

Windham Board of Education  
Regular Board Meeting  
April 25, 2013  
7:00 p.m.

**ABSENT:** Samantha Pochedly, Treasurer

**STUDENT ACHIEVEMENT:** Terrie Altiere

Congratulations to all the students on the JHS/HS Honor Roll ofr the 3<sup>rd</sup> nine weeks. Congratulations to the Class of 2013 Valedictorian Matt Knight and Salutatorian Jake Sweet. The senior class traveled to the None Under 21 event at Hiram College. The banner from Windham High School won first place and a prize of \$2,000. Special thanks to Lauren Seger and her art classes for doing the banner. Congratulations to Amber Burnworth on being inducted into the Maplewood Career Center National Honor Society. Twenty-one students were accepted into their chosen program at Maplewood next year. Congratulations to Emily Miller, our HOBY representative. Congratulations to English Festival winners: Bethany Stout – 10<sup>th</sup> Grade, 4<sup>th</sup> place essay contest, \$75 and 2 books, Rocky Hager – 10<sup>th</sup> Grade, winner of team game about the novels, received a book, Sara Taylor – 8<sup>th</sup> Grade, 4<sup>th</sup> place writing competition.

**CORRESPONDENCE:** None

**GUEST RECOGNITION:**

Valerie Wright spoke regarding Mrs. Karen Stone, teacher.

**REPORTS**

**Board of Education President, Dan Burns:**

National Honor Society is holding its annual Chinese auction April 26<sup>th</sup>. Proceeds will be split between the JDRF Foundation and the Windham Food Bank. Prom will be held May 3<sup>rd</sup> at Roby Lee's. On May 4<sup>th</sup> students will be traveling to Cleveland to and Indians game, the Hard Rock Café and the Nautica Queen for after prom. Let's wish them a safe journey. The band took their Bomber pride to Walt Disney World over spring break and had a successful trip. OAA testing is this week in the Junior high and next week at KT.

**Maplewood Career Center Representative, Melissa Roubic:**

Maplewood has partnered with a company that purchased the old Delphi building in Rootstown to provide training for employees in welding. Mr. Griffith has been talking to Family and Community Services about building a house again. A grant application for the SFA Technology Equipment Request was approved for \$3,105.86 for the cafeteria. Approved April 25, 2013 as "Take Your Child to Work Day". Approved the consignment agreement to compensate Darryl McGuire and Mike Tontimonia for auctioneer services. The featured program was the Cosmetology program. Frist semester honor roll students: Jonathon Almeida, Thomas Carmen, Joshua Clark, Sherry Corley, Shannon Kerr, Amber Meadows, and Courtney Rigg, Amber Burnworth, Antonio Duman, Morgan Schreiner. Second semester honor roll students: Jonathon Almeida, Joshua Clark, Sherry Corley, Shannon Kerr, Amber Burnworth, Antonio Duman. Second quarter perfect attendance: Sarah Busch, Joshua Clark. Third quarter perfect attendance: Sarah Busch, Joshua Clark. The auction at Maplewood will be May 25, 2013 at 10:00 a.m. with Mr. Darryl McGuire in charge.

**Legislative Liaison, Dan Burns:**

Update on school safety budget.

**Superintendent, Gregg Isler:**

According to census data, we have seen a 30.6% decrease in children ages 1-17 since 2000. Parent communication through website updates. Next year the DLT will look at United Local example. Use the phone number 330-326-

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2711 when calling in to the school. Other numbers will still be active. The state was very complimentary on the special education and gifted audit.

