

**Windham Board of Education
Organizational/Budget Hearing Meeting
7:00 a.m.**

The Treasurer presented the 2016 Tax Budget and the IDEA part B review for FY2016.

**#1-2016
President Pro-Tem**

Melissa Roubic moved and Elaine Grant seconded the motion to appoint Darryl McGuire as President Pro Tem.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire

Nays: None

Motion passed

**#2-2016
President**

Dan Burns moved and Elaine Grant seconded the motion to appoint Melissa Roubic as President.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns

Nays: None

Motion passed

**#3-2016
Vice President**

Melissa Roubic moved and Elaine Grant seconded the motion to appoint Dan Burns as Vice President.

Ayes: Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore

Nays: None

Motion passed

**#4-2016
Legislative Liaison**

Dan Burns moved and Melissa Roubic seconded the motion to appoint Dawn Kilgore as the Legislative Liaison for a one-year term beginning January 1, 2016 through December 31, 2016.

Ayes: Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant

Nays: None

Motion passed

**#5-2016
Student Achievement Liaison**

Elaine Grant moved and Melissa Roubic seconded the motion to appoint Dan Burns as the Student Achievement Liaison for a one-year term beginning January 1, 2016 through

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December 31, 2016.

Ayes: Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic
Nays: None
Motion passed

F. Appoint Superintendent Committees for 2016

Policy Committee

Chairperson: Dawn Kilgore
Burns

Member: Dan Burns
Roubic

Athletic Council

Chairperson: Dawn Kilgore

Member: Elaine Grant

Transportation Committee

Chairperson: Darryl McGuire
Member: Elaine Grant

Goal Setting and Implementation Committee

All Board Members

Personnel Committee

Chairperson: Melissa Roubic
McGuire

Member: Dan Burns

Building & Grounds

Chairperson: Dan

Member: Melissa

Levy Committee

All Board Members

Curriculum

All Board Members

Finance Committee

Chairperson: Darryl

Member: Elaine Grant

**#6-2016
Tax Budget**

Dan Burns moved and Dawn Kilgore seconded the motion to adopt the proposed Annual Tax Budget for 2016-2017.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire
Nays: None
Motion passed

**#7-2016
Set Meeting Day and Time**

Melissa Roubic moved and Dawn Kilgore seconded the motion to set the time and place for the 2016 regular meetings of the Windham Board of Education as the 4th Thursday of every month at 6:30pm in room 121 of the high school in the months of February, April,

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June, August, October and December and in the library at KT in the months of January, March, May, July, September and November.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns

Nays: None

Motion passed

**#8-2016
Board Member Compensation**

Dan Burns moved and Dawn Kilgore seconded the motion to adopt a resolution to continue to compensate Board Members at the maximum amount authorized by Ohio Revised Code with no limitations on the number of meetings per year. Board members will also be compensated for attendance at professional development meetings at a rate of \$60 per day for meetings less than 3 hours and at a rate of \$125 per day for meetings of three hours or more.

Ayes: Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore

Nays: None

Motion passed

**#9-2016
Board Service Fund**

Dan Burns moved and Melissa Roubic seconded the motion to establish a \$7,500.00 service fund amount for expenses incurred by the Windham Board of Education.

Ayes: Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant

Nays: None

Motion passed

**#10-2016
Legal Council**

Dan Burns moved and Elaine Grant seconded the motion to establish legal counsel for 2016: Portage County Prosecutors Office being primary legal consultant for the Board of Education and the firms of Roetzel & Andress, Pepple & Waggoner and Christley, Herington and Pierce as secondary consultants.

Ayes: Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic

Nays: None

Motion passed

**#11-2016
Tax Advances**

Dan Burns moved and Melissa Roubic seconded the motion to authorize the Treasurer to secure advances from the County Auditor when funds are available & payable to the District.

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Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire
Nays: None
Motion passed

**#12-2016
Authorize Investments**

Dan Burns moved and Dawn Kilgore seconded the motion to authorize the Treasurer to invest inactive funds at the most productive interest rate whenever inactive funds are available.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns
Nays: None
Motion passed

**#13-2016
Authorize Payments**

Melissa Roubic moved Dan Burns seconded the Motion to authorize the Treasurer to pay all bills within the limits of the appropriation resolution as invoices are received & when merchandise has been received in good condition & payment duly authorized and to report monthly to the Board those bills that were paid.

Ayes: Ekaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore
Nays: None
Motion passed

**#14-2016
Authorize Employment**

Dan Burns moved and Dawn Kilgore seconded the Motion to authorize the Superintendent to employ such personnel as needed for emergency situations; such employment to be presented for approval by the Board at the next regular meeting.

Ayes: Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant
Nays: None
Motion passed

**#15-2016
Authorize Purchasing Agent**

Dan Burns moved and Elaine Grant seconded the motion to authorize the Superintendent or his designated employee(s) to serve as the purchasing agent for the school district.

Ayes: Darryl McGuire, Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic
Nays: None
Motion passed

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**#16-2016
Insurance Representative**

Melissa Roubic moved and Dan Burns seconded the motion to name the Superintendent as the primary representative to the Portage County Health Insurance Council of Governments and the Treasurer as the alternate.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire
Nays: None
Motion passed

**#17-2016
Tax Incentive Review Council**

Dan Burns moved and Dawn Kilgore seconded the motion to appoint the Superintendent as the representative to the Tax Incentive Review Council.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns
Nays: None
Motion passed

**#18-2016
Public Records Designee**

Dan Burns moved and Elaine Grant seconded the motion to appoint Leigh Ann Hankins as the Board designee for Ohio Public Records Training and open meetings laws.

Ayes: Elaine Grant, Melissa Roubic, Darryl McGuire, Dan Burns, Dawn Kilgore
Nays: None
Motion passed

Adjournment

All were in favor of adjournment at 7:22 a.m.

Melissa Roubic, President

Samantha Pochedly, Treasurer