

Windham Board of Education
Regular Board Meeting
September 26, 2013
7:00 p.m.

ABSENT:

STUDENT ACHIEVEMENT: Terrie Altiere

None

CORRESPONDENCE: None

GUEST RECOGNITION: Dawn Kilgore, Elaine Grant

REPORTS

Board of Education President, Dan Burns:

None

Maplewood Career Center Representative, Melissa Roubic:

The Maplewood CC Board toured the auto collision technology program and saw the electric car the students are working on. There is a mandatory training for teachers on human trafficking; it is a 6 hour training.

Legislative Liaison, Dan Burns:

School safety plan issues, must get plans together and do drills. The legislature is thinking of requiring a certain number of drills per year like fire and tornado. Monday, November 4th is take a Veteran to school day.

Superintendent, Gregg Isler:

Evaluations for Superintendent and Treasurer, templates and standards were created, shared with the Board. The grading system was changed with year to a 20% homework, 80% assessment model. Attendance at the Impact Aid meeting in Washington. Working on a levy handout for the public. The athletic survey is complete and we will move forward with adding a track program. There was a soft lockdown at KT and they are building up to a hard lockdown. We did a total evacuation at the JH/HS.

HS/JHS Principal, Michael Chaffee:

None

KT Principal, Harry Selner:

Family math night was September 19th and family reading night will be November 14th. Grandparents Day is October 9th. Enrollment is up 16 students since August 15th.

Special Services, Bob Kujala:

The corrective action plan (cap) was tentatively approved by the Office for Exceptional Children. An official approval letter from the OEC will be issued in the next week. As part of the CAP, SST8 representatives assisted district personnel in reviewing all IEPs and ETRs that were subject to areas of finding. The purpose of the review was to correct any non-compliant pieces in either document. The district will begin making necessary corrections next week. SST8 representatives conducted professional development focused on ETR writing, appropriate interventions for non-disabled students and providing students appropriate support in the general education curriculum. The district will look to provide further training appropriate to intervention for non-disabled student who are struggling academically, collecting data and making informed decisions. The district has requested PCESC

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provide on-site training for positive behavior intervention support and restraint and seclusion possibly on a later waiver day.

Supervisor of Maintenance/Transportation, Craig Alderman:

The pre-action valves in the gym that were rebuilt are failing and need additional parts. Payment is being withheld on the proactive roofing plan because areas were not done or were done poorly. Boilers at KT pump relay switched failed, replacement switches are no longer available, and pumps are running manually right now. Bid for boiler specifications. Bus 5 was sent away for fuel injector repairs to Cerni.

Supervisor of Food Service/Treasurer, Samantha Pochedly:

Both cafeterias decided to get uniforms; these have been ordered and include shirts, aprons and visors. Hotel rooms for OSBA Capital Conference were booked at the Hilton Downtown Columbus.

**164-13
Approve Minutes**

Darryl McGuire moved and Bill Hickman seconded the motion to approve the minutes of the August 15, 2013 regular meeting.

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

**165-13
Approve Financial Reports**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the August 2013 financial reports. All documents are enclosed and are also available for inspection.

| | |
|--|--|
| Financial Report by Fund/SCC-All Funds | Monthly Check List |
| Detailed Financial Report 010 Only | SM2 Monthly/Quarterly Report |
| Monthly Budget Ledger for line item 001/016 2310-418 | Monthly Bank Statements and Reconciliation |

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

**166-13
Approve Payments**

Melissa Roubic moved and Terrie Altieri seconded the motion to approve the following payments:

| | |
|-----------------------|----------|
| Gopher Sport | \$64.29 |
| Global Imprints | \$94.69 |
| Lakeshore Learning | \$39.08 |
| School Specialty | \$79.55 |
| Supreme School Supply | \$49.45 |
| Andrea Urso | \$13.06 |
| Leonora Artman | \$143.78 |
| Kent Outfitters | \$83.75 |

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| Ashtabula County ESC | \$100.00 |
| Bay Window | \$40.00 |
| Demco | \$46.31 |
| Flinn Scientific | \$259.58 |
| Science World | \$203.50 |
| Sports Xpress | \$651.50 |

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

167-13
Approve Disposal

Darryl McGuire moved and Melissa Roubic seconded the motion to approve the disposal of the following items:

Multi-channel receiver with audio shoe tag# 302479

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

168-13
Approve Contract

Terrie Altieri moved and Bill Hickman seconded the motion to approve the contract with Robinson Memorial Hospital for Athletic Training Services for the 2013-2014 school year, cost is \$4,928.00.

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

169-13
Approve Vendor

Melissa Roubic moved and Terrie Altieri seconded the motion to approve Barkett Fruit Co. to provide fresh fruits and vegetables for the Fresh Fruit and Vegetable Program.