**HS/JHS Principal, Michael Chaffee:**

OAA testing in the junior high was this week. Twenty students in grades 8-11 are participating in the NEOMED/HPAC program. They are working on a project to reduce stress for students in an effort to improve attendance and student performance. On April 13<sup>th</sup> we hosted the ACT test. Mrs. Brown received another Fund My Project grant to purchase novels for her classes' Holocaust study. She has also arranged for a Holocaust survivor to speak to the sophomores on May 14<sup>th</sup> at 12:30 p.m. Thank you to the PTO for making a contribution of \$200 to cover the speaker's expenses. There will be a prom promise assembly May 3<sup>rd</sup>. Mr. Eakins has done an exceptional job with the planning of these events. Ms. Stacy took our 8<sup>th</sup> grade student on a recent trip to Maplewood Career Center and Kent State as a part of our comprehensive educational/career planning. She also took junior to Slippery Rock University for a college visit/planning. The senior citizen brunch will be held May 2<sup>nd</sup>. Anyone planning to come should RSVP to Angela Bartlett. Mrs. Tinker hosted representatives from Junior Achievement for the past several weeks. She is also working with Mrs. Brkich's class to plant flowers in the courtyard after reading a book on seeds. Student council will be hosting a second blood drive May 8<sup>th</sup>. NHS will host the annual quiz bowl and Chinese auction April 26<sup>th</sup>. On behalf of our student athletes Mr. Chaffee thanked the Windham Athletic Boosters and all of the volunteers that offered their time, money and work on making the baseball/softball fields a reality. The reaction has been very positive. Congratulations to Kali Hilfer. Kali was the primary artist on the None Under 21 Rally banner that won 1<sup>st</sup> place and \$2,000. Thank you to Mrs. Seger for her guidance and for the outstanding job that she has done in resurrecting our Art program this year. The annual Art Show is May 16<sup>th</sup> at Hiram College.

**KT Principal, Harry Selner:**

Kindergarten enrollment for next year is 41, preschool is 31. OAA testing will be the week of April 29<sup>th</sup> in grades 3-5. With the help of the PTO, COST on Wheels will visit KT next year. A two day workshop on the common core state standards will be offered to staff May 30<sup>th</sup> and 31<sup>st</sup>. Dibels and Aimsweb diagnostic testing will be completed over the next three weeks. This will aid in placement and instruction next year.

**Special Services, Bob Kujala:**

The on-site review is complete. Tentative feedback from the state has been good. We will have minimal areas that will require a corrective action plan. State officials will schedule a meeting with to review the written summary in the next two weeks. In the exit meeting the office for exceptional children commented on the clear professional pride and cooperation that all staff members who were interviewed demonstrated to helping our children. Windham was the only school they visited this year that did not have a finding for goal writing. A special thank you to Carol Denzinger and Dianne Curtiss for their help with professional development. A special recognition for our teaching staff who worked to incorporate the changes recommended by SST8 and a thank you to the district for the PD time for the teachers.

Preschool registration is ongoing. IMPACT documents were submitted to ODE.

**Supervisor of Maintenance/Transportation, Craig Alderman:**

The flooring at KT was finished over spring break. The new wax appears to be adhering fine. We had a bus break down, a computer module was bad. Transportation with spring sports is a difficult time.

**Supervisor of Food Service/Treasurer, Samantha Pochedly:**

No report.

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**64-13**  
**Approve Minutes**

Darryl McGuire moved and Bill Hickman seconded the motion to approve the minutes of the March 28, 2013 regular meeting.

Ayes: Terrie Altieri, Bill Hickman, Darryl McGuire, Melissa Roubic, Dan Burns  
Nays: None  
Motion passed

**65-13**  
**Approve Financial Reports**

Bill Hickman moved and Terrie Altieri seconded the motion to approve the March 2013 financial reports. All documents are enclosed and are also available for inspection.

Financial Report by Fund/SCC-All Funds	Monthly Check List
Detailed Financial Report 010 Only	SM2 Monthly/Quarterly Report
Monthly Budget Ledger for line item 001/016 2310-418	Monthly Bank Statements and Reconciliation

Ayes: Bill Hickman, Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri  
Nays: None  
Motion passed

**66-13**  
**Approve Payments**

Melissa Roubic moved and Darryl McGuire seconded the motion to approve the following payments:

Company Front Awards	\$48.00
Neola	\$1010.75
Sports Express	\$380.00
Wendy Bennett	\$33.90
Market Day	\$1619.99
Tammy Eacona	\$69.34
Jostens	\$206.02
Sports Express	\$177.00
Renaissance Family Center	\$3348.50

Ayes: Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri, Bill Hickman  
Nays: None  
Motion passed

**67-13**  
**Executive Session**

Melissa Roubic moved and Bill Hickman seconded the motion  
WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

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1. To consider the appointment of a public employee or official
2. To consider the employment of a public employee or official
3. To consider the dismissal of a public employee or official
4. To consider the discipline of a public employee or official
5. To consider the promotion of a public employee or official
6. To consider the demotion of a public employee or official
7. To consider the compensation of a public employee or official
8. To consider the investigation of charges/complaints against a public employee, official, licensee, or student
9. To consider the purchase of property for public purposes
10. To consider the sale of property at competitive bidding.
11. To confer with an attorney for the board of education concerning disputes involving the board that is the subject of pending or imminent court action.
12. To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
13. To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
14. To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
15. To consider matters required to be kept confidential by federal law or rules or state statutes.
16. To discuss details relative to the security arrangements and emergency response protocols for the board of education.

