

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
December 4, 2023

President Melissa S. Herr called the meeting to order at 7:39 p.m.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Steinbacher moved and Mr. Welk seconded the motion to approve the Minutes of the regularly scheduled meetings on November 6 and November 20, 2023.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart congratulated Mrs. Herr and Mr. Parido for being appointed president and vice president, respectively.

Mr. Parido and Mrs. Kowitz recognized November Students of the Month from Martin Meylin Middle School.

Mr. Parido and Dr. Feeney recognized November Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized Lampeter Elementary School students who have artwork displayed in the Board room.

Dr. Peart recognized the Lampeter-Strasburg High School madrigal singers that performed at the Board Reorganization dinner.

Dr. Peart shared the following communications:

1. Bopp, Grace I. – a letter requesting a leave of absence.
2. Rehm, Allison L. – a letter of resignation.
3. Schmidt, Cheryl A. – a letter requesting a leave of absence.
4. Welk, Jr., Donald – a letter of appreciation on behalf of the West Lampeter Community Fair Association Board of Directors.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Parido moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,927,885.30, Cafeteria Fund checks in the amount of \$27,628.59, Capital Reserve Fund checks in the amount of \$164,174.68, and Capital Projects Fund checks in the amount of \$2,067,050.57.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting from November 20, 2023.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

Mrs. Herr reported that one Board of Review took place on November 20, 2023, and recommended the ratification of the Board of Review decision.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee met this evening and recommended all personnel items below as a consent agenda. Mr. Parido seconded the motion. A voice vote was unanimous in favor of the motion to approve the following personnel items:

1. APPROVAL OF RESIGNATION

- a. Allison L. Rehm, athletic trainer/health room assistant, retroactively effective to December 1, 2023.
- b. *Removed from consent agenda.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Julia Bailey to be employed as an extended substitute science teacher at Lampeter-Strasburg High School effective December 8, 2023, through January 19, 2024. Her daily compensation will be \$344.71 based upon Step 1, Level B of the District compensation agreement.

3. APPROVAL OF LEAVES OF ABSENCE

- a. Grace I. Bopp, special education teacher assistant, Martin Meylin Middle School, retroactively effective to November 30, 2023, through on or about December 18, 2023.
- b. Cheryl A. Schmidt, District food service director, retroactively effective to November 13, 2023, through on or about December 1, 2023.

4. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2023-2024 additions/deletions to supplemental contracts, as follows:

a. William Heyser	Basketball - Girls - 2nd Asst - 60%	\$3,220.74	Deletion
b. Jessica Moister	Basketball - Girls - Asst - 50% of 50%	\$1,341.98	Deletion
c. Jessica Moister	Basketball - Girls - 2nd Asst - 60%	\$3,220.74	Addition
d. Christopher Sommers	Swimming - 1st Asst - 70%	\$3,152.87	Addition
e. Greg Girolamo	Tennis - 1st Asst - 70%	\$3,800.72	Addition

5. APPROVAL OF SUBSTITUTES

2023-2024 substitutes in their respective capacities, as follows:

Certified Substitutes

Conklin, McKenna M. Health and Physical Education K-12 – East Stroudsburg University student
Shoemaker, Amber L. Grades PK-4 – Millersville University student

Emergency Certified Substitutes

Braungard, Ashley J. All Instructional Areas PK-12
Buffo, Cheryl L. All Instructional Areas PK-12
Fricke, Karen N. All Instructional Areas PK-12
Kachel, Madeline R. All Instructional Areas PK-12

Support Staff Substitutes

Fritz, Lindsay M.
Maines, Kimberly A.
Rehm, Allison L.

6. APPROVAL OF EVENT WORKER

Melissa Yowler as an event worker for the 2023-2024.

7. APPROVAL OF VOLUNTEERS

2023-2024 volunteers, as follows:

Palmer, Julie L.
Smith, Jack B.
Weaver, Rachel A.

Thereafter, Mrs. Knowles made a motion to approve personnel item 1b. as follows:

Approval of resignation of Kristin M. Staley, substitute, Lampeter-Strasburg School District, retroactively effective to November 30, 2023.

Mr. Welk seconded the motion. A voice vote was 8:0:1 in favor of the motion. Mrs. Staley abstained from the vote.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

STUDENT REPRESENTATIVES – Miss Lauren Livengood, Mr. Truman Horst

Mr. Horst reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Miss Livengood reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF CHANGE ORDERS FOR THE EARLY CHILDHOOD CENTER PROJECT

Mrs. Knowles moved and Mr. Welk seconded the motion to approve change orders for the Early Childhood Center project, as follows:

- | | | | |
|---------------------|--------|------------|-------------------------------------|
| a. McCarty & Son | EC #8 | Add: \$414 | Replace Breaker with Shunt Tip Type |
| b. eci Construction | GC #22 | Add: \$934 | Chase Wall on Stage |

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE 2024-2025 LAMPETER-STRASBURG HIGH SCHOOL COURSE SELECTION GUIDE

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the 2024-2025 Lampeter-Strasburg High School Course Selection Guide.

A voice vote was unanimous in favor of the motion.

RATIFICATION OF BOARD OF REVIEW DECISION

Mrs. Knowles moved and Mrs. Steinbacher seconded the motion to ratify the Board of Review decision of November 20, 2023.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:09 p.m. to discuss a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

MEETING RECONVENED AND ADJOURNED

The meeting reconvened and was properly adjourned at 9:15 p.m.

Mary E. Williams
Secretary