

NOTICE TO BIDDERS
CHAPPAQUA CENTRAL SCHOOL DISTRICT
66 ROARING BROOK ROAD
P.O. BOX 21
CHAPPAQUA, NEW YORK 10514

The Board of Education of the Chappaqua Central School District, hereby invites submission of bids for:

CCSD BID # B2022-05

Cleaning Supplies & Equipment

Sealed envelope bids or digital bids will be received until **April 28th, 2022, by no later than 2:00pm** at the Purchasing Office, Education Center, 66 Roaring Brook Road, Chappaqua, New York -at which time and place all bids will be opened and read publicly. Mailing address for sealed envelope bids: Chappaqua Central School District, 66 Roaring Brook Rd., P.O. Box 21, Chappaqua, New York 10514 (if using third party courier, use street address only). Digital bids are to be e-mailed to mitrnik@chappaquaschools.org .

If further information is needed, call the Purchasing Office at 914 238-7200, Ext. 1013 or e-mail at mitrnik@chappaquaschools.org .

The Board of Education reserves the right to reject any and all bids which do not seem to be in the best interest of the School District.

CHAPPAQUA CENTRAL SCHOOL DISTRICT

CCSD BID # B2022-05: CLEANING SUPPLIES & EQUIPMENT

MAIN SPECIFICATION

Intent

Chappaqua Central School District is in need of a vendor or vendors to provide various cleaning supplies and equipment on an “as needed” basis.

Item Pricing & Submission

Prices must be valid for one year. Pricing is to be filled in on the attached Bid Proposal form.

All specific brand names listed are to be quoted “as is or equivalent”. If quoting an equivalent, a sample of the item must be submitted and accepted by Chappaqua Central School District as being equivalent.

Delivery:

No shipping/handling or fuel charges. If making delivery is made using a truck, truck must have a lift gate. Delivery of any items must be handled with care.

Award:

Bid will be awarded to one or more vendors based on lowest cost per item listed in Group A. Specific Named Cleaning Supplies & Equipment.

Bid/Term of Contract

Term will be for one (1) year from award of contract.

Option to Extend Term of Contract

Chappaqua Central School District has the option of extending or renewing this contract for a period not to exceed two (2) additional one (1) year periods at a price not to exceed the 2022 and 2023 respective annual Consumer Price Indices (CPI) Average (CPI NY, Northern NJ Area).

Piggybacking:

Any school district, municipality or political subdivision of the State of New York may participate in this contract, upon written request to the Chappaqua Central School District, and authorization from the School District. Any such entity that wishes to “piggyback” on this bid shall be solely responsible for submitting tax exemption information to the vendor/contractor and for paying for any goods and materials purchased. Any liability created as a result of purchases by other enumerated entities shall be the sole responsibility of such entity placing the order.

Additional Notes:

Last page of general bid document must be notarized otherwise bid will not be accepted.

The Board of Education reserves the right to reject any and all bids which do not seem to be in the best interest of the School District. A bidder may be disqualified from receiving awards if such bidder or anyone in his or her employ has previously failed to perform satisfactorily on connection with public bidding or contracts.

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**CCSD BID # B2022-05: CLEANING SUPPLIES AND
EQUIPMENT**

SEALED BID CHECKLIST

**LIST OF REQUIRED ITEMS TO BE CHECKED OFF AND
INCLUDED IN BID SUBMISSION**

- 1) ☐ COMPLETED AND SIGNED BID PROPOSAL FORM
- 2) ☐ COMPLETED AND SIGNED BID PROPOSAL CERTIFICATION SHEET
- 3) ☐ COMPLETED, NOTARIZED & SIGNED BID FORM AND SPECIFICATIONS SHEET LOCATED ON THE LAST PAGE OF THE GENERAL BID PACKET.
THIS PAGE MUST BE NOTORIZEED OR BID WILL NOT BE ACCEPTED.

**ALL ITEMS ON THIS LIST MUST BE SUBMITTED IN A
SEALED BID ENVELOPE OTHERWISE BID CANNOT BE
ACCEPTED.**

**CHAPPAQUA CENTRAL SCHOOL DISTRICT
CCSD BID # B2022-05**

**SPECIFICATION OUTLINE
ADVANCE LIBERTY SC50 AUTONOMOUS SCRUBBER**

GENERAL	Machine shall be an autonomous 20 inch three wheel battery-powered stand-on automatic scrubber with the ability to scrub and vacuum in one pass.
CLEANING MODES	Machine shall be operational in both autonomous and manual cleaning modes.
AUTONOMOUS PLAN CREATION	Machine shall offer two modes of autonomous cleaning: • CopyCat mode shall replicate exactly what the operator does in a single manual ride and play it back each time thereafter. Machine shall replicate when/where the operator adjusts down pressure, vacuum power, solution flow, and water. • Fill-In mode shall allow the operator to drive the perimeter of a room once and automatically calculate the most efficient route to scrub each inch of the area and avoid obstacles along the way each time thereafter.
SAFETY	Machine shall be certified to meet the CSA (Canadian Standards Association) and ANSI (American National Standards Institute) autonomous safety standards: • CSA/ANSI C22.2#336:2018 Ed.1 • UL 60335-1:2016 ED.6 • UL 60335-2-72:2017 Ed.1 • CSA C22.2#60335-1:2016 Ed.2 • CSA C22.2#60335-2-72:2017 Ed.1 Machine shall have a separate safety system independent of the mapping, obstacle system, and path planning. It shall override autonomous system and can stop immediately if an unsafe event is detected. Shall have drop-off sensors to detect drop-offs like a loading dock, stairs, escalators, etc. Machine shall use Sick mapping lidar, 2 hokoyu safety sensors, 4 drop-off sensors, 1 3-D infrared camera for obstacle detection and avoidance. Machine shall notify people around the machine of direction with turn signals.
AUTONOMOUS RUN TIME	Machine shall operate up to 5-6 hours autonomously on a single charge (floor type dependent) and up to 2.5 hours of uninterrupted cleaning between dump and refill.
OPERATOR ALERTS	Machine shall alert the operator as soon as it needs assistance or is ready for another task. Operator will receive an SMS message directly to their cell phone with all the details. Operator shall be able to subscribe and unsubscribe to this service as they choose with a simple text message.

