

**Agenda**  
**January 3, 2024**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00pm Regular Session**

---

**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. [Election Results](#), as submitted.

C. Reading of Oaths to Office- Newly Elected Members  
(Publicly read oaths)

- Alfred Beaver
- Tamara McGovern
- Kenneth Riley

D. [Code of Ethics](#), as submitted

E. Roll Call

<b><i>Board Member</i></b>	<b><i>Term Expires</i></b>
<input type="checkbox"/> Gina Azzari	2024
<input type="checkbox"/> Natalie Baker	2025
<input type="checkbox"/> Marie Barbara	2025
<input type="checkbox"/> Alfred Beaver	2025
<input type="checkbox"/> Laurie Cecala-Read	2024
<input type="checkbox"/> Erin Carroll	2024
<input type="checkbox"/> Julie Dickson	2025
<input type="checkbox"/> Tamara McGovern	2026
<input type="checkbox"/> Kenneth Riley	2026

Quorum\_\_\_\_\_

F. Flag Salute

G. **Nominations for the position of Board President.**

Motion to nominate:

Other nominations:

Motion to close the nominations for the position of Board President:

Opportunity for nominees to present their individual strengths and credentials- **if needed.**

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

**Turn meeting over to the new Board President**

H. **Nominations for the position of Vice-President.**

Motion to nominate:

Other nominations:

Motion to close the nominations for the position of Board Vice President:

Opportunity for nominees to present their individual strengths and credentials- **if needed.**

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

I. **Standing Committee Appointments**

- **Curriculum Committee**  
(Curriculum, Policy & Community Relations)
- **Operations Committee**  
(Building & Grounds, Long Range, Technology & Transportation)
- **Personnel Committee**  
(Finance & Personnel)

**Special Committee Appointments**

- **Negotiations Committee**

**2. Action Items**

A. Recommendation: Motion to open regular meeting.

Board action needed: Yes

B. Recommendation: Approve the adoption of the agenda, **as presented**.

Board action needed: Yes

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

**3. Appointments for 2023-2024 School Year- Resolutions**

A. Recommendation: Approve the following Professional Services as listed:

Company Name	Type of Service
1- Parker McCay	School Solicitor
2- McManimon, Scotland & Baumann, LLC & Wilentz, Goldman & Spitzer	Bond counsel
3- Phoenix Advisors Financial Group, LLC	Financial Advisory Services
4- Inspira Health Network Medical Group, P.C. (formerly known as DePersia Medical Group)	Medical Inspector/ School Doctors, Staff
5- Advocare Pediatrics Medical Group	Medical Inspector/ School Doctors, Students
6- Garrison Architects	School Architect
7- Holt, McNally & Associates	School District Auditor
8- Lakeview Financial	403b Provider
9- Coastal Environmental Compliance, LLC	Environmental Services
10- Integrity Consulting Group	Insurance Broker of Record- Employee Health Benefits
11- Conner, Strong & Buckelew	Insurance Broker of Record- Property & Casualty &

**Agenda**  
**January 3, 2024**  
**Swedesboro-Woolwich Board of Education**  
*“A Community dedicated to inspiring life-long learners”*

	Workers Compensation
12- SJ Services	Custodial Services

**B. Recommendation:** Approve the following Personnel Services as listed:

<b>Employee Name</b>	<b>Type of Service</b>
1- Mr. Robert Miles	School Board Secretary
2- Mr. Robert Miles	Public Agency Compliance Officer
3- Mr. Robert Miles	Custodian of Records
4- Mr. Robert Miles	Authorize to award contracts up to bid threshold of \$32,000, and set quote threshold at 15% (\$4,800) of bid threshold amount for the 2023-2024 school year
5- Mrs. Christina Panebianco	Assistant Board Secretary @ \$125/meeting
6- Mr. Joseph Murray	Assistant Technology Support @ \$100/meeting
7- Mrs. Debbie Gambino	Officer for Reconciling Monthly Accounts
8- Mr. Joshua Stow	Integrated Pest Management
9- Mr. Joshua Stow	Right to Know Officer
10- Mr. Keith Doster	Indoor Air Quality Designee
11- Mrs. Heather Worrell	Affirmative Action Compliance Officer for Personnel
12- Mrs. Heather Worrell	Homeless Liaison
13- Mrs. Heather Worrell	Truancy and Attendance Officer
14- Mrs. Heather Worrell	504 Officer
15- Mrs. Jamie Flick	Data Coordinator
16- Mr. Robert Miles	School Safety Specialist
17- Mrs. Lorraine Campbell	HIB Coordinator/Municipal Alliance Rep

