator  
Effective: 01/01/24 to 06/30/24

***DISTRICT***

***REFERRAL BONUS 2023-2024***

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education authorizes the payment of a referral bonus to the following staff:

<b>Staff Member</b>	<b>Position</b>	<b>Location</b>	<b>Referral Bonus</b>
Cabral, Euris	1.0 Bus Driver	Transportation	\$500

***PK-8***

***SIGNING BONUS 2023-2024***

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education authorizes the payment of a signing bonus to the following staff:

<b>Staff Member</b>	<b>Position</b>	<b>Location</b>	<b>Signing Bonus</b>
Ecker, Francesca	1.0 School Nurse	NP	\$3,000

**EXPLANATION:** Payment will be made in two equal installments - one in April and one at the final pay period of 2023-2024.

***DISTRICT***

***STUDENT TEACHER APPOINTMENTS 2023-2024***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2023-2024 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:



**Student Teacher**

Abreu, Alyssa (Seton Hall University)  
Frankel, Ashleigh (Fairleigh Dickinson University)  
Mendoza, Jeremy (County College of Morris)  
Rodriguez, Dominique (Fairleigh Dickinson University)  
Sullivan, Kayla (Seton Hall University)  
Turanick, Adam (County College of Morris)

**DISTRICT**

***STUDENT TEACHER APPOINTMENTS 2024-2025***

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2024-2025 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Student Teacher**

Bernecker, Abigail (Drew University)  
Jennings, Olivia (Drew University)

**DISTRICT**

***SUNRISE/SUNSET PRINCIPAL(s)***

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following staff as Principal(s) of District locations that hold the Sunrise and/or Sunset program

Program:	Principal for Sunrise/Set program(s)
Description:	(7) Administrator(s) with proper Certification
Dates:	January, 2024 - June, 2024
Funding:	Community School Funds
Stipend:	\$1,000 for locations that hold Sunrise \$1,500 for locations that hold Sunset Stipend for the remainder of 2023-2024 school year
Staff:	Cisneros, Edward (Sunset at AH) Fischman, Lisa (Sunrise and Sunset at HC) Frazzano, Cristina (Sunset at LLC) Frazzano, Cristina (Sunset at TJ) Kellman, Janet (Sunrise and Sunset at AV) Miller, Christopher (Sunset at NP) Vaccaro, Lorri (Sunset at SX) Thelemaque, Katina (Sunrise and Sunset at WD)

***HUMAN RESOURCES/CURRICULUM***

***DISTRICT***

***TITLE III DISTRICT OUTREACH TEACHERS(revision)***

Motion #16 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Bilingual Outreach Team.**(revision in bold)**

Posting: **#H35**  
Program: Title III District Outreach Teachers  
Description: 8 Teachers assisting new bilingual families  
Dates: September, 2023 - June, 2024  
Funding: Title III  
Rate: **Stipend \$2,500 each**  
Staff: Caprioli, Betiana (MHS)  
Cohen, Cheryl (NP)  
Colon, Vanessa (AV)  
**Jackson, Mikal (FMS)**  
Mawyin, David (HC)  
Mosquera, Jacqueline (LLC)  
Navarro, Carina (FMS)  
Pulgarin, Sandra (MHS)  
Restrepo, Maria (WD)

***EXPLANATION:*** ~~Upon submission of an approved timesheet, staff members will be compensated as outlined above.~~

***DISTRICT***

***TRANSLATORS 2023-2024(revision)***

Motion #17 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Translators for the 2023-2024 school year

Posting: **H39**  
Program: Translators  
Description: Translation Services  
Dates: November, 2023 - June, 2024  
Funding: Local  
Rate: As per contract language (up to 10 hrs)  
Staff: **Caprioli, Betiana (MHS)**  
Faison, Blake (LLC)  
Haith, Seynabou (WD)  
Jackson, Mikal (FMS)  
**Loaiza-Beltran, Eder (MHS)**  
Mosquera, Jacqueline (LLC)  
Navarro, Carina (FMS)

***EXPLANATION:*** Upon submission of an approved timesheet, staff members will be compensated as outlined above.

**DISTRICT**

***DOE PORTFOLIO APPEAL 2023-2024***

Motion #18 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the DOE Portfolio Appeal.