NOW, THEREFORE, BE IT RESOLVED, that the Windham Exempted Village School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of item **2** as listed above.

IN: 7:35 p.m.

OUT: 8:25 p.m.

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Bill Hickman, Darryl McGuire  
Nays: None  
Motion passed

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**68-13**  
**Approve Substitutes**

Terrie Altieri moved and Bill Hickman seconded the motion to place the following individuals on the respective substitute lists as presented for the 2012-2013 school year pending proper certification and clear BCI/FBI check effective March 1, 2013:

Custodians - \$9.00 – Cafeteria Aide - \$9.00 – Secretary - \$9.00 – Bus Aide - \$9.00 – Educational Aide - \$9.00 –  
Mechanic - \$9.00 – Bus Driver - \$13.50

Megan Braden – Educational Aide and District Wide  
James Weber – District Wide  
Alexis Wachter – Bus Driver

Ayes: Dan Burns, Terrie Altieri, Bill Hickman, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**69-13**  
**Approve Non-Renewal**

Melissa Roubic moved and Darryl McGuire seconded the motion to non-renew the limited one-year teaching contract of Karen Stone.

Ayes: Terrie Altieri, Bill Hickman, Melissa Roubic, Dan Burns  
Nays: Darryl McGuire  
Motion passed

**70-13**  
**Approve Non-Renewal**

Bill Hickman moved and Melissa Roubic seconded the motion to non-renew the limited one-year small group instructor contract of Lisa Stafford.

Ayes: Bill Hickman, Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri  
Nays: None  
Motion passed

**71-13**  
**Approve Contracts**

Terrie Altieri moved and Bill Hickman seconded the motion to grant one-year limited contracts to the following personnel effective as of the 2013/2014 school year:

Barbara Balchick	Rebecca Kresen
Tamara Brown	Christina Neer
Daniel Burns	Debra Parr
Nancy Cline (50%)	Allyson Rinearson
Myshel Detelich	Megan Saunders
Tammy Eacona	Lauren Seger
Megan Fox	Rose Stacy
Sherri Harrah	Jeff States

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Sarah Hill  
Amy Hoover  
Kim Workman (78%)

Pat Stevenson  
Alysia Tinker

Ayes: Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri, Bill Hickman  
Nays: None  
Motion passed

**72-13**  
**Approve Contract**

Terrie Altieri moved and Melissa Roubic seconded the motion to grant a continuing contract to Ellen Loomis effective as of the 2013/2014 school year.

Ayes: Dan Burns, Terrie Altieri, Bill Hickman, Darryl McGuire  
Nays: Melissa Roubic  
Motion passed

**73-13**  
**Approve Contract Modifications**

Bill Hickman moved and Terrie Altieri seconded the motion to approve the following contract modifications for the 2013/2014 school year (proper documentation has been received) effective August 21, 2013:

Marguerite Jarman	MA to MA+	\$64,416.00
Ellen Loomis	MA to MA+	\$66,058.00

Ayes: Dan Burns, Terrie Altieri, Bill Hickman, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**74-13**  
**Approve Open Enrollment**

Terrie Altieri moved and Bill Hickman seconded the motion to approve the following students under open enrollment for the remainder of the 2012/2013 school year:

Selena Garcia	Grade 9	Ravenna
Adam Garcia	Grade 9	Ravenna

Ayes: Terrie Altieri, Bill Hickman, Darryl McGuire, Melissa Roubic, Dan Burns  
Nays: None  
Motion passed

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**75-13**  
**Approve LPDC**

Melissa Roubic moved and Terrie Altieri seconded the motion to approve the payment of \$654.64 for LPDC participation for the 2012/2013 school year for the following personnel:

Roger Eakins  
Marguerite Jarman  
Sarah Hill  
Louie Stanley

Ayes: Bill Hickman, Darryl McGuire, Dan Burns, Terrie Altieri  
Nays: None  
Abstain: Melissa Roubic  
Motion passed

