

Windham Board of Education  
Regular Board Meeting  
April 24, 2014  
6:30 p.m.

**ABSENT:**

**STUDENT ACHIEVEMENT:** Elaine Grant

Congratulations to the 2014 Valedictorians: Jared Taylor, Britney Collins and Josh Youngen, and to Salutatorian: Joe Miranda.

The senior class traveled to the None Under 21 event at Hiram College and while they were there they picked up a second place wind for Windham's banner and a \$1,000 to go with it. Special thanks to Lauren Seger and William Hickman, Sierra Knight, Katie Deventure, and Kelsey Mezsaros for doing the banner. Congratulations to the HOBY representative, Alex Workman.

**CORRESPONDENCE:**

**GUEST RECOGNITION:** None

**REPORTS**

**Board of Education President, Darryl McGuire:**

The wellness committee sponsored a biggest loser contest for the staff. Congratulations to the following winners:  
Dougle Hankins 1<sup>st</sup> place  
Pat Stevenson 2<sup>nd</sup> place  
Tina Neer 3<sup>rd</sup> place

Congratulations to Alysia Tinker for being selected as the Junior Achievement of North Central Ohio Middle School Teacher Hall of Fame honoree for 2014.

A ceremony was held today in the Windham High School gymnasium honoring Robert Towles who was given the Distinguished Service Cross by Senator Sherrod Brown. The event was quite an honor for Windham to host and was attended by Kathleen Chandler, Maureen Frederick, a representative from Tim Ryan's office, Windham Mayor, Portage County Sherriff, American Legion members, Janet Esposito and many others.

**Maplewood Career Center Representative, Melissa Roubic:**

The featured program was the Applied Engineering and Machining Program. HB447 would allow a school district resulting from the consolidation of two or more school districts to receive a loan from the OSFC to construct a new facility. HB290 encourages schools to make their property available outside of the school day to community members and grants district qualified immunity from liability in a civil action for damages arising for the use of school premises by others. The animal science project is moving forward. Supervisor of Business Affairs, Russ McKenzie is retiring.

**Legislative Liaison, Dawn Kilgore:**

Deadline for student success stories is May 9<sup>th</sup>. 2015 Teacher of the Year applications are being accepted. HB487 would convert postsecondary to college credit plus, HB216 is on school debt consolidation and HB215 would allow retired law enforcement personnel to volunteer in schools for a tax credit.

**Superintendent, Gregg Isler:**

Update on calendars, the straight A grant application, evaluations, and elective offerings. Meeting with Senator Eklund and Kathleen Clyde and Matt Lynch voicing concerns about testing data. The ceremony today was very nice, the kids did a great job and we appreciate the Senator coming to do the presentation.

Windham Board of Education  
Regular Board Meeting  
April 24, 2014  
6:30 p.m.

**HS/JHS Principal, Michael Chaffee:**

OAA Testing in the junior high this week. HPAC scholar's day is Saturday. Ms. Parish and her students planned and hosted the ceremony today. Mrs. Kresen received \$818 from a Donors Choose project to purchase two snare drums and carriers. The spring band/choir concert is tonight. None for Under 21 at Hiram College where our students won second place and \$1,000 in the banner contest, Prom Promise assembly on May 9<sup>th</sup>, and Prom will be that evening at Sorrento's in Warren, After Prom will be May 17<sup>th</sup> in Cleveland. Ms. Stacy took 8<sup>th</sup> graders to Maplewood and Kent State. Mrs. Seger took students to YSU and the Butler Art Institute. Ms. Stacy also took juniors to Slippery Rock for a college visit. The senior citizen brunch will be May 14<sup>th</sup> at 10:00am. Congrats to Mrs. Tinker on the Junior Achievement of North Central Ohio Middle School Teacher Hall of Fame selection. Blood Drive on May 16<sup>th</sup>. NHS Chinese auction on May 15<sup>th</sup>. Ms. Parish took 50 students to an evening presentation featuring Ken Burns of "The Civil War" fame.

**KT Principal, Harry Selner:**

Student Council "Walk for Diabetes" is Friday, May 2<sup>nd</sup>, weather permitting. OAA testing is scheduled for May 7, 8, and 9 with make ups on May 12, 13, and 14. PTO Carnival is Friday from 5-8pm. Workshop days on June 2<sup>nd</sup> and 3<sup>rd</sup> from 8:00am until 3:00pm on Implementing a Balanced Literacy Program for all staff, grades K-5.

**Special Services, Bob Kujala:**

No report

**Supervisor of Maintenance/Transportation, Craig Alderman:**

All buses are in service at this time and we are prioritizing summer repairs.

**Supervisor of Food Service/Treasurer, Samantha Pochedly:**

Audit recommendations were distributed to the board. All motions needed from these recommendations will be on the May agenda.

**61-14  
Approve Minutes**

Dan Burns moved and Melissa Roubic seconded the motion to approve the minutes of the March 27, 2014 Regular Meeting and the April 2, 2014 Special Meeting.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire

Nays: None

Motion passed

**62-14  
Approve Financial Reports**

Melissa Roubic moved and Dan Burns seconded the motion to approve the March 2014 financial reports. All documents are enclosed and are also available for inspection.