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

170-13
Approve Lease

Bill Hickman moved and Terrie Altieri seconded the motion to approve a new 60 month lease with Graphic Enterprises for copy machines. Lease will start September 27, 2013 and end September 26, 2018.

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

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171-13
Accept Donation

Melissa Roubic moved and Darryl McGuire seconded the motion to accept the donation of one 70" Sharp Aquos Board from Graphic Enterprises valued at \$7,200.00

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

172-13
Approve Substitutes

Darryl McGuire moved and Bill Hickman seconded the motion to approve the following individuals as certificated substitutes for the 2013-2014 school year at a cost of \$83.00 per say pending proper certification and clear BCI/FBI checks effective September 19, 2013:

Sheri Gross
Frederick Youngen
Kathleen Grau
Joe Baum
Mark McGrail
Betty Nutter
Heather Wickline

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

173-13
Approve Substitutes

Terrie Altieri moved and Darryl McGuire seconded the motion to place the following individuals on the respective substitute lists as presented for the 2013-2014 school year pending proper certification and clear BCI/FBI checks effective September 1, 2013:

Tiffany Bear – District Wide
Terri Stock – Substitute Bus Driver
Alexis Wachter – Substitute Bus Driver

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

174-13
Approve Small Group Instructor

Melissa Roubic moved and Bill Hickman seconded the motion to appoint Sheri Gross as Small Group Instructor at a cost of \$16.00 per hour, 20 hours per week, effective August 21, 2013.

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

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175-13
Approve Preschool Director

Bill Hickman moved and Darryl McGuire seconded the motion to appoint Jane Hill as Assistant Preschool Director at a cost of \$33.00 per hour not to exceed 200 hours effective August 14, 2013.

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

176-13
Approve Detention Supervisors

Darryl McGuire moved and Bill Hickman seconded the motion to approve the following personnel as detention supervisors for the 2013-2014 school year at a cost of \$22.82 per hour:

Rose Stacy
Roger Eakins

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

177-13
Approve Home Instruction Tutors

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the following personnel as Home Instruction Tutors for the 2013-2014 school year at a cost of \$22.82 per hour:

Martha Booth
Annie Dempsey

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

178-13
Approve Open Enrollment

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the following individuals for supplemental contracts per salary schedule in the types of positions listed for the 2013-2014 school year pending proper certification and clear BCI/FBI checks effective August 21, 2013:

| | | |
|-------------------|----------|--------------|
| Nathan Baczkowski | Grade PS | Garfield |
| Bailey Barker | Grade 1 | LaBrae |
| Devin Bartlett | Grade 9 | LaBrae |
| Jaron Bartlett | Grade 11 | LaBrae |
| Rebecca Bunch | Grade 12 | LaBrae |
| Peyton Coley | Grade 12 | LaBrae |
| Tyler Collins | Grade 7 | Newton Falls |
| Keatan Conway | Grade PS | Garfield |

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| Talina Cooper | Grade 8 | Garfield |
| Rachel Downey | Grade 8 | Garfield |
| Franklin Egantoff | Grade 7 | Warren |
| Daisy Fleming | Grade 11 | Newton Falls |
| Bryson Hall | Grade PS | LaBrae |
| Colton Hall | Grade K | LaBrae |
| Deidra Hankins | Grade 8 | Alliance |
| Tristan Hankins | Grade 10 | Alliance |
| Darianna Heller | Grade 11 | Warren |
| Taylor Herndon | Grade 11 | LaBrae |
| Emma Kerr | Grade 11 | LaBrae |
| Kayla Ladd | Grade 6 | Garfield |
| Kyle Landa | Grade 9 | Newton Falls |
| Taylor Mask | Grade 11 | North Olmsted |
| Trynity Mock | Grade 7 | Mentor |
| Hannah Murton | Grade 4 | Garfield |
| Timothy Murton | Grade 8 | Garfield |
| Damien Oborn | Grade 1 | LaBrae |
| Devin Oborn | Grade 6 | LaBrae |
| Domanick Oborn | Grade 4 | LaBrae |
| Donteze Philpot | Grade 12 | Warren |
| Alexandria Polichena | Grade 12 | Howland |
| Robert Polichena | Grade 11 | Howland |
| Draven Post | Grade 8 | Garfield |
| Isis Post | Grade 5 | Garfield |
| Floyd Shackelford | Grade 10 | Ravenna |
| Hunter Shackelford | Grade 7 | Ravenna |
| Samuel Speicher | Grade 8 | Garfield |
| Colton Starcher | Grade 10 | Warren |
| Cadence Stewart | Grade 4 | Newton Falls |
| Cameron Stewart | Grade 5 | Newton Falls |
| Brandon West | Grade 5 | Ravenna |
| Mylee Seger | Grade K | Champion |
| Cheyenne Massey | Grade 12 | Garfield |
| Jada Blutcher | Grade PS | Newton Falls |

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic

Nays: None

Motion passed

179-13
Approve Contract

Darryl McGuire moved and Melissa Roubic seconded the motion to approve the one year contract with Birds Eye Photography for yearbook photographs at a cost of \$50.00 per unit not to exceed \$1,000.00 for the 2013-2014 school year.