WIRELESS FIDELITY AND MACHINE COMMUNICATION	Machine shall communicate via WiFi/4G/etc. with devices and other machines for maintenance, troubleshooting and data transmission for other purposes.
DARK/BRIGHT OPERATION	Machine shall operate autonomously with or without the lights on with no compromise to safety using infrared sensors and cameras to sense and detect position and obstacles. This allows for a reduction in facility costs by operating with less lights and HVAC systems running. Machine shall also be unaffected by harsh bright lights while operating autonomously.
MAXIMUM AUTONOMOUS SPEED	Machine shall operate autonomously at a speed of 2.35mph.
OBSTACLE DETECTION	Machine shall sense an obstacle up to 80 feet ahead on the cleaning path and automatically create a safe path around without stopping. When an obstacle is suddenly added to the cleaning path, the machine shall stop and determine a safe route around the obstacle.
DIGITAL SERVICES	Customer shall have full access to reports, updated daily, that tracks and details autonomous/manual run time, time of the day operation, and error messages. Customer shall have access to TrackClean which records operational data of your fleet and ensures transparency. TrackClean data includes machine working time, the machine down time, time of day that each activity occurred, the geographic location of the machine 24/7, Machine ID, and as an option can include information about the operator through the SmartKey system. Customer shall have access to the SiteAssist app to provide the site manager with real-time machine usage data and send notifications if there are deviations in start time or performance.
GRADEABILITY	Shall be a minimum of 8.2 degrees for transport mode, 4.5 degrees in manual cleaning mode, and 2.8 degrees in autonomous cleaning mode.
SOFTWARE UPDATES	Software updates shall be provided free of charge and installed on the machine as soon as possible through the machines interface.
IT SECURITY	Machine shall have secure communication ensure by IT encryption standards to prohibit any unauthorized party to access machine data or machine directly. No physical driving possible through remote machine access or maleficent self-driving software updates.
SMART KEY SYSTEM	Machine shall use a two-key system to enable supervisors to configure the machine to best fit their facility. Lock out certain features like double down pressure, higher flow rates to reduce damage and operating costs. Assign keys to individual users to see who has been operating the machines. • Yellow Supervisor Key: Allows for creating new autonomous cleaning plans and deleting old ones. Can also configure the machine to exact parameters for the most efficient clean.

	Blue Operator Key: Can only play back an autonomous cleaning path, can't create new ones or delete old ones.
CLEANING PATHS	The machine shall be available in the following configurations: 20 inch disc, onboard detergent dispensing system, onboard battery charger with a removable pad holder. 20 inch REV (dual random orbital scrubbing technology), onboard detergent dispensing system, onboard battery charger with a fixed pad holder.
SOUND LEVEL	Sound pressure level shall not exceed 63 dB A when measured in accordance with IEC 60704-1/ISO 11201 for operator safety, comfort and daytime cleaning of occupied spaces. The machine shall also have a quiet mode that further reduces the sound level to 60 dB A in noise sensitive environments.
DETERGENT CONSERVATION SYSTEM	Machine shall have as standard an onboard detergent dispensing system (EcoFlex onboard detergent dispensing system) utilizing a 1.3 gallon refillable cartridge that allows the use of any manufacturers' detergent, operates at all available flow rates, and allows the quick interchange of multiple detergent cartridges for varied cleaning applications. The system must be able to clean in four distinct modes to minimize costs, reduce labor, and ensure environmental sustainability. - Chemical-free cleaning (zero detergent) - Ultra low detergent strength (weak detergent) - Full Detergent strength (strong detergent) - Burst of Power (60 second increase in detergent strength, brush pressure and solution flow) The onboard detergent system shall be capable of accurately diluting detergents at the following ratios at any flow rate. 400:1, ¼ oz/gal, 0.25% 300:1, - oz/gal, 0.3% 256:1, ½ oz/gal, 0.4% 200:1, - oz/gal, 0.5% 150:1, - oz/gal, 0.66% 128:1, 1 oz/gal, 0.8% 100:1, - oz/gal, 1% 64:1, 2 oz/gal, 1.5% 50:1, 2.5 oz/gal, 2% 32:1, 4 oz/gal, 3%
WATER CONSERVATION SYSTEM	Disc and REV machines shall come standard with a calibrated low solution flow rate setting (Smart Solutions™) that consistently and repeatably sets a low solution flow rate to increase the per tank run time or productivity per tankful thereby lowering detergent costs, labor cost and reducing environmental impact. Disc machines: - Low flow rate: 0.16 GPM - Medium flow rate: 0.35 GPM - High flow rate: 0.50 GPM

	REV machines: • Low flow rate: 0.11 GPM • Medium flow rate: 0.16 GPM • High flow rate: 0.23 GPM
SOLUTION TANK SYSTEM	The machine shall have a rotomolded solution tank with a minimum capacity of 15 gallons to provide the required level of productivity. The tank shall have both a front and rear fill port to increase productivity when filling. The solution tank output shall be filtered by an externally mounted filter that can be cleaned without reaching into a full solution tank with chemicals or dumping fresh chemicals into the wastewater stream.
SQUEEGEE SYSTEM	The squeegee shall have tool free front and rear blade replacement with no loose fasteners than can become lost, requiring replacement. The rear blade shall be held on with a simple stainless-steel strap and clamp that releases the blade, so it can be changed quickly and easily while working to ensure a safe and dry floor. The squeegee shall have as standard, premium abrasion and petroleum resistant polyurethane blades for long life and lower operating costs. The squeegee system shall have an integrated kickstand that elevates the rear squeegee for double scrubbing applications.
BATTERY	Machine shall be equipped with AGM maintenance free batteries for power.

CHAPPAQUA CENTRAL SCHOOL DISTRICT**CCSD BID # B2022-05: CLEANING SUPPLIES AND EQUIPMENT:****BID PROPOSAL FORM****PROPOSAL NOTES**

ALL ITEMS WILL BE ORDERED ON AN "AS NEEDED" BASIS ONLY.

ALL SPECIFIC BRAND NAMES LISTED ARE TO BE QUOTED "AS IS OR EQUIVALENT". IF QUOTING AN EQUIVALENT, A SAMPLE OF THE ITEM MUST BE SUBMITTED AND ACCEPTED BY CHAPPAQUA CENTRA SCHOOL DISTRICT AS BEING EQUIVALENT.