Financial Report by Fund/SCC-All Funds

Detailed Financial Report 010 Only

Monthly Budget Ledger for line item 001/016 2310-418

Monthly Check List

SM2 Monthly/Quarterly Report

Monthly Bank Statements and Reconciliation

Windham Board of Education  
Regular Board Meeting  
April 24, 2014  
6:30 p.m.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns  
Nays: None  
Motion passed

**63-14**  
**Approve Payments**

Dan Burns moved and Elaine Grant seconded the motion to approve the following payments:

Amazon.com	\$89.97
Graphic Enterprises	\$191.15
Party Animals	\$560.00
Center for Education	\$299.95
Mahoning Valley Distributors	\$106.92
Jostens	\$4346.17
Fan Cloth	\$802.00
Leanora Artman	\$38.23

Ayes: Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore  
Nays: None  
Motion passed

**64-14**  
**Accept Donations**

Dan Burns moved and Elaine Grant seconded the motion to accept the following donations:

Felicia Garl                      \$200 to the JH/HS Spanish Class

Ayes: Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant  
Nays: None  
Motion passed

**65-14**  
**Approve Contracts**

Melissa Roubic moved and Elaine Grant seconded the motion to approve one-year limited contracts to the following personnel effective as of the 2014-2015 school year:

Barbara Balchick	Rebecca Kresen
Allison Baranski	Chelsea Kovach
Tamara Brown	Christina Neer
Daniel Burns	Stephanie Parish
Myshel Detelich	Debra Parr
Tammy Eacona	Allyson Rinearson
Megan Fox	Lauren Seger
Sherry Gaj	Mariel Sobol
Deborah Gordon	Rose Stacy
Daniel Gross	Lisa Stafford
Sherri Gross	Jeff States
Sherri Harrah	Pat Stevenson
Sarah Hill	Alysia Tinker
Amy Hoover	Kim Workman (78%)

Windham Board of Education  
 Regular Board Meeting  
 April 24, 2014  
 6:30 p.m.

Ayes: Darryl McGuire, Dawn Kilgore, Elaine Grant, Melissa Roubic  
 Nays: None  
 Abstain: Dan Burns  
 Motion passed

**66-14**  
**Approve Contract Modification**

Dan Burns moved and Elaine Grant seconded the motion to approve the following contract modification effective with the 2014-2015 school year:

Sherry Gaj – BA to BA+ \$37,954.00

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire  
 Nays: None  
 Motion passed

**67-14**  
**Approve Extended Time**

Melissa Roubic moved and Elaine Grant seconded the motion to approve extended time for the following personnel for the 2014-2015 school year:

Andrea Urso – 10 days  
 Rose Stacy – 10 days

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns  
 Nays: None  
 Motion passed

**68-14**  
**Approve Professional Leave**

Dan Burns moved and Dawn Kilgore seconded the motion to approve professional leave for the following personnel:

			<u>Sub</u>
Jeff States	NAC Meeting	3/19/14 ( ½ )	no
Michael Chaffee	NAC Meeting	3/19/14 ( ½ )	no
Terry Armstrong	Democracy Day	3/26/14 ( ½ )	yes
Michael Chaffee	Maplewood	4/1/14 ( ½ )	no
Amy Hoover	IEP Anywhere	4/2/14	yes
Tom Hickman	Bus Driver PreService	4/7-4/20 (4 hrs. day)	yes
Tamara Brown	Akron Field Trip	4/7/14	yes
Rose Stacy	Akron Field Trip	4/7/14	no
Samantha Pochedly	OASBO Conference	4/9-4/11/14	no
Rebecca Kresen	Field Trip	4/9/14	yes
Alysia Tinker	English Festival	4/9/14	yes
Tamara Brown	English Festival	4/9/14	yes
Rhonda Kates	English Festival	4/10/14	yes
Rebecca Kresen	Field Trip	4/10/14	yes
Sherri Harrah	A & B Field Trip	4/11/14	yes
Rhonda Kates	A & B Field Trip	4/11/14	yes

Windham Board of Education  
Regular Board Meeting  
April 24, 2014  
6:30 p.m.

Rose Stacy	Field Trip	4/15/14	no
Lauren Seger	Field trip	4/15/14	yes
Rhonda Kates	JHS NHS Inductions	4/16/14 ( ½ )	yes
Roger Eakins	NHS Honor Roll Trip	5/5/14	yes
Tom Hickman	Washington DC Trip	5 /8-9/14	yes
Stephanie Parish	Washington DC Trip	5 /8-9/14	yes

Ayes: Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore

Nays: None

Motion passed

**69-14**

**Approve Teacher Appreciation Week Resolution**

Dan Burns moved and Melissa Roubic seconded the motion to approve the following resolution for Teacher Appreciation Week:

**Teacher Appreciation Week Proclamation**

WHEREAS, teachers serve in partnership with the parents of our community's children; and

