

**LOS LUNAS SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 28, 2023**

1. CALL TO ORDER

Ms. Garcia called the Los Lunas Schools Board of Education meeting to order at 6:00 pm and welcomed those who were participating in the board meeting in person and those who were watching the board meeting via livestream on YouTube. She asked that anyone addressing the Board to use the microphone at the podium and to be sure to identify themselves for the record. Ms. Garcia added that, as a reminder, the link to the meeting was on the District's webpage, under the Board of Education page. She stated that the streaming would run through the end of the meeting. In the event there was a disruption in the audio portion, she would pause the meeting until it was reestablished. Ms. Garcia announced that Board Member Smith was out of the country and would not be in attendance, and Mr. Giron would be participating by telephone. She ensured that he could hear and be heard. Ms. Garcia stated Superintendent Kettler was unable to attend the meeting, and welcomed Chief Student Services Officer, Susan Chavez, who would be filling in for him.

LLS BOE Members Present:

Tina Garcia, President

P. David Vickers, Vice President

Bruce Bennett, Secretary

Eloy Giron, Member (Participated telephonically)

LLS BOE Member Absent:

Bryan C. Smith, Member

Administrators Present:

Susan Chavez, Chief Student Services Officer

Andrew Saiz, Chief Personnel Officer

Sandy Traczyk, Chief Finance Officer

Karla Dow, Dir. of Assessment Innovations & Accountability

Jacqueline Kelly-Romero, Dir. of Special Projects

Michelle Romero, Dir. of Purchasing

Albert Aragon, Principal, Valencia High School

Teri Gough, Principal, Katherine Gallegos Elementary

Matthew Pendrak, Principal Los Lunas Elementary

Amy Viramontes, Principal, Peralta Elementary

Monica Rivera, Principal, Tomé Elementary
Jennifer Otero, Asst. Principal, Valencia High School
Chelsey Servantes, Asst. Principal, Valencia High School

1. CALL TO ORDER (Continued)

Others Present:

Felina Martinez, Valencia County News Bulletin

Approximately ten additional individuals were in attendance.

A range of nine – twelve individuals watched via live streaming

2. ANNOUNCEMENT OF MEETING

Ms. Garcia asked Ms. Chavez to announce the meeting. Ms. Chavez reported the meeting had been announced in accordance with the LLS Open Meetings Resolution, and was a legally constituted meeting of the Los Lunas Schools Board of Education.

3. PLEDGE OF ALLEGIANCE

Blake Maestas, a student at Peralta Elementary, led the audience in the Pledge.

4. APPROVAL OF AGENDA

Ms. Garcia announced that took them to Item #4. APPROVAL OF THE AGENDA. She asked Ms. Chavez if there were any changes or deletions to the agenda.

Ms. Chavez stated that she had one change to recommend. She asked that Item #9. DISCUSSION AND APPROVAL TO AMEND POLICY: Section K. School-Community Relations (As Discussed at the November 14, 2023 Special Meeting) be removed from the agenda and added to the agenda of December 19th. This would allow for board counsel, the full board, and Dr. Kettler to give input on the section prior to consideration of its approval.

There being no other requests, Ms. Garcia called for a motion.

Mr. Bennett moved, and Mr. Vickers seconded, to approve the agenda as amended.

Ms. Garcia asked if there was any discussion. There being none,

Ms. Garcia called for a vote with the following results: Eloy Giron – yes; P. David Vickers – yes; Bruce Bennett – yes; Bryan C. Smith – absent; and Tina Garcia – yes. The motion to approve the agenda as amended passed: 4/0/1 absent.

5. PUBLIC COMMENT (In Accordance with Board Policy B-2150 Public Address to the Board)

Ms. Garcia asked if there were any requests for public comment. Ms. Chavez responded that there were no requests to address the Board.

6. APPROVAL OF CONSENT ITEMS (*Items for Consideration for Consent)

Ms. Garcia stated that the next item was Item #6. APPROVAL OF CONSENT ITEMS. The board members had each previously reviewed and filled out the Consent Sheet. She noted that Mr. Giron had also consented the items. She then called for a motion.

Mr. Bennett moved, and Mr. Vickers seconded, to approve all of the action items on the Consent Agenda. There being no discussion, Ms. Garcia called for a vote regarding the consent items with the following results: Eloy Giron – yes; Bruce Bennett – yes; P. David Vickers – yes; Bryan C. Smith - absent; and Tina Garcia – yes. Motion regarding the consent items passed: 4/0 1 absent.

