Crisis Management Warning Codes (#4)

YOUR ATTENTION, PLEASE.

AT THIS TIME, WE ARE IN A "COMMUNITY ALERT" PROCEDURE.
CONTINUE WITH YOUR NORMAL SCHOOL DAY ACTIVITIES (INSIDE ONLY)

Purpose: Used when there is a **COMMUNITY ALERT** situation exist outside the building or community and there is no immediate threat to the school or students. Staff and students are to continue with their normal day activities (inside only).

The Principal / Building Administrator:

- The Principal / Building Administrator will make the following announcement using the building Public Address system, 2-way radio, telephone, or megaphone:
- Designate someone to Call 9-1-1 (If Needed).
- Bradley Police will notify the school or district to proceed with a community alert procedure if situation exists in the community.
- Notify staff and classes outside to move students inside the school and wait for further instructions.
- Notify district office.

Teachers:

- Remain in normal school and classroom activities – inside building only.
- Students can change classes inside the building only.
- Exterior doors to be locked and monitor outside activities.
- If students are outside, teachers will move students inside the school and wait for further instructions.
- Remain in a Community Alert until given "All Clear" by Principal / Building Administrator.

Notification to Parents:

- Bradley School District / Building Administration will make every effort to provide accurate and updated information to the parents of the Bradley School District.
- There may be times, when the administration and teachers have to monitor the interior / exterior of the building, to make sure the students and staff are safe. Safety of our students and staff are of the utmost importance during these situations.
- Bradley School District / Building Administration will let parents know by school messenger (phone or email home), Facebook posting, and a post on the district webpage once we have proper knowledge of the situation.
- There will be times that we are not able to send information out right away due to some circumstances. However, we will do our very best to keep the parents informed when we can.
- Bradley School District will do the very best to keep our students safe.

Level of notification to parents from Crisis Management Warning Codes (#4)

- School messenger email or phone call to parents from building administration.
- Posting on message on Facebook and District webpage.
- Practice Drills – no notification to parents on all practice drills during the year.