WHEREAS, teachers strive to instruct students to read with comprehension, write with skill, and communicate effectively and responsibly in a variety of ways and settings; and

WHEREAS, teachers teach our community's children to know and apply the core concepts and principles of mathematics; social; physical and life sciences; civics and history; geography; arts; and health and fitness; and

WHEREAS, teachers inspire students to think analytically, logically and creatively, and to integrate experience and knowledge to form reasoned judgments and solve problems; and

WHEREAS, teachers help our students understand the importance of work and how performance, effort and decisions directly affect career and educational opportunities; and

WHEREAS, we support our teachers in their mission to educate the children of our community;

NOW, THEREFORE, BE IT RESOLVED THAT the Windham Exempted Village Board of Education designates the week of May 5 - 9, 2014 as Teacher Appreciation Week, and

BE IT FURTHER RESOLVED THAT the Windham School District calls on the community to join with it in personally thanking and recognizing teachers for their dedication and devotion to their work.

Ayes: Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant

Nays: None

Motion passed

Windham Board of Education  
Regular Board Meeting  
April 24, 2014  
6:30 p.m.

**70-14**  
**Approve FMLA Leave**

Dan Burns moved and Dawn Kilgore seconded the motion to approve Janice Roach for FMLA leave effective April 22, 2014 through May 30, 2014.

Ayes: Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic  
Nays: None  
Motion passed

**71-14**  
**Approve OGT Tutors**

Dan Burns moved and Elaine Grant seconded the motion to approve the appointment of the following personnel to the Summer OGT Intervention Program as OGT Intervention and Administration teachers at \$22.82 per hour from June 2, 2014 through June 20, 2014 to be paid from Title I funds:

Roger Eakins  
Dougle Hankins

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire  
Nays: None  
Motion passed

**72-14**  
**Approve OGT Tutors**

Melissa Roubic moved and Dan Burns seconded the motion to approve the appointment of the following personnel to the Summer OGT Intervention Program as the Summer OGT Intervention Specialist at \$22.82 per hour from June 2, 2014 through June 22, 2014 to be paid from Title I funds:

Daniel Z. Burns  
Sherry Gaj

Ayes: Elaine Grant, Melissa Roubic, Darryl McGuire, Dawn Kilgore  
Nays: None  
Abstain: Dan Burns  
Motion passed

**73-14**  
**Approve Summer School Monitor**

Dan Burns moved and Elaine Grant seconded the motion to approve the appointment of the following personnel as summer school monitor at a cost of \$500.00 from June 2, 2014 through July 31, 2014 to be paid from Title I funds:

Rose Stacy

Ayes: Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant  
Nays: None  
Motion passed

Windham Board of Education  
Regular Board Meeting  
April 24, 2014  
6:30 p.m.

**74-14**  
**Approve LPDC**

Dan Burns moved and Dawn Kilgore seconded the motion to approve payment of \$656.64 for LPDC participation for the 2013-2014 school year for the following personnel:

Sarah Hill  
Marguerite Jarman  
Louie Stanley  
Roger Eakins

Ayes: Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant  
Nays: None  
Abstain: Melissa Roubic  
Motion passed

**75-14**  
**Approve FMLA Leave**

Melissa Roubic moved and Elaine Grant seconded the motion to amend resolution number 43-14 to approve FMLA leave for Carletta Bervish from February 27, 2014 through April 21, 2014.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire  
Nays: None  
Motion passed

**76-14**  
**Approve Substitute**

Dan Burns moved and Melissa Roubic seconded the motion to approve the following individual as a certificated substitute for the 2013-2014 school year at a cost of \$83.00 per day pending proper certification and clear BCI/FBI checks:

Keely Chaffee

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns  
Nays: None  
Motion passed

**77-14**  
**Executive Session**

Melissa Roubic moved and Dan Burns seconded the motion for executive session:

WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters, with no action to follow:

1. To consider the appointment of a public employee or official
2. To consider the employment of a public employee or official
3. To consider the dismissal of a public employee or official
4. To consider the discipline of a public employee or official

Windham Board of Education  
Regular Board Meeting  
April 24, 2014  
6:30 p.m.

5. To consider the promotion of a public employee or official
6. To consider the demotion of a public employee or official
7. To consider the compensation of a public employee or official
8. To consider the investigation of charges/complaints against a public employee, official, licensee, or student
9. To consider the purchase of property for public purposes
10. To consider the sale of property at competitive bidding.
11. To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action.
12. To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
13. To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
14. To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
15. To consider matters required to be kept confidential by federal law or rules or state statutes.
16. To discuss details relative to the security arrangements and emergency response protocols for the board of education.

NOW, THEREFORE, BE IT RESOLVED, that the Windham Exempted Village School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of item **2 & 12** as listed above.

In: 7:20 p.m.

Out: 8:23 p.m.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire

Nays: None

Motion passed

**Adjourn**

All were in favor of adjournment and the meeting adjourned at 8:24 p.m.

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Darryl McGuire, President

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Samantha Pochedly, Treasurer