

Unofficial

MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, October 29, 2019

MAWSECO Education Center, 720 9th Avenue, Howard Lake, MN 55349

PRESENT: Irene Bender, Gena Jacobson, Amy Johnson, Jessica Johnson, Paul Bravinder (alternate for Katie Koch), Chris Paumen, Julie Rae Pennertz.

OTHERS PRESENT: Janell Bullard and Scott LeSage

MINUTES

I. Call to Order

The meeting was called to order at 6:32 p.m.

II. Pledge of Allegiance

III. Acceptance of Agenda

Motion to accept the agenda as presented was made by Chris Paumen, seconded by Jessica Johnson. Carried unanimously.

IV. Minutes of Previous Meeting

Motion to approve the minutes of the September 24, 2019 meeting as presented was made by Irene Bender, seconded by Paul Bravinder. Carried unanimously.

V. Bills for Payment and other financial reports as attached

Motion to approve the bills for payment and other financial reports for October was made by Julie Rae Pennertz, seconded by Irene Bender. Carried unanimously.

VI. Fund Transfers

Motion to approve the fund transfer of \$500,000.00 on September 4, 2019 was made by Chris Paumen, seconded by Julie Rae Pennertz. Carried unanimously.

VII. Reports

A. Director Report – Janell Bullard reported that preparations are underway for the December 1 Child Count, the Assurance of Compliance required by MDE has been completed and she highlighted staffing and program information. In addition, Ms. Bullard updated the Board on the October 16 professional development day. The day focused on information on Implicit Bias, Institutional Racism and understanding how to bring awareness into our classrooms. MSBA recommended policies will be reviewed and updated in the next few months. Finally, Ms. Bullard reminded the board members of the focus of the Strategic Plan.

VIII. New Business

A. Personnel

Motion to approve the personnel items as listed was made by Irene Bender, seconded by Gena Jacobson. Carried unanimously.

1. Resignation: Cassandra Hankins, Paraprofessional (Trek Program) effective September 26, 2019.
2. Resignation: Rachel Wright, Paraprofessional (STEP Program) effective October 10, 2019.
3. Family Medical Leave: Debra Odell, Occupational Therapist, October 3, 2019 - November 14, 2019.
4. Employment: Carrie Schoon, Teacher, Early Childhood: Special Education, BA, 0, 146 days at 6 hours/day effective October 2, 2019 - June 30, 2020.
5. Employment: Tamera Williams, 1-1 Paraprofessional (Journeys Program), 155 days at Step 3 effective October 7, 2019.
6. Employment: Mary Schacht, 1-1 Paraprofessional (Sholund School for Girls) 152 days at Step 9 effective October 3, 2019.
7. Employment: Juan Roberto, Student Worker - Food Service, up to 4 hours/week effective October 7, 2019 - June 2, 2020.
8. Retirement: Elizabeth Bayuk, Teacher, Physical/Health Disabilities, effective June 5, 2020.
9. Transfer: Anna Carlson, 1-1 Paraprofessional in STEP Program to Program Paraprofessional which does not include 1-1 assignment (up to 36 hours/week) effective November 5, 2019 (134 days).
10. Transfer: Lisa Marquette, 1-1 Paraprofessional in Trek Program to STEP Program (up to 32.50 hours/week) effective November 5, 2019 (134 days).
11. Family Medical Leave: Melanie Brisk, Teacher (Cornerstones Program), September 11, 2019 - November 11, 2019.
12. Employment: Darcy Bodger, Occupational Therapist, Registered, up to 30 hours effective October 23, 2019 - November 15, 2019.

- B. Ratification of the 2019-2021 Master Agreement with Education MN-MAWSECO
Motion to approve the ratification of the 2019-2021 Master Agreement with Education MN-MAWSECO was made by Julie Rae Pennertz, seconded by Gena Jacobson. Carried unanimously.

C. Annual Review of Mandatory Policies Applicable to MAWSECO

Motion to accept the annual review of the mandatory policies applicable to MAWSECO was made by Julie Rae Pennertz, seconded by Jessica Johnson. Carried unanimously.

1. 410 - Family and Medical Leave Policy
2. 413 - Harassment and Violence Policy
3. 415 - Mandated Reporting of Maltreatment of Vulnerable Adults Policy

4. 506 - Student Discipline Policy
5. 514 - Bullying Prohibition Policy
6. 522 - Student Sex Nondiscrimination Policy
7. 806 - Crisis Management Policy

D. Assurance of Compliance

All school districts must complete the Assurance of Compliance with state and federal law and verify Mandated Reporting training by November 15 each year. This has been done electronically. Board approval is required per Minnesota Rule 3535.9910.

Motion to approve the Assurance of Compliance was made by Amy Johnson, seconded by Chris Paumen. Carried unanimously.

IX. Future Board Meetings

- A. November 26, 2019, 6:30 p.m., MAWSECO Education Center, Howard Lake
- B. December 17, 2019, 6:30 p.m., MAWSECO Education Center, Howard Lake
- C. January 28, 2020, 6:30 p.m., MAWSECO Education Center, Howard Lake

X. Future Committee Meetings

- A. Meet and Confer, TBD

XI. Adjournment

Motion to adjourn the meeting was made by Jessica Johnson, seconded by Gena Jacobson. Carried unanimously at 7:10 p.m.

Submitted by,

Janell Bullard
Executive Secretary

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