

Unofficial

**MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE**

**Meeker & Wright Special Education Cooperative - Board Meeting - Joint Powers Board #0938**

**Tuesday, September 22, 2020**

**MAWSECO Education Center Commons Area**

**720 9th Avenue**

**Howard Lake, MN 55349**

PRESENT: Irene Bender, Amy Johnson, Jessica Johnson, Julie Rae Pennertz.

ABSENT: Gena Jacobson, Katie Koch, Chris Paumen.

OTHERS PRESENT: Janell Bullard and Scott LeSage

**MINUTES**

I. Call to Order

The meeting was called to order at 6:39 p.m.

II. Pledge of Allegiance

III. Acceptance of Agenda

Motion to accept the agenda as presented was made by Irene Bender, seconded by Julie Rae Pennertz. Carried unanimously.

IV. Minutes of Previous Meeting

Motion to approve the minutes of the August 25, 2020 meeting as presented was made by Julie Rae Pennertz, seconded by Jessica Johnson. Carried unanimously.

V. Bills for Payment and other financial reports as attached

Motion to approve the bills for payment and other financial reports as presented was made by Jessica Johnson, seconded by Irene Bender. Carried unanimously.

VI. Fund Transfers

Motion to approve the fund transfers for August was made by Jessica Johnson, seconded by Julie Rae Pennertz. Carried unanimously.

A. 8/7/2020 - \$400,000

B. 8/25/2020 - \$300,000

## VII. Reports

A. Director Report – Janell Bullard reported on the upcoming FY20 audit, billing updates and B-3 refunds. In addition, she highlighted resignations, newly hired positions and gave a shout out to the amazing staff at MAWSECO. Finally, she reviewed the strategic plan and four key areas of focus:

- i. Evaluate efficiencies and make improvements
- ii. Define roles and responsibilities
- iii. Collective enrollment and programming
- iv. Develop the “MAWSECO Way”

### Get Up and Begin Again

B. Business Manager Report – Scott LeSage updated the Board on the audit timeline, B-3 refunds and reported that the final FY20 RSY purchase service billings have been completed as well as the final FY20 RE tuition billing for the four programs. The 85% purchase service billings will be done in the next month or so. Finally, he commended the business office staff for their hard work.

## VIII. New Business

### A. Personnel

Motion to approve the personnel items as listed was made by Irene Bender, seconded by Julie Rae Pennertz. Carried unanimously.

1. Employment: Joel Selensky, School Psychologist, up to 112 hours, effective August 31, 2020 - October 15, 2020.
2. Lane Change: Lisa Elfmann, Teacher (Sholund School for Girls) from MA+30 to MA+45 effective September 15, 2020.
3. Lane Change: Sheri Okerman, Teacher (Village Ranch Alternative Program) from BA+15 to BA+45 effective September 15, 2020.
4. Resignation: Patrice Ertl, Paraprofessional, Trek/Village Ranch Alternative Program effective June 4, 2020.
5. Resignation: Janice Colbert, Administrative Assistant (Village Ranch Alternative Program) effective September 2, 2020.
6. Resignation: Wendy VanVleet, Custodian (Sholund School for Girls) effective March 17, 2020.
7. Resignation: Kayla Sonstebly, Paraprofessional (STEP/Village Ranch Alternative Program) effective September 8, 2020.
8. Employment: Maegan Huikko, Paraprofessional (Village Ranch Alternative Program), at Step 5, up to 12.50 hours/week effective September 14, 2020 - September 18, 2020; up to 36 hours/week effective September 21, 2020 - June 9, 2021.
9. Family Medical Leave: Cindy Lower, Paraprofessional (Cornerstones Program) effective August 31, 2020 - February 28, 2021 (tentatively).
10. Employment: Wendy Johnson, Administrative Assistant (Village Ranch Alternative Program) up to 25 hours/week effective September 22, 2020 - June 30, 2021.

B. Revised Policy 522

The Board had the first reading of Policy 522 and will have the second reading at the October 27, 2020 meeting.

IX. Future Board Meetings

A. October 27, 2020, 6:30 p.m., MAWSECO Education Center, Howard Lake

B. November 24, 2020, 6:30 p.m., MAWSECO Education Center, Howard Lake

C. December \_\_\_\_ (TBD) 2020, 6:30 p.m., MAWSECO Education Center, Howard Lake

X. Adjournment

The meeting was adjourned at 7:04 p.m.

Submitted by,

Janell Bullard  
Executive Secretary

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