NO SEPARATE CHARGES FOR SHIPPING/HANDLING & FUEL AS LISTED IN NOTICE TO BIDDERS DOCUMENT.

IF DELIVERY OF ANY ITEMS IS MADE BY TRUCK, TRUCK MUST HAVE A LIFT GATE.
DELIVERY OF ITEMS SHOULD BE HANDLED WITH CARE.

ALL CLEANING ITEMS MUST INCLUDE MATERIAL SAFETY DATA SHEET.

ANY MACHINES LISTED ON THIS SPECIFICATION MUST INCLUDE A ONE YEAR WARRANTY.

PRICES MUST BE VALID FOR ONE YEAR.

BID WILL BE AWARDED TO ONE OR MORE VENDORS BASED ON LOWEST COST PER ITEM LISTED ON GROUP A. SPECIFIC NAMED CLEANING SUPPLIES AND EQUIPMENT.

GROUP A. SPECIFIC NAMED CLEANING SUPPLIES AND EQUIPMENT

ONLY FILL IN ONE UNIT PRICE. DO NOT FILL IN MORE THEN ONE UNIT PRICE.

	BRAND	MFR #	EST. USE	ITEM DESCRIPTION	UOM	PRICE
DIVERSEY						
	DIVERSEY	904516	25	Cleaner, General Purpose, 5 Gallon Envirobox, JDIV 904516	5GL	
	DIVERSEY	4966769	24	Baseboard/Spot Stripper, extra heavy duty, foam, clear color, lightly scented, Diversey "Bravo" #4966769. 12 - 23 oz. Aerosol cans per case	CA	
	DIVERSEY	4578	14	Cleaner, toilet bowl disinfectant, 9.5% hydrochloric acid, effective on rust, uric acid and hard water deposits. Clings to the surface for easier cleaning. Ready to use formula. Packed quarts, 12 per case. Diversey "Crew" #004578	CS	
	DIVERSEY	95892175	46	Cleaner, Speedball 2000, RTD #22, non butyl, heavy duty, low odor citrus scent, purple in color, 1.5 liter, 2 per case #95892175	2/1.5L	

	DIVERSEY	4277285	15	Disinfectant, Diversey Oxivir Ready to use General Virucide, Bactericide, Tuberculocide, fungicide, sanitizer. One step, ready to dispense formulated with proprietary hydrogen peroxide technology. Non corrosive. 12 - 32 oz per case. Diversey #4277285	CA	
	DIVERSEY	903844	18	Carpet Extraction Cleaner, JDIV #903844 4 x 1 GAL	CA	
	DIVERSEY	94039110	70	Floor Cleaner, General Purpose, Scrub & Recoat - good for spray, mop or auto scrubber, no caustics, solvents or phosphates. Diversey "Hot Springs" # 94039110. 4 x 1 GAL/CS	CA	
	DIVERSEY	4033110	40	Floor Cleaner for scrub & recoat. Reduces powdering, improves traction. White Color, mild scent. Dilutions: 1:14, 1:20. Diversey Speedtrack 4033110. 4 x 1 Gallon per case	CA	
	DIVERSEY	5105047	561	Floor Finish, High Gloss, buffable, moppable, 20% solids, use on resilient floor, ASTM D2047 compliant, ph: 7.8 - 8.2, covers 2000 sq. Ft/gallon Diversey "Vectra", #5105047 Five Gallon Pail	5GL	
	DIVERSEY	5104917	133	Floor Finish, polymers, slip resistant, liquid, mild odor, white, Ph of 8.8. Five Gallon pail. Diversey "Mainstay" #5104917	5GL	
	DIVERSEY	5142227	34	Floor Finish, Ultra Low Odor, Waterbase, 5 gallon pail, Diversey #5142227	5GL	
	DIVERSEY	5104837	160	Floor Sealer, Acrylic for stone and porous surfaces. Protects against soil and scuffing. Strips easily. Diversey "Ironstone", # 5104837 Five Gallon Pail.	5GL	
	DIVERSEY	95032360	197	Floor Stripper, low odor, no butyl, Heavy duty, 5 gallon box, Diversey Pro Strip #95032360	5GL	
	DIVERSEY	95115958	398	Floor Stripper, non-ammoniated, strips in one application, mild odor, no flood rinse required. Dilutions: 1:4 for heavy, 1:8 for moderate to mild. 5 Gallon Pail. Diversey "Bravo" #95115958	5GL	
	DIVERSEY	5104714	482	High Gloss Metal Interlok floor finish, ultra durable finish for infrequent maintenance, responds to spray buffing or UHS burnishing, Diversey "Amplify" #5104714, 5 Gallon Pail	5GL	
	DIVERSEY	95104811	60	High Mileage UHS floor finish, high solids, low odor, extremely tough in high traffic areas, Extended recoat and stripping cycles yield labor savings and overall improved productivity, 5 Gallon pail #95104811	5GL	
	DIVERSEY	95109638	316	High Mileage UHS floor finish, high solids, low odor, extremely tough in high traffic areas, Extended recoat and stripping cycles yield labor savings and overall improved productivity, 6 X 84.5 oz. #95109638	CA	