Program: DOE Portfolio Appeal 2023-2024  
Description: Assist in the oversight of the English, Math, Bilingual & Special Education  
Dates: January 8, 2024 - March 8, 2024  
Funding: Local  
Rate: As per contract language  
(not to exceed 79 hours total)

Bilingual (7)

Bordeleau-Barreto, Gaby  
Dajer, Luis  
DeOliveira, John  
Freehan-Babcock, Noel  
O'Rourke, Kaitlin  
Quesada-Martir, Abigail  
Rivera, Lynette

Mathematics (16)

Ash, Rowan  
Bragina, Marina  
Eldeeb, Nermeen  
Franko, Kelvin  
Gasparro, Leyla  
Jacobson, Julianna  
Kemp, Christiana  
Kuijpers, Samantha  
Schwartz, Allison  
Stanton, James  
Thorsen, Jesse  
Trimmer, Grace  
Villane, Kristen  
Viteri, Paola  
Warivonchik, Anna

Language Arts (16)

Bosworth, Connor  
Cortez, Lindsey  
Dabinett, Kelly  
Daly, Matthew  
DiGennaro, Peter  
Furphey, Jennifer  
Kopmann, Amber  
LaGrave, Jessica

LaVigne, George  
Madden, John  
Montague, Tara  
Priola, Claudine  
Vagnini, Julie  
Wecht, Alysha  
Wecht-Lesaski, Shawna  
Wilpert, Marya  
Special Education (13)  
Angelo, Amy  
Bruskin, Jennifer  
Diehl, Christopher  
Drewery, Gordon  
Hall, Kathleen  
Lee, Jillian  
Pisciotta, Allison  
Ronay, Scott  
Rubin, Stephanie  
Sadr, Ramin  
Steins, Alyssa  
Trifari, Don  
Wujciak, Danielle

**EXPLANATION:** Staff members will assist in the oversight of the DOE required English and Math Portfolio Appeal Process. District Supervisor will approve staff member's scheduled hours prior to portfolio assistant. Upon submission of an approved timesheet, compensation will be paid as outlined above.

**DISTRICT**

***K-5 ACADEMIC AFTER SCHOOL SUPPORT PROGRAMS 2023-2024***

Motion #19 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve Morris School District certificated staff members to provide after-school assistance for the Academic After School Support Programs for Bilingual and Monolingual students in Grades K-5 for the 2023-2024 school year:

Posting:	<b>#H47</b>
Program:	K-5 Academic After School Teacher
Description:	Academic support for grades K-5. To provide additional support for students as they work toward mastery of the NJ Student Learning standards in the core areas of instruction.
Dates:	January 2024- June, 2024
Funding Source:	K-5 Academic After School (ARP)
Rate:	\$50/hr

Staff: Biller, Heidi (HC)  
Cardona-Castano, Laura (MHS)  
Clark, Bridget (HC)  
LoDolce, Blake (TJ)  
Miller, Kayla (HC) Start date Feb. 19th  
Patten, Kelly (HC)  
Pizzi, Lara (HC)  
Tepedino, Kathryn (NP)  
Ventresca, Lauren (WD)

**EXPLANATION:** Upon submission of an approved timesheet, staff member will be compensated as outlined above.

**HUMAN RESOURCES (Motions #1-19)**

Moved by Mrs. Pedalino, seconded by Mr. Smith

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy,  
Mrs. Pedalino (Motions #1-8, 10-19), Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: Mrs. Pedalino (Motion #9)

ABSENT: Mrs. Spiotta

**BUSINESS MATTERS**

**DISTRICT**

**Financial Reports - Revised**

Motion #1 **Financial Reports of the Secretary to the Board of Education**  
that the Board of Education approve the following **revised** financial reports as on  
file in the Business Administrator's office for the months of **June - September 2023**.

Fund 10 -- General Fund  
Fund 20 -- Special Revenue Fund  
Fund 30 -- Capital Projects Fund  
Fund 40 -- Debt Service Fund

**Statement of Cash Balances**

that the Board of Education accept the **revised** Statement of Cash Balances for the  
months of **June - September 2023** which are reconciled with the Board Secretary's  
Reports by fund for those months.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **June - September 2023**,  
after review of the **revised** Secretary's monthly financial reports (appropriations  
section) and upon consultation with the appropriate district officials, to the best of our  
knowledge, no major account or fund has been over expended in violation of N.J.A.C.  
6A:23-2.11(a) and that sufficient funds are available to meet the district's financial  
obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **June -September 2023** no  
budgetary line item account has been over expended in violation of N.J.A.C.  
6A:23-2.11 (b).

\_\_\_\_\_  
Business Administrator/Board Secretary      **December 18, 2023**  
Date

**DISTRICT**

**BUDGET TRANSFERS**

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education .  
approve the **revised** Budget Transfers as on file in the Business Administrator's Office  
for the 2023-2024 budget as of **June - September 2023**.