7. APPROVAL OF MINUTES

- A. October 24, 2023 Closed Executive Meeting (Approved by Consent)**
- B. October 24, 2023 Regular Board Meeting (Approved by Consent)**

8. SUPERINTENDENT’S REPORT

A. Student Representative Report: Aliyah Romero, Valencia High School

Ms. Chavez introduced the student representative for the evening, Aliyah Romero, a senior at Valencia High School. She said that Aliyah lived with her grandmother Karen Maestas. Aliyah was the Student Body President, National Honor Society Historian, a student mentor, Jaguar band member, and a reader for the Road to Literacy Elementary Reading Program. In her spare time, she liked to organize school activities and study. After high school, Aliyah plans on attending UNM to study elementary education. Aliyah was chosen by the staff at Valencia High School because of her high energy, her academic success, and her commitment to the student body. She demonstrated daily the skills to be an outstanding student and role model at VHS.

Aliyah thanked the Board and Ms. Chavez for the opportunity to speak to them about

Valencia High School. She then gave the following report:

Aliyah said she was a member of VHS marching and concert bands, historian for the National Honors Society Chapter and also the acting president of Student Council. As such, she visited a lot of schools around New Mexico and could really can say that Valencia High School was the perfect place for her. With its beautiful view of the mountains, its spread-out and open campus, all the activities and clubs to join, and the amazing staff, it was exactly what she wanted in a school.

Valencia High School valued rigorous and top-notch education. At their Open House in August, they recognized and awarded all of their students who earned a 3 or higher on AP exams last Spring. Their AP class numbers were even higher this year and they were hoping to raise their AP exam scores to a new record!

Valencia High School partnered with Los Lunas Schools in the mentorship program. She was honored to mentor a student at Desert View Elementary. She went there every day to work with her. She loved getting to help her learn and grow and the program allowed her to see what it would be like to work in the field of education, which she hoped to do someday.

8. SUPERINTENDENT'S REPORT (Continued)

A. Student Representative Report: Aliyah Romero, Valencia High School

Aliyah stated that this year she was the student body president for Valencia High. As president, she helped build their student council and continue making school improvements that impacted their school and community. This fall, their council had hosted two school spirit assemblies, led student sections at sporting events, like our home football and volleyball games, and hosted literacy nights for the community. Student Council provided Seniors with a beautiful Senior Sunrise event and hosted spirit week and Homecoming events leading up to their WINNING their Homecoming Football Game on October 6th.

Student Council had also helped host the Road to Literacy Events. At their football literacy night on October 13th, she'd read a story to elementary students and their families on the jaguar logo out on their football field prior to the game. They gave away books and hot chocolate. It was so fun to see kids and their families excited about reading! At their volleyball literacy night, they enjoyed members of the 501st regiment who were dressed in Star Wars garb. They gave away comic books, did arts and crafts, and read with elementary students. For each of these events, StuCo got donations of books and comic books and

organized volunteers. VHS had about 30 Road to Literacy High School Students who went to elementary schools once a week to read with students in their assigned class. It was wonderful to know that they were helping young kids learn to love reading!

Aliyah stated that Valencia had a wide variety of activities, sports, clubs, performance arts, and NMOST. Their football team showed a lot of growth this year and made it to the first round of state. Their volleyball team was currently ranked at 2nd place in the district. They had three cross country finalists moving on to state - one, Victor Ramirez, took first place in the district male bracket. FFA was always competition ready, their 3 members in cross-country were going to state, Drama just had their second annual haunted house and it was a great success. Marching band took second place in the NAU Marching Competition, and their National Honor Society was working hard to gather donations of warm weather clothing and toiletries to share with individuals in the community who are in need this winter.

8. SUPERINTENDENT’S REPORT (Continued)

A. Student Representative Report: Aliyah Romero, Valencia High School

Aliyah said that one of the reasons she loved Valencia High was that the staff listened to the students. Last year the principals and student body president and representative began the “Principal’s Advisory Committee.” This was where the principals talked with the student body about what could be better and ways to improve the school. They also continued it this year and she could honestly say that the staff was truly listening to the students. Because of those meetings, new doorbells were installed to help improve student safety and student council worked together with staff to host community events.

The staff and coaches were able to make this happen for the students, they nurtured and created bonds and assisted and the students with the extra-curriculars, there were opportunities that staff and coaches provided.

Valencia was growing every year, making sure that it enhanced the experience for the students. The Valencia staff worked hard, the janitors worked hard to keep their school clean, their office staff works hard to make sure their school was in order, their teachers work hard to make sure that the students got the most optimal learning and that they were being recognized for their work. There was no other place she would rather go than Valencia.

Aliyah thanked them for their time and support for their beautiful school!