	DIVERSEY	95271310	56	Command Center #2 "Glance" Class Cleaner, low odor, resists streaking & hazing, Dilution: 1:32, 1.5 Gallon, 2 per case. Diversey #95271310	CS	
	DIVERSEY	100962350	47	Heavy duty cleaner, Diversey #32 "Speedball 2000". Removes grease, oil, crayon, lipstick, graffiti and more. 1.5 Gallon, 2 per case. Diversey #100962350	CS	
	DIVERSEY	95271230	21	Command Center #44 "Crew" Washroom Cleaner, Mildly acid liquid cleaner for removing soap scum & hard water deposits, can be used as a daily cleaner for bathroom fixtures, tiles, shower door and other washable surfaces. Dilution 1:18. 1.5 gal/2CS, Diversey #95271230	CS	
	DIVERSEY	5753934	132	Jfill Neutral Disinfectant Cleaner, "Morning Mist", Color: Green, 2 - 2.5 ltr. Per case, JDIV #5753934	CS	
	DIVERSEY	4291110	82	Odor-Control, extra concentrated, contains enzymes and odor counteractants that combat odor source, effective in urinals, trash cans, floor drains and washrooms. "Breakdown" #38 Fresh Scent . Dilution: 1:28 light deodorizing, 1:64 General deodorizing, 1:10 heavy deodorizing. 4 One gallon/case Diversey 4291110	CS	
	DIVERSEY	42377150	191	Command Center Odor-Control, extra concentrated, contains enzymes and odor counteractants that combat odor source, effective in urinals, trash cans, floor drains and washrooms, Cherry Almond (#39) or Fresh Scent BDiversey "Breakdown" . Dilution: 1:28 light deodorizing, 1:64 General deodorizing, 1:10 heavy deodorizing. 1.5 Gal, 2 per case # 4379150 (Cherry almond) or #4377150 (Fresh Scent #40)	CS	
	DIVERSEY	99318102	13	Command Center #20 "Hot Springs" General Purpose Scrub and recoat cleaner. Great for spray and wipe, mop/bucket and autoscrubber. Strong formula, cleans without caustic or solvents. Dilutions: 1:28 moderate soil, 1:64 heavy soil-scrub/recoat. 1.5 Gal, 2 per case. Diversey 93318102	CS	
	DIVERSEY	3041220		U.S. Chemical - FloorBac Bioactive Floor Cleaner - a special type of floor cleaner that uses surfactant cleaning technology combined with enzyme producing bacteria. The result is a one step process which effectively cleans the top surface of the floor, while leaving behind grease eating bacteria that digest build-up in porous tiles and grout. Color: Blue, Fragrance: Citrus, pH 6.0-8.0, Dilution 1:40 or 3 oz/gl. Product ID: 3041220 Size: 4x1 gallons per case.	CS	
	DIVERSEY	100835210	49	Cleaner, Speedball 2000, spray cleaner for Jfill, non-butyl heavy duty spray cleaner, #100835210, 2.5 liter, 2 per case	CS	
	DIVERSEY	93172641	75	Glass Cleaner, Jdiv "Glance", Jfill #2, 2/2.5 per Case #93172641	CS	
	DIVERSEY	93323981	368	Command Center #50 "Raindance", Neutral Floor Cleaner, Non-alkaline formula will not dull finish. Dilution: 1:256, 1.5 Gal, 2 per case. Diversey #93323981	CS	
	DIVERSEY	94998832	36	Command Center, #58, Per Diem General Purpose Cleaner with Hydrogen Peroxide, 1-1/2 gal, 2 per case, #94998832	CS	
	DIVERSEY	5283046	582	Command Center Neutral Disinfectant Cleaner, Diversey #33 "Morning Mist". Non-alkaline quat formula, will not dull floor finishes, Dilution: 1:64, 1.5 Gal, 2 per case. Diversey 5283046	CS	

	DIVERSEY	57130	62	Disinfectant, Diversey/US Chemical "Extra" Neutral disinfectant cleaner, one step process, neutral pH, deodorizes and cleans, dark pink color, spearmint scent, 7.8 pH, 3.78 liter, 4 per case #057130	CS	
	DIVERSEY	95271352		Command Center Degreaser/Cleaner, Diversey J-Works, #64. Non-Solvent detergent based based, cuts through animal fats, grease & encrusted soil, Meets guidelines for USDA A1 rating. VOC Free, contains no butyl, phosphates, glycol ethers, or SARA ingredients. Dilution: 1:5 Extra Heavy degreasing, 1:16 heavy soil; 1:32 Most Soils, 1:128 light soil. 1.5 gallons, 2 per case. Diversey 95271352	CS	
	DIVERSEY	93172668		General Purpose Cleaner, Citrus scent, Jfill, 2x2.50L per case, #93172668	CS	
	DIVERSEY	95547355		Pro Strip High Efficiency Floor Stripper, Jfill, 2x2.50L per case, #95547355	EA	
	DIVERSEY	904717		Stride Floral Neutral Cleaner, Concentrated, Floral Scent, Jfill, 2x2.5L per case, #904717	CS	
	DIVERSEY	904716	54	Stride Floral Neutral Cleaner, Concentrated, Citrus Scent, Jfill, 2x2.5L per case, #904716	CS	
	DIVERSEY	9420626		Stride Floral Neutral Cleaner, Concentrated, fragrance free, Jfill, 2x2.5L per case, #94240626	CS	
	DIVERSEY	95613252	15	Per Diem General Purpose Cleaner with HP, Jfill, 2x2.5L per case #95613252	CS	
	DIVERSEY	93172650	2	Crew Bathroom Cleaner and Scale Removers, Jfill, 2x2.5L per case, #93172650	CS	
	DIVERSEY	3401512		Alpha-HP #52 All Purpose & Glass Cleaner , contains no hard solvents, safe for most water washable surfaces. Jfill. 2x2.5L per case. #3401512	CS	
	DIVERSEY	93172641	75	Glance #2 Glass & Multi Purpose cleaner, non-ammoniated, good for glass, mirrors, sinks, countertops, stainless, non streaking, non-smearing, quick drying. JFill, 2x2.5L per case, #93172641	EA	
	DIVERSEY	5120870	21	Aquaria Floor Finish - non-zinc formula, easy to apply, easy to strip, meets Green Seal Standard for industrial & institutional floor care products. 5 Gallon "Envirobox"™ Diversey #5120870	EA	
	DIVERSEY	4599516	288	Wipes, TB Disinfectant, ready to use in pop up container, based on hydrogen peroxide, 160 count, 12 per case. Diversey Oxivir #4599516	CA	

	DIVERSEY	94966769		Bravo Power Foam	CA	
	DIVERSEY	5104933		Plaza® Plus Sealer/Finish 5104933	5GAL	
	DIVERSEY	5104781		Fortify® Hard Surface Floor Sealer 5104781	5GAL	
	DIVERSEY	5104731		Carefree® Floor Finish / Sealer	5GAL	
	DIVERSEY	100975197		Glance® NA Glass & Multi-Surface Cleaner SC	2/2.5L	
	DIVERSEY	04329		Virex® II 256 One-Step Disinfectant Cleaner and Deodorant	2/2.5L	
	DIVERSEY	904965		GP ForwardTM/MC SC General Purpose Cleaner	2/2.5L	
	DIVERSEY	4963331		Oxivir® Five 16 Concentrate	2/2.5L	
	DIVERSEY	904716		Stride® Citrus HC Neutral Cleaner	2/2L	
	DIVERSEY	95773791		BreakDownTM/MC XC Odor Eliminator & Cleaner Concentrate Fresh	2/2.5L	
	DIVERSEY	101102190		Crew Restroom Floor & Surf (1:256 340 gallons per case)	2/2.5L	
SC JOHNSON						
	DIVERSEY	AZU1L		AZU1L AZURE HAND FOAM	6/CA	