**DISTRICT**

**Financial Reports**

Motion #5 **Financial Reports of the Secretary to the Board of Education**  
that the Board of Education approve the following financial report as on  
file in the Business Administrator's office for the month of **October 2023**

Fund 10 -- General Fund  
Fund 20 -- Special Revenue Fund  
Fund 30 -- Capital Projects Fund  
Fund 40 -- Debt Service Fund

**Statement of Cash Balances**

that the Board of Education accept the Statement of Cash Balances for the month of **October 2023** which is reconciled with the Board Secretary's Reports by fund for that month.

Motion #6 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **October 2023** after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion #7 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **October 2023** no budgetary line item account has been over-extended in violation of N.J.A.C. 6A:23-2.11 (b).

\_\_\_\_\_  
Business Administrator/Board Secretary **December 18, 2023**  
Date

**DISTRICT**

***BUDGET TRANSFERS***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education . approve the Budget Transfers as on file in the Business Administrator’s Office for the 2023-2024 budget through **October 2023**.

**DISTRICT**

***BILLS LIST 2023-2024***

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the attached 2023-2024 bills list for the period ending:

**November 30, 2023 & December 15, 2023 (payroll)**  
**December 18, 2023**

**DISTRICT**

***ANNUAL COMPREHENSIVE FINANCIAL REPORT***

Motion #10 that upon the recommendation of the Superintendent, the Board of Education acknowledges receipt and approves the 2022-2023 Annual Comprehensive Financial Report and Management Report on Administrative findings with no recommendations.

***DISTRICT***

***ORGANIZATION***

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following Organizational motion:

**1. Attendance Officer**

Motion that the Board approve Carolina Puccio as the Attendance Officer for the Morris School District for the 2023-2024 school year.

***PK-8***

***FLOOD INSURANCE***

Motion #12 that renewal of Flood Insurance coverage for the policy period February 10, 2024 – February 10, 2025 be awarded to Selective Flood. This insurance is through the Morville Agency, Newton, New Jersey for:

Alexander Hamilton Elementary School	\$6,236.00
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***TRANSPORTATION***

***DISTRICT***

***School Bus Evacuation Drills***

Motion #13 that upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the first of two required School Bus Evacuation Drills for the 2023-2024 school year as attached.

**EXPLANATION**

New Jersey Administrative Code 6A:27-11.2 requires two School Bus Evacuation Drills yearly.

***DISTRICT***

***Joint Transportation***

***Mine Hill Township School District***

Motion #14 WHEREAS, in accordance with the statutes of 18A:18A-11, Boards of Education of two or more districts may provide jointly, by agreement, the transportation of pupils attending schools within or outside of the district:

WHEREAS, Morris School District and the Mine Hill Township School District intend to enter into an agreement to provide certain transportation services for Mine Hill Township School District,

NOW THEREFORE, BE IT RESOLVED:

1. that the Business Administrator/Board Secretary be authorized to pursue the said transportation jointure with the School District of Mine Hill Township School District.
2. that the services provided by the Morris School District Board of Education shall



- be provided in accordance with the rules, regulations and policies as established by the Morris School District Board of Education.
3. that the cost of transportation, as apportioned to each participating district and computed by Morris School District, shall be in accordance with policy as established by the Morris School District Board of Education.
  4. that Mine Hill Township School District will pay a management fee to Morris School District.

BE IT ALSO RESOLVED, that the Morris School District Board of Education be authorized to enter into a transportation jointure for the 2023-2024 school year with Mine Hill Township School District.

***DISTRICT***

***LEASE/PURCHASE FINANCING***

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY DETERMINING TO FINANCE ACQUISITION OF VEHICLES AND OTHER EQUIPMENT BY MEANS OF AN EQUIPMENT LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$600,000, AUTHORIZING AN ADVERTISEMENT FOR BIDS IF NECESSARY, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION**

**WHEREAS**, the Board of Education (the "Board") of the Morris School District (the "School District"), in the County of Morris, New Jersey is created and is charged by law with the responsibility to provide a system of public education within the school district over which the Board has jurisdiction and to acquire and install equipment therefor; and

**WHEREAS**, the Board has determined to fund the acquisition and, as applicable, the installation, of certain vehicles and equipment consisting of passenger buses and cameras, including other related equipment, financing and incidental or related costs (the "Equipment") by means of an equipment lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et. seq.*; and

**WHEREAS**, the Board has selected the Hunterdon County Educational Services Commission as financial advisor (the “Financial Advisor”) and McManimon, Scotland & Baumann, LLC, as special counsel (the “Special Counsel”) for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