The board members individually commended Aliyah on her report and for taking time out of her limited spare time to speak to them. She was commended for her volunteer time, contributing to the community, including the mentorship program. In response to questions, Aliyah said that she played percussion, her preferred choice to teach would be grades 1-3. Aliyah was encouraged to speak to Mr. Saiz, who interjected and said that they'd already spoken.

At the request of Ms. Garcia, Aliyah provided information on the current drive going on at Valencia High School, as well as, their feeder schools to collect warm clothing.

Ms. Chavez stated that she was very proud of Aliyah, and thanked her again for her report.

8. SUPERINTENDENT'S REPORT (Continued)

B. School Report: Amy Viramontes, Principal, Peralta Elementary

Ms. Chavez introduced Amy Viramontes, the principal at Peralta Elementary, and invited her to speak to them about her school. Ms. Viramontes thanked the board members and Ms. Chavez for the opportunity to speak to them about Peralta Elementary. She recognized the staff in the audience. Ms. Viramontes then gave a PowerPoint Presentation during which they discussed in depth the following areas:

Every student deserves access to a robust, rigorous, and complete curriculum at their grade level.

- 90-Day Plan
- PLCs
- Weekly Lesson Plans
- Walk-through & Feedback Sessions

Every student is capable of engaging with grade-level standards and rigorous content and deserves world class instruction and materials to support them.

- 75% of Lessons Aligned to grade-level standards
- District-provided Curriculum
- Our Curriculum Standards Documents

Every student deserves to use technology as a tool for learning AND a tool to express their learning in creative ways.

- Innovation Lab
- Amira
- Merge Cubes

Every student deserves to have the opportunity to learn in multiple languages, just as their global peers.

- Pledge in both English and Spanish
- Timekettle Translator Earbuds
- Remind Translator
- TESOL Teachers

8. SUPERINTENDENT'S REPORT (Continued)

B. School Report: Amy Viramontes, Principal, Peralta Elementary

Outcomes Data

- 90-Day Plan
- Istation and iMSSA BOY, EOY & MOY Data
- Data Wall

Every student deserves to connect the relevance of learning as they explore future career opportunities

- Career Night
- Student Mentors
- Guest Speakers

Every student deserves a classroom experience that acknowledges their integrated cognitive, social, and emotional development.

- PAWS Program
- Reading Buddies
- Pillars of Character

Every employee deserves to be supported in staying current in the most effective practices in their field, implementing new initiatives, and perfecting their ability to improve student learning.

- Community of Practice
- Learning Innovations Coach
- Educational Technology & Apple Coach

Family Engagement

- Parent Volunteers
- Parent/Teacher Conferences
- Title 1 Parent Meeting
- Career Night

Safety and Security

- School Safety Team
- RAVE Training
- ROCKETLive! Safety Videos

8. SUPERINTENDENT'S REPORT (Continued)

B. School Report: Amy Viramontes, Principal, Peralta Elementary

The board members individually commended Ms. Viramontes on her presentation, and it was noted that the school had a very strong support and participation from the parents and the community as a whole. Discussion ensued regarding various aspects of the presentation, during which Ms. Viramontes was asked to provide more information on the following areas:

- TESOL – teaching endorsement - provided additional learning, skills and resources to support EL students.
- Mentorship – very successful older students reading to younger students
- PLC – professional learning committees – because it was a small school, often included more than one grade level which increased collaboration
- AMIRA – fairly new app using AI allowed to read at their level and gave feedback
- Merge Cubes - app that used a cube that went under their iPads and assisted students to see more information on a subject – example studying the heart – cube could be turned and would show the different heart chambers – the students really liked using them
- ROCKETLive! Safety Videos – series of videos – currently on bullying video. Mr. Vickers asked if they had one on gun safety. Ms. Viramontes stated that she didn't know the answer to that. He knew there was curriculum out there that dealt with that and thought that would be an important lesson for students to learn.

- Data – the data was from last year

Ms. Chavez thanked Ms. Viramontes and stated that she had been part of that staff for many years, and it had a special place in her heart.

Ms. Garcia thanked Ms. Chavez for the report, then announced that the items were presented for informational purposes only; no action was needed or warranted.

9. DISCUSSION AND APPROVAL TO AMEND POLICY: Section K. School-Community Relations (As Discussed at November 14, 2023 Special Meeting)

This item was removed from the agenda under Item #4 APPROVAL OF AGENDA - kw

10. REPORT ON AUDIT COMMITTEE MEETING: Sandy Traczyk, Chief Finance Officer

Ms. Traczyk reported that they had held the last Audit Committee Meeting in October. The auditors had submitted the completed audit to the State on the due date of November 15th. Next the State would review the audit thoroughly and depending on any questions or information needed, it would be probably be released back to the District for review in January or February. The results of the audit would remain confidential until the audit was finalized. At that time, the auditors would present it to the Board.