	DIVERSEY	AZU2LT		AZU2T AZURE HAND SOAP FOAM 2L	6/CA	
SPARTAN						
	SPARTAN	7116	32	Cleaner, toilet bowl disinfectant,mild, non-acid, cleans, disinfects, deodorizes, effective against AIDS and hepatitis B viruses, floral scent, 1 quart, 12 Qts. Per case, RTU, Spartan #7116	CS	
	SPARTAN	407304	124	Floor Finish, 25% solids, non-buff metal interlock requires fewer coats, may be spray buffed. Ph is 9.1, 4 gallon/case, Spartan "On and On" # 407304	CA	
RUSSAL						
	RUSS	811G	336	Carpet Defoamer, For Extraction machines. Russall #R811G. Enter a price per gallon	GAL	
CLOROX						
	CLOROX	60025	4	Clorox Total 360 Electrostatic Sprayer	EA	
	CLOROX	31650	32	Clorox Total 360 Disinfectant Cleaner (To be used with Clorox Total 360 Electrostatic Sprayer) Size: 1 Gallon	CA	
	CLOROX	31651		Clorox Anywhere Hard Surface Sanitizing Spray (To be used with Clorox Total 360 Electrostatic Sprayer) Size: 1 Gallon	CA	
ECOLAB						
	ECOLAB	FPRO61027049		Floor Cleaner, Wooden, water based, no rinse, Ecolab Full Court, FPRO 61027049, 4 x 1 Gal per case	CA	
	ECOLAB	FPRO6101035	5	Floor Finish, for use on resilient and natural and man made floors, high gloss, 19% solids, Ecolab FaciliPro Gemini Pro, FPRO 6101035	5GL	

	ECOLAB	FPRO61012265		Floor Finish, Facilipro Classic 50 Ultra Wood Finish, high solids, oil modified, 52% solids, oil modified urethane solution, One coat syste, FPRO61012265	5GL	
	ECOLAB	FPRO61012265		Floor Finish Classic 50, 52% solids, oil modified wood finish, high gloss, one coat, Facilipro FPRO 61012265, 2 x 2 gal per case	2/2G	
	ECOLAB	FPRO6100028	78	Floor Finish, Facilipro High Speed, Ecolab 6100028 2 x 2 GAL per case	2/2G	
	ECOLAB	FPRO6100761	523	Floor Finish and sealer, pourous floor surface, Ecolab Taj Mahal, FPRO 6100761, 2 x 2 gal per case	2/2G	
	ECOLAB	FPRO6100000		Floor Finish for wood, one part, water based acrylic, quick dry, crystal clear finish, Ecolab Front Court, FPRO610000, 2 x 2 gal per case	2/2G	
	ECOLAB	FPRO6101033	5	Floor Finish stripper, free rinsing, low foaming, non-ammoniated, low oder, Ecolab Bright Blast Low Odor, FPRO 6101033 5 Gallon	5GL	
	ECOLAB	92651053		Ecolab Cleaning Caddy, Wet Vac, All in one dispenser, touch free, #92651053	EA	
	ECOLAB	6100262	379	Bathroom Cleaner, Disinfectant, highly concentrated, effective against Hep B, ideal for institutional use, Dilution Control Product, FPRO 6100262, 2 x 1.3 Liter	CS	
	ECOLAB	6100300		Bathroom Cleaner, Concentrated Acid Cleaner, USDA Certified Bio Based Product (93%) FRPO 6100300 2 x 1.3 Liter	CS	
	ECOLAB	6100391	4	Cleaner, General Purpose, effective on petroleum and greases, low foam, mop or auto scrubber, FPRO6100391, 2 x 1.3 Liter	CS	
	ECOLAB	6100608	322	Cleaner, Daily Multli Purpose, plant based surfactant, USDA Certified Bio-Based (89%) 25% post Consumer Recycling, FPRO 6100608, 2 x 1.3 L	CS	
	ECOLAB	6100762	69	Cleaner, Disinfectant, multi purpose, neutral pH, germicida and deodorant, FPRO6100762, 2 x 1.3 Liter	CS	
	ECOLAB	6100795	5	Cleaner, Multi Purpose Peroxide and Disinfectant, EPA Registered as peroxide based disinfectant, FPRO 6100795, 2 x 1.3 L	CS	

	ECOLAB	6101047	80	Cleaner, Industrial Strength, Concentrated extra heavy Duty, for floors, hard surfaces, concrete and heavy machinery, Mop or auto scrubber and steam cleaning and water pressure application. FPRO 6101047 2 x 1.3	CS	
	ECOLAB	6101025	178	Odor Control specifically for urine and body odor. FPRO6101025, 2 x 1.3 Liter	CS	
	ECOLAB	6100082		Floor Cleaner, Neutral. High Performance, ECOL 6100082, 2 x 1.3 Liter	CS	
	ECOLAB	6100299	20	Cleaner, Glass, ultra Concentrate, USDA Certified Bio Based product (93%), FPRO6100299, 2 x 1.3 L	CS	
	ECOLAB	6100081	576	Cleaner, Floor, Neutral, QC34 Ultra Concentrate, 1.3 Liter, 2 per Case #FPRO6100081	CS	
	ECOLAB	6100608	322	Cleaner, Glass and Surface, 1.3 liter two per case, FPRO6100608	CS	
	ECOLAB	6100081	576	Ecolab Concentrated neutral floor cleaner, concentrated, low foaming, designed for daily use, auto scrubber and mop applications. Case: 2 x 1.3 Liter FACILIPRO, FPRO 61000081	CS	
	ECOLAB	6100265	278	Heavy Duty Low Odor floor finish remover, non-corrosive, concentrated floor finish remover, designed to remove zinc free and zinc finishes. Heavy duty, 2.5 Gallon, Green Seal GS-40 Facilipro FPRO6100265	CS	
	ECOLAB	6100264		Floor Finish, zinc free, long lasting gloss, mark, soil and scuff resistance, 20% solids, Green Seal GS-40, Case: 2 x 2 gallon, Facilipro PPRO6100264	CS	
	ECOLAB	6100869		Soap, concentrated hand, general use, Green Seal Certified, 2 x 1.3 litre per case, Ecolab #6100869	CA	
	ECOLAB	6101091	18	Soap, Hand, Concentrated foaming antibacterial hand soap, 2 x 1.3 Liter per case ECOL 6101091	CA	
	ECOLAB	6100873		SANITIZER, CONCENTRATED, WATERLESS HAND SANITIZER 2 X 1.3 Liter per case, ECOL6100873	CA	
	ECOLAB	6100721	14	Soap, Hand Foam Antibacterial, Ecolab NEXA, ECOL6100721, 2 x 1250 ml per case	CA	

