NOTICE TO BIDDERS

CHAPPAQUA CENTRAL SCHOOL DISTRICT
66 ROARING BROOK ROAD
P.O. BOX 21
CHAPPAQUA, NY 10514

The Board of Education of the Chappaqua Central School District hereby invites submission of bids for**:**

CCSD BID # B2021-20:

Roof Replacement at Westorchard Elementary School

Sealed envelope bids or digital bids will be received until **August 5th, 2021, no later than 2:00 PM,** at the **District Administration Office, P.O. Box 21, 66 Roaring Brook Road, Chappaqua, NY, 10514,** and at that time and place any and all such sealed bids that have been received in accordance with the terms hereof will be publicly opened and read aloud.

The District invites bidders to bid on the work described in the Bid Documents that falls within the following bid package:

Contract No. 1 – General Construction

See the Bid Documents for a further description of the scope of work.

Bidders must use the Bid Proposal Forms included with the Bid Documents in order to make their proposals, and each proposal must be made in accordance with those Forms.

Bidders may obtain the Bid Documents/Bid Addendums **after 3:00 PM, on July 22nd, 2021,** from REV, 330 Route 17A, Goshen, New York 10924 Tel: 1-877-272-0216. Complete digital sets of Bidding Documents, drawings and specifications, may be obtained online as a download at the following website: www.usinglesspaper.com under 'public projects.' Complete hard copy sets of Bidding Documents, drawings and specifications, may be obtained upon depositing the sum of $100 for each combined set of documents. Checks or money orders shall be made payable to Chappaqua Central School District. Plan deposit is refundable in accordance with the terms in the Instructions to Bidders to all submitting bids. Any bidder requiring documents to be shipped shall make arrangements with the printer and pay for all packaging and shipping costs.

Please note Rev (www.usinglesspaper.com) is the designated location and means for distributing and obtaining all bid package information. All bidders are urged to register to ensure receipt of all necessary information, including bid addenda.

Each bid proposal must be accompanied by a certified check payable to Chappaqua CSD

or by a Bid Bond for a sum equal to five percent (5%) of the bid, conditioned as set forth in the Instructions to Bidders. All bid security, except those of the three low bidders will be returned within four days after proposals are submitted. The bid security provided by the three low bidders will be returned after the execution of the Contract.

There will be a pre-bid site meeting on **July 29th, 2021, at 3:00 PM**, commencing at the Main Entrance of Westorchard Elementary School. **Bidders are urged to attend the site meeting. Knowledge of the field conditions is crucial to understanding the Work.**

All Requests for Information (RFI) must be sent in writing to the Architect, Ryan Carper, via email (rcarper@kgdarchitects.com).

The District may require the successful bidder to provide separate Performance and Labor & Materials Payment Bonds in the amount of the contract price and in the form specified in the Bid Documents.

To the fullest extent allowed by law, the District reserves the right to reject bids that contain omissions, exceptions or modifications, or in their sole discretion to waive such irregularities, or to reject any or all bids or to accept any bid which is in the best interest of the District.

All bids shall be submitted in either a sealed bid envelope or as a digital bid submission. Sealed bid envelopes must distinctly be marked on the outside as follows:

CCSD Bid # B2021-20
Roof Replacement at Westorchard Elementary School
Bid Opening – 2:00 PM on August 5th, 2021
Name of Bidder _____

Digital bids must distinctly be marked on the subject line of the e-mail with the same information listed above.

Bid submissions must be delivered or e-mailed to Mike Trnik, or his designee, no later than 2:00 pm on the bid opening date. Sealed bid envelope submissions must be delivered at the District Administration Office, 66 Roaring Brook Road, Chappaqua, NY 10514. Digital bid submissions must be e-mailed to mitrnik@chappaquaschools.org .

The District will not open or consider any proposal unless it is received at that location or by e-mail no later than 2:00 pm on the bid opening date. Bidders are solely responsible for the arrival of each bid proposal at the place of bid opening by the appointed time, regardless of the means of delivery.

The Board of Education reserves the right to reject any and all bids which do not seem to be in the best interest of the School District.