There being no questions, Ms. Garcia announced that the item was for informational purposes only; no action was needed or warranted.

11. FINANCE COMMITTEE ITEMS (Meeting Held November 14, 2023)*

A. Reports for October 2023

- i. Schedule of Checks Written (Approved by Consent)**
- ii. Cash on Hand (Approved by Consent)**
- iii. Investments on Hand (Approved by Consent)**
- iv. Monthly Budget Reports (Approved by Consent)**
- v. Revenue (Approved by Consent)**

B. Approval of Budget Adjustment Request: (BAR): 24174 Carl Perkins Transfer (Approved by Consent)

C. Approval of Budget Adjustment Request (Not Requiring Public Education Department (PED) Approval): 24101 Title I Maintenance BAR (Approved by Consent)

11. FINANCE COMMITTEE ITEMS (Meeting Held November 14, 2023)* (Continued)

D. Approval of Purchase: Imagination Station Istation Professional Development for Staff 24330 ESSER III (Approved by Consent)

E. Deletion of Fixed Assets (Approved by Consent)

F. Approval of Contract Between Western New Mexico University and Los Lunas Schools for Social Work Practicum Experience for WNMU College Students (Approved by Consent)

G. Approval of MOU Between Los Lunas Schools and H2 Academic Solutions for RAC and Botvin LifeSkills provided in Accordance with Valencia County Continuum MOU (Approved by Consent)

12. NEW BUSINESS: Board Member Requests for Topics for Upcoming Board Work Sessions and/or Board Meetings

Ms. Garcia noted that this item was for items board members would like to see on upcoming meetings or work sessions. She asked the board members if they had anything they'd like to be added.

Mr. Bennett asked that he would like to have something put on the agenda for presentation and possible action regarding hold a special election regarding the three-mill. In response to Mr. Giron's question on what type of action Mr. Bennett was looking at, Mr. Bennett stated that he would like a discussion on why it may have failed, if there were possible changes could be made to the language, and/or information provided to the voters that could be made to explain the importance of the three-mil to the district. The action would be to possibly hold a special election to bring the question back to the voters.

Ms. Garcia stated that she would get with Dr. Kettler regarding the suggestion. She would also add the Section K of the polices to the agenda on the one meeting in December There being no other topics presented, Ms. Garcia told the board members to let her know if they had other topics as soon as possible so they could get the information to the staff for posting of the agenda.

13. ANNOUNCEMENT OF MEETINGS

Ms. Garcia stated that took them to Item #13. ANNOUNCEMENT OF MEETINGS. She added that, as allowed by the NM Open Meetings Act and the District’s Open Meetings Resolution, on occasion, a quorum of the board members would attend the same function, including those held at school sites, as well as, sports functions, conferences, workshops, and trainings, including site activities and ceremonies. Ms. Garcia state that board members would refrain from discussing and/or acting on LLS Board issues in those settings. In addition, only official meetings were published, and if other meetings were scheduled, they would be announced in accordance with the Open Meetings Act. Ms. Garcia then announced the following meetings:

- Nov. 30 – Dec. 2, 2023 NMSBA Annual Convention Embassy Suites
Hotel 1000 Woodward Place NE Albuquerque, NM 87102 (*Quorum may be
in Attendance*)
- December 12, 2023 Finance Committee Meeting 3:00 pm CO
Board Room
- December 19, 2023 Closed Executive Session 4:00 pm CO Conference
Room Regarding Limited Personnel Matters: Specifically, Superintendent’s
Evaluation {Pursuant to 10-15-1 H (2) of the NM Open Meetings Act} (*Quorum in
Attendance*)
- December 19, 2023 Regular Board Meeting 6:00 pm CO Board Room

14. ADJOURNMENT

Ms. Garcia stated that brought them to Item # 14. ADJOURNMENT. She then called for a motion to adjourn the meeting.

Mr. Bennett moved, and Mr. Vickers seconded, to adjourn the meeting. There being no discussion, Ms. Garcia called for a vote with the following results: Bruce Bennett – yes; Eloy Giron – yes; Bryan C. Smith – absent; P. David Vickers – yes; and Tina Garcia – yes. Motion to adjourn the meeting passed: 4/0/1 absent.

The meeting was adjourned at 6:40pm.

Approved this 19th day of December 2023.

Tina Garcia, Board President
Bruce Bennett, Board Secretary

ksw