

Unofficial

MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, March 26, 2019

MAWSECO Education Center, 720 9th Avenue, Howard Lake, MN 55349

PRESENT: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz.

ABSENT: Jessica Johnson and Chris Paumen

OTHERS PRESENT: Janell Bullard and Tim Miller.

MINUTES

I. Call to Order

The meeting was called to order at 7:05 p.m.

II. Pledge of Allegiance

III. Acceptance of Agenda

Motion to accept the agenda as presented was made by Irene Bender, seconded by Julie Rae Pennertz. Carried unanimously.

IV. Minutes of Previous Meeting

Motion to approve the minutes of the February 26, 2019 meeting was made by Julie Rae Pennertz, seconded by Katie Koch. Carried unanimously.

V. Bills for Payment and other financial reports as attached

Motion to approve the bills for payment and other financial reports for March was made by Irene Bender, seconded by Gena Jacobson. Carried unanimously.

VI. Fund Transfers

2/4/19 \$500,000.00

2/27/19 \$500,000.00

Motion to approve the fund transfers as listed was made by Julie Rae Pennertz, seconded by Gena Jacobson. Carried unanimously.

VII. Reports

- A. Director Report – Janell Bullard reported that budget development will begin next week. In addition, nonunion classified and at-will contract recommendations will be reviewed based on budget forecasts. She highlighted MASE Day at the Capitol which had good attendance and also informed the Board that the Cooperative had a table at the Central MN Job Fair that focused primarily on recruiting paraprofessional staff.

VIII. Old Business

A. Revised Policies

Motion to approve the following revised policies with the exception of 209, to reject proposed changes E, #6 was made by Julie Rae Pennertz, seconded by Katie Koch. Carried unanimously.

1. 102 - Equal Educational Opportunity
2. 205 - Open Meetings and Closed Meetings
3. 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
4. 209 - Code of Ethics
5. 210 - Conflict of Interest - School Board Members
6. 401 - Equal Employment Opportunity (EEO)
7. 413 - Harassment and Violence
8. 419 - Tobacco-Free Environment
9. 421 - Gifts To Employees
10. 504 - Student Dress and Appearance
11. 506 - Student Discipline
12. 516 - Student Medication
13. 525 - Violence Prevention
14. 530 Immunization Requirements
15. 602 - Organization of School Calendar and School Day
16. 709 - Student Transportation Safety
17. 903 - Visitors to School District Buildings and Sites

IX. New Business

A. Personnel

Motion to approve the following personnel items was made by Irene Bender, seconded by Gena Jacobson. Carried unanimously.

1. Retirement: Rhonda Rae, Paraprofessional (STEP Program) effective March 29, 2019.
2. Extended Contract: Kevin Vig, up to 5 hours at \$27.50/hour effective March 25, 2019 - March 29, 2019.
3. Employment: Holli Kobow, Paraprofessional (Trek Program), 47 days, up to 36 hours/week effective April 1, 2019 - June 6, 2019.
4. Resignation: Shylla Webb, Special Education Coordinator, effective June 17, 2019.
5. Employment: Douglas Standke, At-Will Agreement for the 2019-2020 school year.

B. Resolution Proposing Teacher Contract Non-Renewal [Attachment A]

The motion for the resolution proposing teacher contract non-renewal was made by Julie Rae Pennertz, and duly seconded by Gena Jacobson and upon vote being taken thereon, the following voted in favor thereof: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

1. Chad DeMatteis, Teacher
2. Julie Gohman, Teacher

C. Designate Executive Director as Identified Official with Authority to Authorize Users Access to MDE Secure Websites for the Meeker and Wright Special Education Cooperative #938

Motion to designate Janell Bullard, Executive Director as Identified Official with Authority to Authorize Users Access to MDE Secure Websites for the Meeker and Wright Special Education Cooperative #938 was made by Julie Rae Pennertz, seconded by Katie Koch. Carried unanimously.

D. Resolution For Acceptance of Donations [Attachment B]

The motion for the resolution accepting donations is documented in Attachment B.

X. Future Board Meetings

- A. April 23, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake
- B. May 28, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake
- C. June 25, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake

XI. Future Committee Meetings

- A. Meet and Confer, April 30, 2019, 3:30-4:30 p.m., MAWSECO Education Center, Howard Lake

XII. Adjournment

Motion to adjourn the meeting was made by Julie Rae Pennertz, seconded by Irene Bender. Carried unanimously at 8:03 p.m.

Submitted by,

Janell Bullard
Executive Secretary

This document is available in the following formats upon request: Braille, Large Print, Audio MP3 file, Computer Disk. Please call (320) 543-1122 for more information or to request a copy.

Attachment A

RESOLUTION RELATING TO THE TERMINATION
AND NON-RENEWAL OF THE TEACHING CONTRACT OF
_____, A PROBATIONARY TEACHER

WHEREAS, _____, is a probationary teacher in Meeker and Wright Special Education Cooperative #938.

BE IT RESOLVED, by the Joint Powers Board #938, that pursuant to Minnesota Statutes 125.12, Subd. 3, that the teaching contract of _____, a probationary teacher in Joint Powers District #938, is hereby terminated at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Dear _____,

You are hereby notified that at the regular board meeting of the Joint Powers Board #938 held on March 26, 2019, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2019-2020 school year. Said action of the board is taken pursuant to M.S. 125.12, Subd. 3.

You may officially request that Joint Powers Board #938 give its reasons for the non-renewal of your teaching contract. However, such requests should be received within ten days after the receipt of this notice.

Yours very truly,

Joint Powers Board #938
Meeker and Wright Special Education Cooperative

Clerk of the Board

The motion for the adoption of the foregoing resolution was duly seconded by Gena Jacobson and upon vote being taken thereon, the following voted in favor thereof: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Attachment B

RESOLUTION FOR ACCEPTANCE OF DONATIONS

Julie Rae Pennertz introduced the following resolution and moved its adoption:

WHEREAS, Meeker and Wright Special Education Cooperative is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its staff and students, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set for below:

Two Way Communications Inc. of Hutchinson	\$ 20.00
Maple Lake Recovery Center	\$200.00

WHEREAS, the conditions of these gifts are intended for Staff Development.

WHEREAS, Two Way Communications Inc. of Hutchinson and Maple Lake Recovery Center have generously offered to donate to the Meeker and Wright Special Education Cooperative.

WHEREAS, no conditions are placed on these gifts.

THEREFORE, BE IT RESOLVED, by the Meeker and Wright Special Education Cooperative Board to gratefully accept the gifts. The motion for the adoption of the foregoing resolution was duly seconded by Irene Bender and upon a roll call vote being taken thereon, the following members voted in favor thereof: Irene Bender, Gena Jacobson, Amy Johnson, Katie Koch and Julie Rae Pennertz and the following voted against the same: none whereupon said resolution was duly passed and adopted.