

Unofficial

MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, May 28, 2019

MAWSECO Education Center, 720 9th Avenue, STEP Program, Howard Lake, MN 55349

PRESENT: Amy Johnson, Jessica Johnson, Katie Koch, Chris Paumen.

ABSENT: Irene Bender, Gena Jacobson, Julie Rae Pennertz.

OTHERS PRESENT: Janell Bullard and Tim Miller.

MINUTES

I. Call to Order

The meeting was called to order at 7:02 p.m.

II. STEP Program Presentation by Kandice Voigt, Special Education Supervisor.

III. Pledge of Allegiance

IV. Acceptance of Agenda

Motion to accept the agenda as presented was made by Jessica Johnson, seconded by Katie Koch. Carried unanimously.

V. Minutes of Previous Meeting

Motion to approve the minutes of the April 23, 2019 meeting as presented was made by Chris Paumen, seconded by Jessica Johnson. Carried unanimously.

VI. Bills for Payment and other financial reports as attached

Motion to approve the bills for payment and other financial reports for May was made by Katie Koch, seconded by Jessica Johnson. Carried unanimously.

VII. Acknowledgements

A. Staff Contributions and Continuous Years of Service to MAWSECO.

The Board acknowledges the significant contributions of staff to learners with disabilities. Cooperative staff provide critical instructional and support services and have a strong commitment to the Cooperative and its member districts. The following staff members are specifically acknowledged for their continuous years of service:

30 years - Becky Nelson

25 years - Suzanne Hadler

20 years - Kelly Lhotka

10 years - Judy Jacques, Susan Miller, Lindsey Pellaton, Jane Shobe, Anne Uecker

5 years - Joanna Cochran, April McGee, Tammy Paumen, Tamara Smith, Kerri Votava, Kathy Wozniak

- B. Dollar General Literacy Foundation Grant - Village Ranch Alternative Program,
\$2000 for the Summer Reading Program

VIII. Fund Transfers - 4/17/19 \$500,000.00

Motion to approve the fund transfer as listed was made by Chris Paumen, seconded by Jessica Johnson. Carried unanimously.

IX. Reports

- A. Director Report – Janell Bullard reported on the end of the school inservice, staffing updates, at-will agreements recommendations and CEIS update. In addition, the budget will be presented later in the meeting and she reminded the Board of the components of the Strategic Plan.

X. Old Business

- A. Revised FY19 Revenue Budget
Motion to approve the revised FY19 Revenue Budget as presented was made by Amy Johnson, seconded by Jessica Johnson. Carried unanimously.
- B. Annual Review of Policies - Not applicable to Cooperatives
Motion to acknowledge the review of MSBA recommended policies not applicable to the Cooperative listed below was made by Chris Paumen, seconded by Katie Koch. Carried unanimously.
 - 1. 601 School District Curriculum and Instructional Goals
 - 2. 603 Curriculum Development
 - 3. 616 School District System Accountability
 - 4. 620 Credit for Learning

XI. New Business

- A. Personnel
Motion to approve the following personnel items was made by Jessica Johnson, seconded by Katie Koch. Carried unanimously.
 - 1. At-Will Agreement for the 2018-2019 school year: Karen Jarshaw, Alternative Site Specialist (Village Ranch Alternative Program).
 - 2. Employment: Christa Lane-Larsen, Teacher, Long Term Substitute (Sholund School for Girls) up to 22 days at BA, 1, effective April 22, 2019 - June 5, 2019.
 - 3. Resignation: Rachel Wright, 1-1 Paraprofessional (STEP Program) effective May 6, 2019.
 - 4. Employment: Rachel Wright, Paraprofessional (STEP Program) up to 23 days, up to 36 hours/week at Step 0 effective May 7, 2019 - June 7, 2019.
 - 5. Employment: April Kalscheuer, 1-1 Paraprofessional (STEP Program) up to 23 days, up to 32.50 hours/week at Step 1, effective May 7, 2019 - June 7, 2019.
 - 6. Employment: Lisa Marquette, Paraprofessional (Trek Program) up to 21 days, up to 36 hours/week at Step 2, effective May 9, 2019 - June 7, 2019.