	ECOLAB	6100710	268	Soap, Hand, Foaming, Standard NEXA, ecol 6100710 2 X 1250 ML PER CASE	CA	
	ECOLAB	6100870		FP Nexa Conc foam hand soap	CA	
	ECOLAB	6100872		FP Nexa Conc AB hand soap	CA	
	ECOLAB	6100874		FP Nexa Conc Hand	CA	
	ECOLAB	6100274		FP NEUTRAL BATH CLEANER	CA	
	ECOLAB	6100300		FACILIPRO ACID BATH CLEANER	CA	
	ECOLAB	6100763		FACILIPRO #35 ALKALINE FLOOR CLEANER	CA	
	ECOLAB	6101042		FACILIPRO DIST ACID	CA	
	ECOLAB	6100029		FACILIPRO STRATUS FLOOR FINISH	CA	
	ECOLAB	6100934		FRONT COURT GYM FINISH	5GAL	
	ECOLAB	62762010		CER INTENSIVE TILE CLEANER	4/1GAL	
	ECOLAB	6110428		CARPET EXTRACTION	GAL	
KIMBERLY CLARK						

	KC	91565		Soap, Foam soap, fragrance and dye free, clear, 1000 ml, 6 per case, Kimberly 91565 Green Seal Certified	CA	
	KC	91560	6	Sanitizer, Hand, 1000 ml, Clear Foam, Kimcare, 6 per case, Kimberly Clark 91560	CA	
	KC	91554	118	Soap, foam, clear, 1000 ml, 6 per case Kimberly 91554	CA	
	KC	91556	665	Soap, Lotion skin Cleanser, 1000 ml, pink, 6 per case, Kimberly Clark# 91556	CA	
	KC	91592	2	Soap, Pink, Foam, 1200 ml, 2 per case, Kimberly 91592	CA	
	KC	91552	310	Soap, White Luxury Foam, 1 liter, citrus floral, pink, 6 per case, Kimberly 91552	CA	
SCA/TORK						
	SCA	401211	79	SCA/Tork Premium Extra Mild Foam Soap, #SCA401211, 6/1 liter per case Green Seal	CA	
GOJO						
	GOJO	911306	25	Wipes, Purell, Sanitizing Hand Wipes, canister of 70, 6 per case Purell #911306	CA	
NILFISK						
	NILFISK		N/A	Advanced Liberty Autonomous Scrubber as per Attached Specification Outline	UNIT	

GROUP B. MANUFACTURER'S DISCOUNTS

PLEASE FILL OUT A PERCENTAGE DISCOUNT FOR THE FOLLOWING LIST OF MANUFACTURERS

MANUFACTURER	DISCOUNT
Nacecare	
Rochester Midland	
Safety Zone	
Tuway	
Unger Enterprises	
Victoria Bay	
Victory Innovations	

OUR FIRM QUOTES THESE PRICES, UNDER CONDITIONS AS SET FORTH IN THIS COST PROPOSAL

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____

COMPANY: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

E-MAIL: _____

FEDERAL E.I. NUMBER: _____

**CHAPPAQUA CENTRAL SCHOOL DISTRICT
CCSD BID # B2022-05**

CLEANING SUPPLIES & EQUIPMENT

GENERAL BID DOCUMENT

Bid Documents must be submitted in a sealed envelope or a digital bid bearing the assigned Bid Number on the outside of the envelope or on the subject line of the digital bid.

Sealed bid envelopes are to be sent to:

Chappaqua Central School District

66 Roaring Brook Road

P.O. Box 21

Chappaqua, New York 10514

Attention: Purchasing Office

Or

Digital bids are to be e-mailed to:

mitrnik@chappaquaschools.org

Any questions regarding this bid should be directed to the Purchasing Office at (914) 238-7200, Ext. 1013 or **mitrnik@chappaquaschools.org** .

NOTE: If you intend mailing your submission in a sealed bid envelope, please note that our address is a Post Office Box, and mail is picked up once a day. It is therefore recommended that you mail your bids early or deliver them by hand to:

Chappaqua Central School District

Education Center

P.O. Box 21

66 Roaring Brook Road

Chappaqua, New York 10514

Board of Education

Chappaqua Central School District
P.O. Box 21, Chappaqua, New York 10514

INSTRUCTIONS TO BIDDERS:

