



MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, June 20, 2023 - 6:30 pm

Meeting Minutes - Official

Present: Amy Johnson, Gena Jacobson, Jessica Johnson, Colleen Carlson, Kelsey Puncchar, Julie Rae Pennertz

Others Present: Melissa Hanson, Heidi Hennen, Emily Schneider

Absent: Cindy Miller

I. Call to Order

The meeting was called to order at 6:27 p.m.

II. Pledge of Allegiance

The board recited the Pledge of Allegiance.

III. Approval of Meeting Agenda

A motion to approve the agenda was made by Gena Jacobson and seconded by Julie Rae Pennertz. Motion carried unanimously.

IV. Consent Agenda

A motion to approve the consent agenda was made by Colleen Carlson and seconded by Kelsey Puncchar. The board unanimously approved the consent agenda which included:

- Minutes of Previous Board Meeting
- Bills for Payment and other financial reports as attached
- Personnel Items as follows:

Resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jill Healy	Paraprofessional	June 7, 2023

Employment of the following staff:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Erickson	0.6 FTE Long-term Substitute Occupational Therapist	August 21 through November 10, 2023



Recognition of Tenure

1. Britta Barth, Special Education Teacher
2. Daniel Bultsma, School Psychologist
3. Patricia Diers, Special Education Teacher
4. Ryan Ebeling, Floating Special Education Teacher
5. Kelly Klima, Classroom Systems Consultant
6. Meera Lyver, Special Education Teacher
7. Ethan Schwehr, School Psychologist
8. Kim Spudic, Due Process Specialist
9. Daidre Valla-Logeais, School Psychologist
10. Alan Wuetrich, Special Education Teacher

V. Reports

A. Executive Director Report

General Updates

MAWSECO leadership has been attending meetings and webinars to learn about the requirements resulting from the many legislative changes from the 2023 MN Legislature. Approximately 30 policies will be impacted in order to comply with the new legislative changes as well as other items of importance.

MAWSECO Employees & Staffing

The All-Staff Spring Inservice Gathering was held on June 7th at the Education Center. Employees were celebrated for years of service, retirements, staff choice recipients, etc. Keynote speaker, Amy Dee spoke on how thoughts/interpretations of events and interactions play a role in creating emotions, affect your judgements and decisions, behavior and interactions. She shared how to use this valuable knowledge to improve interactions with external and internal customers, better handle stress and increase happiness and job satisfaction. The day ended with the wellness activity, Let's Move MAWSECO and a lunch gathering.

Recruitment and hiring has remained a major focus.

The MAWSECO Admin Team will have a 2-Day Administrative Retreat later this month. They will be working with Pam Ryan Mejia, a Dare to Lead Facilitator, focusing on Building Community: Reconnecting with Self and Others and Self-Trust.

District Special Education Updates



The MAWSECO-wide Administrator Training will take place on June 21st for all administrators within MAWSECO and our member districts. They will hear from a school law attorney and our behavior experts on a variety of topics.

B. Business Manager Report

2023 Summer Unemployment

To date, the anticipated total cost for individuals who have applied would be approximately \$48,177.00 for a total of nine weeks. Total projected cost is around \$151,000 if everyone were to apply.

FY23 Year End/Audit Preparation

Everything is reviewed to make sure things are where they should be in the budget and account codes throughout the year but is being looked at deeper to prepare for the audit. Going through the revised and preliminary budget processes was very helpful in this review/process.

Attending the YEAR End SMARTtraining at cmERC introduced new processes that will make things more efficient coming into the end of the year.

Shoring up purchased service logs to the billing process can begin as soon as possible in August.

Short Term Borrowing

Due to no payment from MDE at the end of June, payments from MDE being a year behind with new special education costs being fronted by MAWSECO, as well as 15% of purchased services and 40-50% of general education costs being fronted by us at this time of the year, cash gets short this time of the year.

The short term borrowing is put in place with the hopes that it will not need to be used.

This may be more of a need next year as MAWSECO transitions away from CARES funds back to Special Education/General Education expenses as we will be fronting even more costs and won't have access to reimbursement.

VI. Action Items

A. Old Business

1. A motion to approve the Fiscal Year (FY) 24 Preliminary Budget was made by Julie Rae Pennertz and seconded by Colleen Carlson. Motion carried unanimously.
2. A motion to approve the 2023 Revised Summer Services budget was made by Jessica Johnson and seconded by Julie Rae Pennertz. Motion carried unanimously.



VII. Future Board Meetings

- A. July 25, 2023, 6:30 p.m., MAWSECO Ed Center, Howard Lake
- B. July 26, 2023, 6:30 p.m., Negotiations Committee Meeting, MAWSECO Ed Center, Howard Lake
- C. August 22, 2023, 6:30 p.m., MAWSECO Ed Center, Howard Lake
- D. September 26, 2023, 6:30 p.m., Regular Meeting, MAWSECO Education Center, Howard Lake

VIII. Adjournment

The meeting was adjourned at 6:58 p.m.

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