7. Family Medical Leave: Stacey Braun, Teacher (Cornerstones Program) effective May 17, 2019 - June 7, 2019.
 8. Family Medical Leave: Elizabeth Bayuk, Teacher, effective May 13, 2019 - May 24, 2019.
 9. Family Medical Leave: Kathy Wozniak, Paraprofessional (STEP Program) effective May 20, 2019 - June 7, 2019.
 10. Resignation: Tammy Pellaton, Paraprofessional (Cornerstones Program) effective May 24, 2019.
 11. Resignation: Karen Jarshaw, Alternative Site Specialist (Village Ranch Alternative Program) effective June 18, 2019.
 12. Resignation: April Kalscheuer, 1-1 Paraprofessional (STEP Program) effective May 21, 2019.
 13. Transfer: Anna Carlson, 1-1 Paraprofessional from Journeys Program to STEP Program, 12 days up to 32.50 hours/week effective May 22, 2019.
 14. Reduction of Position: Cassandra Hankins, 1-1 Paraprofessional (Journeys Program) effective June 5, 2019.
 15. Extension of Long Term Substitute Paraprofessional Contract: Kacie Carlsted, STEP Program, 12 days, effective May 20, 2019 - June 5, 2019.
 16. Employment: At-Will Agreement, Angela Lauderbaugh, Special Education Coordinator, 200 days, MA+30 effective July 1, 2019.
 17. Employment: Jill Sundblad, Teacher, Due Process (Howard Lake Programs), 182 days at MA, 16, effective August 26, 2019.
- B. 2019 Summer Services Listing
Motion to approve the 2019 summer services listing as presented was made by Chris Paumen, seconded by Amy Johnson. Carried unanimously.
- C. FY20 Expenditure and Revenue Budgets [First Reading]
Tim Miller, Business Manager, presented the FY20 Expenditure and Revenue Budgets. Motion to approve the first reading of the FY20 expenditure and revenue budgets was made by Chris Paumen, seconded by Jessica Johnson. Carried unanimously. The second reading will take place at the June board meeting.
- D. Move Start Time of Board Meetings from 7:00 p.m. to 6:00 p.m.
Motion to table this item until the June meeting was made by Jessica Johnson, seconded by Katie Koch. Carried unanimously.
- E. Resolution for Acceptance of Donations [Attachment A]
The motion for the resolution for accepting donations is documented in Attachment A.
- F. FY19 Audit - Conway, Deuth and Schmiesing, PLLP
Motion to authorize the FY19 audit to be conducted by Conway, Deuth and Schmiesing, PLLP was made by Katie Koch, seconded by Jessica Johnson. Carried unanimously.

XII. Future Board Meetings

A. June 25, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake

B. July 23, 2019, MAWSECO Education Center, Howard Lake

XIII. Future Committee Meetings

A. Administrative Negotiations, June 4, 2019, 5:00-7:00 p.m., MAWSECO Education Center, Howard Lake

XIV. Adjournment

Motion to adjourn the meeting was made by Jessica Johnson, seconded by Katie Koch.

Carried unanimously at 7:53 p.m.

Submitted by,

Janell Bullard

Executive Secretary

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Attachment A

The following resolution was moved by Jessica Johnson and seconded by Chris Paumen.

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Meeker and Wright Special Education Cooperative, #0938, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Kensington Bank	\$100.00	Staff Development
Maria Jarvie	\$40.00	Staff Development
AdvisorNet Financial-Robert Foss	\$50.00	Staff Development
National Insurance Services	\$100.00	Staff Development

The vote on adoption of the Resolution was as follows:

Aye: Amy Johnson, Jessica Johnson, Katie Koch, Chris Paumen

Nay: None

Absent: Irene Bender, Gena Jacobson, Julie Rae Pennertz

Whereupon, said Resolution was declared duly adopted.