**76-13**  
**Approve Teacher Appreciation Week Proclamation**

Terrie Altieri moved and Bill Hickman seconded the motion to approve the following resolution for Teacher Appreciation Week:

**Teacher Appreciation Week Proclamation**

WHEREAS, teachers serve in partnership with the parents of our community's children; and

WHEREAS, teachers strive to instruct students to read with comprehension, write with skill, and communicate effectively and responsibly in a variety of ways and settings; and

WHEREAS, teachers teach our community's children to know and apply the core concepts and principles of mathematics; social; physical and life sciences; civics and history; geography; arts; and health and fitness; and

WHEREAS, teachers inspire students to think analytically, logically and creatively, and to integrate experience and knowledge to form reasoned judgments and solve problems; and

WHEREAS, teachers help our students understand the importance of work and how performance, effort and decisions directly affect career and educational opportunities; and

WHEREAS, we support our teachers in their mission to educate the children of our community;

NOW, THEREFORE, BE IT RESOLVED THAT the Windham Exempted Village Board of Education designates the week of May 6-10, 2013, as Teacher Appreciation Week, and

BE IT FURTHER RESOLVED THAT the Windham School District calls on the community to join with it in personally thanking and recognizing teachers for their dedication and devotion to their work.

Ayes: Bill Hickman, Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri  
Nays: None  
Motion passed

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**77-13**  
**Approve Professional Leave**

Melissa Roubic moved and Bill Hickman seconded the motion to approve professional leave for the following personnel:

			<u>Sub</u>
Megan Fox	Ipad Training	3/14,4/6 & 4/30 ( ½ )	yes
Megan Fox	Preschool IEP	5/2/13	yes
Ellen Loomis	ETR Meeting	5/2/13	yes
Samantha Pochedly	Spring Training Workshop	5/9/13	no
Michael Chaffee	NAC Principal Meeting/AD	3/18/13 ( ½ )	no
Alysia Tinker	Smartboard Training	4/4/13	yes
Janet Cash	Math/Physics Day	5/17/13	yes
Kristin Paskey	Smartboard Training	4/4/13	yes
Tamara Brown	English Festival	4/17/13	yes
Tamara Brown	Smartboard Training	4/4/13	yes
Roger Eakins	Math/Physics Day	5/17/13	yes
Crystal Hickman	EMIS Year End Meeting	5/10/13	no
Crystal Hickman	EMIS Coordinator Meeting	4/22/13	no
Rhonda Kates	English Festival	4/18/13	yes
Christina Neer	Intervention Specialist Meeting	4/10/13 ( 1 ½ hours)	yes
Annie Dempsey	Intervention Specialist Meeting	4/10/13 ( 1 ½ hours)	yes
Sherri Harrah	Intervention Specialist Meeting	4/10/13 ( 1 ½ hours)	yes
Rhonda Kates	Intervention Specialist Meeting	4/10/13 ( 1 ½ hours)	yes
Marguerite Jarman	Intervention Specialist Meeting	4/10/13 ( 1 ½ hours)	yes
Kim Workman	Intervention Specialist Meeting	4/10/13 ( 1 ½ hours)	yes
Tamara Brown	Intervention Specialist Meeting	4/11/13 ( 1 ½ hours)	yes
Dan Burns	Intervention Specialist Meeting	4/11/13 ( 1 ½ hours)	yes
Martha Booth	Intervention Specialist Meeting	4/11/13 ( 1 ½ hours)	yes
Karen Stone	Intervention Specialist Meeting	4/11/13 ( 1 ½ hours)	yes
Kristin Paskey	Intervention Specialist Meeting	4/11/13 ( 1 ½ hours)	yes
Alysia Tinker	English Festival	4/17/13	yes
Dougle Hankins	None for Under 21	4/16/13	yes
Debra Parr	Smartboard Training	4/4/13	yes

Ayes: Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri, Bill Hickman  
 Nays: None  
 Motion passed

**78-13**  
**Adjourn**

Melissa Roubic moved and Bill Hickman seconded the motion to adjourn the meeting at 8:28 p.m.

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Bill Hickman, Darryl McGuire  
 Nays: None  
 Motion passed

\_\_\_\_\_  
 Dan Burns, President

\_\_\_\_\_  
 Samantha Pochedly, Treasurer