1. Sealed proposals for the furnishing and delivery, where called for, of the services and materials as required by the Board of Education of the Chappaqua Central School District, Chappaqua, New York, as set forth in the attached specifications prepared under the direction of said Board of Education, will be opened at the Purchasing Office, Education Center, 66 Roaring Brook Road, Chappaqua, New York on 04/28/2022 at 2:00 pm (CCSD Bid # B2022-05).
2. The person, firm or corporation making such proposal shall submit it in a sealed envelope at the place and on or before the hour and day stated above, and the envelope shall be endorsed on the face thereof with the name of the person, firm or corporation making such proposal, the date of its presentation and title of the services, materials, equipment or supplies for which such proposal is made.
3. The bidder shall insert the price per stated unit and the extension against each item in the schedule hereto annexed, which he proposes to furnish and deliver. In the event of a discrepancy between the unit price and total price, the unit price will govern. The price inserted must be net and must include delivery charges. Computation must be made of the total amount of the bid for all items bid upon and the total shall be stated in the space provided at the end of the schedule.
4. No charge will be allowed for cases, boxes, carboys, bottles, etc., nor for freight expenses, expressage or cartage. No empty packages, cases, boxes, carboys, bottles, etc., will be returned to the bidder or contractor and none will be paid for by the Board of Education. Such empty cases, boxes etc., may be removed by the bidder or contractor at his own expense.
5. No charge will be allowed for federal, state or municipal sales and excise taxes, in that the Board of Education is exempt there from. The price bid shall be net and shall not include the amount of any such tax; exemption certificates, if required, will be furnished on forms provided by the bidder.
6. When a catalog reference follows the description of an item, such catalog reference is intended as a means of more fully describing the item in the shortest possible space and is to be regarded as part of the description of the item. All catalogs to which reference is made shall be available at the business office. The use of such catalogs is not intended to limit competition.
7. Items delivered by successful bidder must be equal in all respects to those referred to by catalog numbers. Bidder must submit samples upon request if bidding on items other than those referred to.
8. Each bidder must state that no member of the Board of Education, Chappaqua Central School District, Chappaqua, New York, nor any officer or employee thereof, is directly or indirectly interested in the proposal.
9. The Board of Education reserves the right to accept this bid by items or as a whole, or, in its discretion to waive technical formalities, or reject all bids and re-advertise in the manner provided by Section 103, or the general municipal law.
10. The bid deposit of the successful bidder will be returned upon the satisfactory completion of the contract.

11. Delivery will be required to be made to the location indicated in the bid or to such place as indicated in the purchase order issued to the successful bidder. Unless otherwise noted in the main specification, deliveries shall be made between the hours of 9:00 AM and 4:00 Pm on weekdays other than Saturdays and holidays. All materials and supplies must be securely packed in uniform containers, adequately marked as to contents and delivered without damage or breakage in such units as are specified in the schedule.
12. These instructions are to be considered an integral part of all proposals.
13. Successful bidders shall furnish the Board of Education, prior to commencement of work, with certificate of Workers' Compensation and General Liability Insurance.

Board of Education
Chappaqua Central School District
P.O. Box 21
Chappaqua, New York 10514

Chappaqua Central School District
Chappaqua, NY 10514

GENERAL CONDITIONS

(For the purchase of materials, supplies, equipment to be sent and delivered to the district as well as services to be performed for the district)

All invitations to bid issued by the above-named school district will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the school district.

DEFINITIONS

- | | |
|---------------------|---|
| “School district” | <ul style="list-style-type: none">• Shall be the legal designation of the district. |
| “Notice to bidders” | <ul style="list-style-type: none">• A formal statement which, when issued by the school district, constitutes an invitation to bid on the materials, supplies, and equipment described by the specifications. |
| “Board” | <ul style="list-style-type: none">• The Board of Education of the school district. |
| “Bid” | <ul style="list-style-type: none">• An offer to furnish materials, supplies, and/or equipment in accordance with the invitation to bid, the general conditions, special instructions, and the specification. |
| “Bidder” | <ul style="list-style-type: none">• The form on which the bidder submits his bid. |
| “Contract” | <ul style="list-style-type: none">• A notice to the successful bidder by the issuance of a purchase order: also all documents relating to the transaction, including but not limited to, the bid offer of the successful bidder, notice to bidders, general information, general conditions, special instructions, specifications, notice of award, bid proposal certifications: also a formal document signed by the successful bidder and the school district representative. |
| “Successful bidder” | <ul style="list-style-type: none">• Any bidder to whom an award is made by the school district. |
| “Contractor” | <ul style="list-style-type: none">• Any bidder to whom a contract award is made by the Board of Education. |
| “Specification” | <ul style="list-style-type: none">• Description of materials, supplies, and/or equipment and the conditions for its purchase. |

BIDS

1. The date, time, and place of bid opening will be given to the Notice of Bidders.
2. All bids must be submitted on bid offer forms and in accordance with instructions provided by the Board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned unopened to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, General Conditions, Specifications, and Bid Offer, in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The non-collusive bidding certification must be included with each bid as required by General Municipal Law, Section 103-d.
6. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials, or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in complete compliance with the specifications.
7. No alteration, erasure, or addition is to be made in the typewritten or printed matter. Deviations from the specifications must be set forth in space provided in bid for this purpose.
8. Prices and information required should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed, or typewritten signatures are not acceptable.
9. Sales to school district are not affected by any fair trade agreements. (General Business Law, Section 369-a, Sub.3).
10. No charge will be allowed for Federal, State, or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax.
11. In all specifications, the words, "or equal," are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specifications of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.
12. Bids on equipment must be on standard, new equipment, of latest model, and in current production, unless otherwise specified.
13. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
14. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
15. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise bid may be rejected.

16. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
17. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the instructions to bidders. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
18. All bids must be sealed. They must be submitted in envelopes furnished by the school district, if any. Otherwise, plain opaque envelopes may be used, clearly marked "BID." Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.
19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and all such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials, or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within fifteen (15) days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York and must be satisfactory to the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the Board.

SAMPLES

21. All specifications are minimum standards; and accepted bid samples do not supersede specification for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
22. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirement of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
23. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered as directed for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for

comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.

24. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine samples shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

25. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment, or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
26. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects; qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on state or county contracts if such items can be obtained on the same terms, conditions, specifications, and at a lower price.
27. The school district reserves the right to make awards within thirty (30) days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within a shorter specified time.
28. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award contracts on individual items or on total sums, whichever is in the best interests of the school district.
29. If two or more bidders submit identical bids as to price, the decision of the Board to award a contract to one of such identical bidder shall be final. (General Municipal Law, Section 103, Sub.1).

CONTRACT

30. Each bid will be received with the understanding that the acceptance thereof in writing by the Board, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder and to pay for at the contract prices, all items ordered and delivered, within ten (10) percent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver as ordered, or within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested immediately or as directed by the school district, the school district may purchase from other sources to take the place of the item rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the

successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.

33. A contract may be cancelled at the successful bidder's expense upon nonperformance of contract.
34. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
35. When materials, equipment, or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within ten (10) days of notification. Rejected items left longer than ten (10) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
36. No items are to be shipped or delivered until receipt of an official purchase order from the school district.
37. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein, or his power to execute such contract, to any other person, company, or corporation, without the previous written consent of the school district.

