

Unofficial

**MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE**

**Board Meeting - Joint Powers Board #0938**

**Tuesday, December 18, 2018**

**MAWSECO Education Center, 720 9th Avenue, Howard Lake, MN 55349**

PRESENT: Irene Bender, Amy Johnson, Jessica Johnson, Julie Rae Pennertz, Rick Thomas, Jamie Wiech and Paul Zabinski.

OTHERS PRESENT: Janell Bullard and Mary Plante.

**MINUTES**

- I. Call to Order. The meeting was called to order at 7:00 p.m.
- II. Pledge of Allegiance
- III. Acceptance of Agenda  
Motion to accept the agenda as presented was made by Julie Rae Pennertz, seconded by Irene Bender. Carried unanimously.
- IV. Minutes of Previous Meeting  
Motion to approve the minutes of the November meeting was made by Amy Johnson, seconded by Rick Thomas. Carried unanimously.
- V. Bills for Payment and other financial reports as attached  
Motion to approve the bills for payment and other financial reports was made by Irene Bender, seconded by Paul Zabinski. Carried unanimously.
- VI. Fund Transfers  
\$500,000 on 11/15/2018  
Motion to approve the fund transfer was made by Amy Johnson, seconded by Rick Thomas. Carried unanimously.
- VII. Acknowledgements – Janell Bullard acknowledged Jamie Wiech, Howard Lake-Waverly-Winsted Board member who has served on the MAWSECO Board since 2006 and Rick Thomas, Maple Lake Board member since 2013. Their commitment and dedication to the Cooperative is much appreciated. In addition, she thanked Mary Plante, Business Manager for her service and wished her well as she begins her new job.

## VIII. Reports

- A. Director Report – Janell Bullard updated the Board on staffing interviews and shared information from the Director’s Forum. Legislative focus will contain dialogue around special education funding. She also highlighted the strategic plan focal points.
- B. Business Manager Report – Mary Plante reported that the FY19 revised budget will have its first reading in January. In addition, she updated the Board on the status of the pay equity study.

## IX. Old Business

- A. New Policy 722 - Public Data Requests
- B. New Policy 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources  
Motion to approve the second reading of new Policy 722 and Policy 721 as presented was made by Paul Zabinski, seconded by Rick Thomas. Carried unanimously.

## X. New Business

### A. Personnel

1. Family Medical Leave: April McGee, Speech/Language Pathologist (B-3 Program) effective December 14, 2018 - January 11, 2019.
2. Family Medical Leave: Kayla Sonstebly, Paraprofessional (STEP Program) effective approximately February 19, 2019 - May 10, 2019.
3. At Will Agreement for the 2018-2019 school year: Brian Johnson, Special Education Coordinator.

Motion to approve the personnel items was made by Julie Rae Pennertz, seconded by Irene Bender. Carried unanimously.

### B. December 1, 2018 Seniority Lists

Motion to approve the December 1 seniority lists was made by Rick Thomas, seconded by Jessica Johnson. Carried unanimously.

- C. Resolution Directing the Administration for Reductions in Programs and Positions  
The Board adopted the resolution directing administration to make recommendations for reductions in programs and positions. The Resolution is documented in Attachment A.

## XI. Future Board Meetings

January 22, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake  
February 26, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake  
March 26, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake

XII. Adjournment

Motion to adjourn the meeting was made by Rick Thomas, seconded by Jessica Johnson. Carried unanimously at 7:22 p.m.

Submitted by,

Janell Bullard  
Executive Secretary

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Irene Bender introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE  
RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS  
AND REASONS THEREFORE**

WHEREAS, the financial condition of the Special Education Cooperative dictates that the Cooperative must continue to monitor expenditures, and

WHEREAS, a reduction in expenditures and/or decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

BE IT RESOLVED, by the Cooperative Board of Joint Powers District #938 as follows:

The Cooperative Board hereby directs the Director of Special Education and the Superintendents to consider the discontinuance of programs and positions to effectuate economics in the Special Education Cooperative and make recommendations to the Cooperative Board for the discontinuance or programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Paul Zabinski and upon vote being taken thereon, the following voted in favor thereof: Irene Bender, Amy Johnson, Jessica Johnson, Julie Rae Pennertz, Rick Thomas, Jamie Wiech and Paul Zabinski and the following voted against same: none. Whereupon said resolution was declared duly passed and adopted.