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns

Nays: None

Motion passed

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180-13
Approve Student Fees

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the following student fees for the 2013-2014 school year:

Art \$8.00
Goggles \$5.00

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

181-13
Approve Partnership

Bill Hickman moved and Melissa Roubic seconded the motion to approve the partnership agreement between Children's Advantage and the Windham Exempted Village School District for the 2013-2014 school year.

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

182-13
Approve Professional Leave

Bill Hickman moved and Melissa Roubic seconded the motion to approve the following professional leave:

| | | | <u>Sub</u> |
|------------------|-----------------------|---------|------------|
| Sarah Hill | CCS Reader | 11/4/13 | yes |
| Denise Johnston | CCS Reader | 11/4/13 | yes |
| Lisa Sampson | CCS Reader | 11/4/13 | yes |
| Allison Baranski | CCS Reader | 11/4/13 | yes |
| Terry Armstrong | Law Related Education | 9/23/13 | yes |
| Jeff States | NAC Meetings | 9/11/13 | yes |
| Chelsea Kovach | Get it/Got it/Go | 9/6/13 | yes |
| Rose Stacy | Counselor Meeting | 9/17/13 | no |
| Chelsea Kovach | ECO Alternative Form | 9/13/13 | no |
| Michael Chaffee | OHSAA Golf Tournament | 9/25/13 | no |
| Michael Chaffee | SST8 Meeting | 9/19/13 | no |
| Michael Chaffee | NAC Meeting | 9/18/13 | no |
| Allyson Baranski | ECO Training | 9/13/13 | no |
| Ellie Loomis | SST8 Early Childhood | 9/13/13 | yes |

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

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183-13
Approve Contract

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the appointment of the following individuals for supplemental contracts per salary schedule in the types of positions listed for the 2013-2014 school year pending proper certification and clear BCI/FBI checks effective August 21, 2013:

Daniel Gross Head JHS Volleyball Coach Step 0 Year 0 \$2,298.00

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

184-13
Approve Tuition Reimbursement

Bill Hickman moved and Terrie Altieri seconded the motion to approve the professional development tuition reimbursement to the following individuals pending receipt of proper documentation:

| | | |
|-------------------|-------------------|------------|
| Danielle Brkich | 6 Semester Hours | \$1,350.00 |
| Paula Daniel | 2 Semester hours | \$ 390.00 |
| Myshel Detelich | 3 Semester Hours | \$ 675.00 |
| Megan Fox | 18 Semester Hours | \$2,700.00 |
| Dougle Hankins | 15 Semester Hours | \$2,700.00 |
| Marguerite Jarman | 12 Semester Hours | \$2,700.00 |
| Ellen Loomis | 3 Semester Hours | \$ 675.00 |
| Christina Neer | 3 Semester Hours | \$ 675.00 |
| Debra Parr | 3 Semester Hours | \$ 675.00 |
| Alysia Tinker | 8 Semester Hours | \$1,800.00 |
| Kim Workman | 3 Semester Hours | \$ 675.00 |

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

185-13
Executive Session

Melissa Roubic moved and Terrie Altieri seconded the motion for executive session:

WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment of a public employee or official
2. To consider the employment of a public employee or official
3. To consider the dismissal of a public employee or official
4. To consider the discipline of a public employee or official
5. To consider the promotion of a public employee or official
6. To consider the demotion of a public employee or official
7. To consider the compensation of a public employee or official
8. To consider the investigation of charges/complaints against a public employee, official, licensee, or student
9. To consider the purchase of property for public purposes

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10. To consider the sale of property at competitive bidding.
11. To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action.
12. To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
13. To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
14. To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
15. To consider matters required to be kept confidential by federal law or rules or state statutes.
16. To discuss details relative to the security arrangements and emergency response protocols for the board of education.

NOW, THEREFORE, BE IT RESOLVED, that the Windham Exempted Village School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of item **2, 7** as listed above.

In: 7:45 p.m.
Out: 8:28 p.m.

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

186-13
Adjourn

Terrie Altieri moved and Dan Burns seconded the motion to adjourn at 8:30 p.m.

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

Dan Burns, President

Samantha Pochedly, Treasurer