INSTALLATION OF EQUIPMENT

38. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work the premises shall be left in a neat, unobstructed condition, and the buildings broom cleaned, and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified.
39. Equipment, supplies, and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the materials.
40. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
41. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
42. Equipment for trade-in shall be dismantled by the successful bidder and removed at his expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is." Equipment is available for inspection at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

43. The successful bidder guarantees:

- a) His products against defective material or workmanship and to repair of any damages or marring occasioned in transit.
- b) To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
- c) To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.
- d) That all deliveries will be equal to the accepted bid sample.
- e) That the equipment delivered is standard, new, latest model of regular stock product or as required by the specifications; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district. Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment. The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

DELIVERY OF SUPPLIES, EQUIPMENT AND MATERIALS

- 44. Delivery must be made in accordance with the instructions to bidders and specifications. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery. The decision of the school district as to reasonable compliance with delivery terms shall be final.
- 45. The school district will no accept any deliveries on Saturdays, Sundays, or legal holidays, except commodities required for daily consumption or where the delivery is for an emergency.
- 46. Items shall be securely and properly packed for shipment, storage, and stocking in shipping containers and according to accepted commercial practice, without extra charge for packing cases, baling, or sacks.
- 47. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections, and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
- 48. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

49. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any costs incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
50. All deliveries shall be accompanied by delivery tickets of packing slips. Ticket shall contain the following information for each item delivered:

Contract Number and/or Purchase Order Number

Name of Article

Item Number (if applicable)

Quantity

Name of the Successful Bidder

Carton shall be labeled with purchase order or contract number, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods

PERFORMANCE OF SERVICES RENDERED

51. Successful bidder to provide skilled, experienced, prompt service as requested
52. Proof of proper licensure and certification pursuant to this conflict shall be furnished to the School District.
53. The successful bidder shall comply with all laws, rules, ordinances and regulations and the regulations of the School District and all directives issued by the School District.
54. No smoking, consumption of alcoholic beverages, or use of illegal drugs will be permitted anywhere on School Grounds.
55. The successful bidder shall not have any contact or communication with any student.
56. Under this contract, sub contracting shall not be permitted without prior written approval by the School District.
57. Successful bidder shall have tools and equipment/materials necessary to perform the required work.
58. Each bidder must demonstrate that it is a responsible organization possessing adequate financial resources to accomplish the various services as described herein and that it has a satisfactory record of performance and integrity.
59. No travel time will be paid.
60. No vehicle use will be paid in the normal course of transporting approved materials to the job site.

61. The successful bidder is to comply with all Federal, State and Local regulations relating to certification and licensure, labor, including but not limited to minimum hour wage, working conditions, insurance and safety factors and child labor laws.

PAYMENTS

62. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
63. Payment will be made only after correct presentation of claim forms or invoices as may be required.
64. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with the contract specifications.

SAVING CLAUSE

65. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

IRAN DIVESTMENT ACT

66. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law.

NOTE: NONCOLLUSIVE BIDDING CERTIFICATION MUST BE SUBMITTED WITH EACH BID. THE ENCLOSED FORM, "BID PROPOSAL CERTIFICATION/NON COLLUSION," MEETS THIS REQUIREMENT.

CCSD BID # B2022-05: CLEANING SUPPLIES & EQUIPMENT

BID PROPOSAL CERTIFICATION/NON-COLLUSIVE BIDDING CERTIFICATION

FIRM NAME _____

BUSINESS ADDRESS _____

TELEPHONE NUMBER _____ DATE OF BID _____

- I. General Bid Certification – The bidder certifies that he/she will furnish, at the prices herein quoted, the material, equipment, and/or services as proposed on this bid.

II. Non-Collusive Bidding Certification

By submission of this bid proposal, the bidder certifies that he/she is complying with Section 103-d of the General Municipal Law as follows:

1. Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

“(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; and
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly discussed by the bidder and will not knowingly be disclosed by the bidder prior to opening directly or indirectly, to any other bidder or to any competitor;
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.”

“(b) A bid shall not be considered for award nor shall award be made where (a) (1), (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (a) (1), (2), and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of subparagraph one (a).

2. Any bid hereafter made to any political subdivision of the state of any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.”

Authorized Signature _____

Title _____

BOARD OF EDUCATION
CHAPPAQUA CENTRAL SCHOOL DISTRICT
P.O. Box 21, Chappaqua, New York, 10514

CCSD BID #B2022-05: CLEANING SUPPLIES & EQUIPMENT

BID FORM AND SPECIFICATIONS

NAME OF BIDDER _____

BUSINESS ADDRESS _____

TELEPHONE NUMBER _____

The bidder above mentioned declares and certifies:

- | | |
|--------|---|
| First | That the said bidder is of lawful age and the only one interested in this bid and that no one other than said bidder has any interest herein. |
| Second | That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and |
| Third | That no member of the Board of Education of Chappaqua Central School District, Chappaqua, New York, nor any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of the profits thereof. |
| Fourth | That said bidder has carefully examined the instructions to bidders, schedules and specifications prepared under the direction of the Board of Education, and will, if successful in this bid, furnish and deliver at the prices bid, and within the time stated, all the materials, supplies, apparatus, goods, wares, merchandise, service or labor for which this bid is made. |
| Fifth | That the prices quoted herein are net and exclusive of all federal, state and municipal sales and excise taxes. |
| Sixth | That the total number of items for which prices are quoted is as listed in the enclosed attachments and the total cost thereof is also listed in those same attachments. |

In the event of the failure of the undersigned bidder to perform within the time stated in the schedule or purchase order, as the case may be, the bid deposit made with this bid, or such much thereof as shall be applicable to the unfilled amount of the award made to the undersigned, shall be retained by the Board of Education and the undersigned shall also be liable for and agrees to pay the Board, on demand, the difference between the prices or prices bid and the price or prices for which such items shall be subsequently purchased, less the amount available to the undersigned bidder and no bid may be withdrawn before the expiration of 45 days.

Subscribed and sworn to before me

This _____ day of _____

Signature of Bidder

Notary Public

Type or Print name signed above