**WHEREAS**, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et. seq.* (the “Public School Contracts Law”) and the regulations promulgated thereunder, a notice of the bid will be published if required and bids or quotes (hereinafter simply referred to as “bids”) are scheduled to be returned to the Business Administrator, who, with the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the “Purchaser”); and

**WHEREAS**, the Board will enter into a lease purchase agreement (the “Lease”) and other related documents with the Purchaser in an amount not to exceed \$600,000 to finance the Equipment; and

**WHEREAS**, the Board desires to authorize the delegation of the award of the bid to the Business Administrator/Board Secretary and further authorizes the Board President, Business Administrator/Board Secretary, Financial Advisor and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY** as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$600,000 in accordance with the requirements of the Public School Contracts Law. The lease shall be for a period not to exceed five years and the interest portion of rent shall be calculated at a rate per annum not in excess of the rate

set forth in the legally responsive bid producing the lowest yield. The Business Administrator/Board Secretary, the Financial Advisor, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables, bid documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of a request for bid if required in accordance with the Public School Contracts Law or the solicitation of quotes in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the bid and the Lease in accordance with the terms of this resolution to the lowest bidder in accordance with the bid proposals or quotes submitted to the Business Administrator/Board Secretary, which winning bid proposal or quote will be retained on file in the office of the Business Administrator/Board Secretary. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid or such longer period as recommended by the Financial Advisor. If the closing does not occur within such thirty (30) day or longer period from the date of the bid, the interest rate will be calculated in accordance with the index rate recommended by the Financial Advisor as set forth in the bid specifications.

Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to execute and deliver the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction in a form approved by Special Counsel. Specifically, the Board authorizes the Board President or the Business Administrator to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow in accordance with the requirements of law. The Business Administrator is also authorized to pay any agreed upon

fees in connection with the transaction including any escrow agent fee. The Board President and/or Business Administrator are also authorized and directed to take on behalf of the School District such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the School District in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the School District. Neither the Board, the School District nor any agency, department or political subdivision thereof, shall be obligated to pay any sum due under the Lease to the Purchaser from any taxing source unless an appropriation is made in a duly approved budget of the School District. The obligations of the School District shall not constitute indebtedness of the School District or the constituent municipalities or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the School District in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent

within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 7. The references herein to officers of this School District and in actions taken on behalf of this Board include any interim, acting or successor officers holding those positions or the Vice President in the absence or unavailability of the Board President.

Section 8. Any action authorized herein taken prior to the adoption of this resolution is hereby ratified and deemed to be taken pursuant to this resolution.

Section 9. This resolution shall take effect immediately.

***BIDS***

***DISTRICT***

***RFP 24-038: High Impact tutoring***

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, RFP# 24-038, High Impact Tutoring, having been duly advertised and received on December 5, 2023, be awarded to HeyTutor, Inc., Woodland Hills (Los Angeles), California, through August 31, 2024.

Vendor	Technical Criteria	Management Criteria	Cost Criteria	Total Score
ADVANCE Education Advisement Corp.	14.25	15.00	18.75	48.00
Future Forward, Inc.	13.50	9.50	16.25	39.25
<b>HeyTutor, Inc.</b>	<b>23.00</b>	<b>21.50</b>	<b>42.50</b>	<b>87.00</b>
Wunder Academy of NJ, LLC, dba Huntington Learning Center	18.00	19.50	40.00	77.50
MIND Education	9.50	11.75	17.75	39.00
StudentNest, Inc.	14.25	15.75	39.50	69.50
Top Tier Tutoring, LLC	20.00	19.50	41.25	80.75
Tutorfly Holdings, Inc.	18.25	19.25	41.25	78.75

***DISTRICT***

***Rescind RFP 24-018 Paraprofessional Services - Jump Ahead Pediatrics***

Motion # 17 that upon the recommendation of the Superintendent, the Board of Education approve award of RFP# 24-018, Paraprofessional Services, having been duly advertised and received on August 8, 2023, to Jump Ahead Pediatrics, LLC, Jersey City, New Jersey, as set forth below, be rescinded as of December 6, 2023 due to failure to provide staff:

Service	<b>Jump Ahead Pediatrics, LLC</b>	3Chords Inc and Therapy Travelers, LLC collectively DBA Epic Special Education Staffing
Licensed Practical Paraprofessional	<b>\$ 37.50 per hour</b>	\$60.00 per hour
Registered Paraprofessional	<b>\$ 39.50 per hour</b>	\$60.00 per hour