**C. Recommendation:** Approve the following positions as Signatories for the Districts Banking Accounts:

Superintendent: Dr. Kristin Kellogg  
 Business Administrator: Mr. Robert Miles

**Agenda**  
**January 3, 2024**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*

---

Board President: TBD

- D. Recommendation: Approve the Resolution approving the utilization of manual checks written pursuant to board [policy #6470](#), **as submitted**.
- E. Recommendation: Approve collection and maintenance of Pupil Records (as per FERPA).
- F. Recommendation: Approve readopting any existing contracts and agreements, including maintenance/warranty, to which the School Board is a party and where continuation is authorized by law.
- G. Recommendation: Approve procurement of goods and services through State Contracts.
- H. Recommendation: Approve the Investment and Transfer of Funds.
- I. Recommendation: Approve establishing the following Petty Cash funds for the district:
- |                 |          |
|-----------------|----------|
| Superintendent  | \$300.00 |
| Board Office    | \$500.00 |
| Clifford School | \$100.00 |
| Stratton School | \$250.00 |
| Harker School   | \$250.00 |
| Hill School     | \$150.00 |
- J. Recommendation: Approve the following Official Banking Depositories:
- Fulton Bank
  - Bank of New York
  - JP Morgan
  - TD Bank
  - Depository Trust Company
- K. Recommendation: Approve the Chart of Accounts.
- L. Recommendation: Approve the use of Facsimile Signatures, **as listed**.
- Superintendent- Dr. Kristin Kellogg
  - School Business Administrator- Mr. Robert Miles
  - Board President- TBD
- M. Recommendation: Approve the official newspaper of the district for the calendar year as the South Jersey Times.
- N. Recommendation: Approve the District Policy Manual as previously approved by the Board of Education.

**Agenda**  
**January 3, 2024**  
**Swedesboro-Woolwich Board of Education**  
*“A Community dedicated to inspiring life-long learners”*

O. Recommendation: Approve all existing Curriculum as previously approved by the Board of Education.

P. Recommendation: Approve the following Representatives:

New Jersey School Boards Association \_\_\_\_\_ TBD  
 Gloucester County School Boards Association \_\_\_\_\_ TBD

Q. Recommendation: Approve the Schedule of the Regular and Special School Board Meeting dates, **as listed**.

Wednesday January 3, 2024	6:00 p.m.	Reorganization Meeting
Wednesday January 17, 2024	6:00 p.m.	Regular Meeting
Wednesday February 21, 2024	6:00 p.m.	Regular Meeting
Wednesday March 20, 2024	6:00 p.m.	Regular Meeting
Wednesday April 24, 2024	6:00 p.m.	Budget Hearing/Regular Meeting
Wednesday May 8, 2024	6:00 p.m.	Regular Meeting
Wednesday June 12, 2024	6:00 p.m.	Regular Meeting
Wednesday July 24, 2024	6:00 p.m.	Regular/Board Retreat
Wednesday August 14, 2024	6:00 p.m.	Regular Meeting
Wednesday September 11, 2024	6:00 p.m.	Regular Meeting
Wednesday October 9, 2024	6:00 p.m.	Regular Meeting
Wednesday November 13, 2024	6:00 p.m.	Regular Meeting
Wednesday December 11, 2024	6:00 p.m.	Regular Meeting
Thursday January 2, 2025	6:00 p.m.	Reorganization Meeting

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

**Public Comments/Visitors**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email. If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

- ¶ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: \_\_\_\_\_
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_