**EXPLANATION**

Originally awarded on August, 28, 2023

***RFP 24-018 Paraprofessional Services***

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, RFP# 24-018, Paraprofessional Services, having been duly advertised and received on August 8, 2023, be awarded to 3Chords Inc and Therapy Travelers, LLC collectively DBA Epic Special Education Staffing, Segundo, CA as of December 7, 2023 as set forth below:

Service	Jump Ahead Pediatrics, LLC	<b>3Chords Inc and Therapy Travelers, LLC collectively DBA Epic Special Education Staffing</b>
Licensed Practical Paraprofessional	\$ 37.50 per hour	<b>\$60.00 per hour</b>
Registered Paraprofessional	\$ 39.50 per hour	<b>\$60.00 per hour</b>

***DISTRICT***

***SALE OF SURPLUS PROPERTY***

Motion #19 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on the online auction site [www.GovDeals.com](http://www.GovDeals.com). The sale is being conducted pursuant to Local Finance Notice 2008-9. The terms and conditions of the agreement entered into with GovDeals are available on the vendor's website and available in the Morris School district's Business Office. Items not sold within 14 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

<b>Description</b>	<b>Quantity</b>	<b>Age</b>	<b>Asset Tag #</b>	<b>Location</b>	<b>Comment</b>
Toro Split Seeder 93	1	18 years	012332	FMS	Outdated, no longer in use
Blodgett 981 Stacking Oven	2	43 & 53 yrs.	04629/0542 4	NP	No longer in working condition
John Deere Tractor 970	1	28 years	2005180068	FMS	Outdated, replaced
2004 Ford Explorer	1	19 years	12173A	B&G	Outdated, replaced
Traulsen Refrigerator - 3 Door	1	53 years	01065	SX	No longer in working condition

***PAYMENTS***

Motion #20 that upon the recommendation of the Superintendent, the Board of Education approve the following payments to Parette Somjen Architects:

<b>Project</b>	<b>Amount</b>
<b>9-12</b>	
MHS Field Lighting and Scoreboard	\$ 4,266.25
<b>PK-8</b>	
WD Roof Replacement	\$ 3,377.92
WD Window Replacement	\$ 500.00
WD HVAC Improvements	\$ 4,190.35
AH New Parking Lot	\$19,380.96

**EXPLANATION** Expenses range from work done September - November 2023

**9-12**

Motion #21 that upon the recommendation of the Superintendent, the Board of Education approve Payment #7 in the amount of \$58,670.64 to Wallkill Group, Inc, Hamburg, NJ for work done on Field Lighting & Scoreboard at Morristown High School through November 30, 2023.

**PK-8**

Motion #22 that upon the recommendation of the Superintendent, the Board of Education approve Payment #9 in the amount of \$749,700.00 to Safeway Contracting, Inc., Union, NJ for work done on HVAC, Windows & Roofing Improvements at Woodland School through November 30, 2023.

***DISTRICT***

***PROFESSIONAL SERVICES***

Motion #23 WHEREAS there exists a need for professional services for 2023-2024 and funds are available for these purposes,

WHEREAS the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged as follows:

Center for Children's Behavioral Health Inc.	Home Instruction	\$95.00/hour
New Hope I.B.H.C.	Home Instruction	\$600/week



***TRAVEL & REIMBURSEMENT***

Motion #24 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions

**BUSINESS MATTERS (Motions #1-24)**

Moved by Mrs. Pedalino, seconded by Mrs. Wall

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith (Motion #1-8, 10-24), Mrs. Wall,  
Mrs. Cole (Motion #1-8, 10-24)

NOES: None

ABSTAIN: Mr. Smith (Motion #9), Mrs. Cole (Motion #9)

ABSENT: Mrs. Spiotta

**CLOSED SESSION (9:07PM)**

Moved by Dr. Rodriguez, seconded by Mrs. Pedalino

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: None

ABSENT: Mrs. Spiotta

**OPEN SESSION (10:08PM)**

Moved by Ms. Murphy, seconded by Mrs. Wall

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: None

ABSENT: Mrs. Spiotta

**ADJOURNMENT (10:08PM)**

Moved by Mrs. Wall, seconded by Mr. Lloyd

AYES: Mrs. Davidson, Ms. Galdi, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,  
Dr. Rodriguez, Mr. Smith, Mrs. Wall, Mrs. Cole

NOES: None

ABSTAIN: None

ABSENT: Mrs. Spiotta

Respectfully Submitted,

Anthony Lo Franco  
Business Administrator/  
Board Secretary