



MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE
Board Meeting - Joint Powers Board #0938
Monday, October 30, 2023 - 6:30 pm
Meeting Minutes - Official

Present: Colleen Carlson, Gena Jacobson, Amy Johnson, Jessica Johnson, Julie Rae Pennertz

Others Present: Melissa Hanson, Heidi Hennen, Emily Schneider

Excused: Cindy Miller, Kelsey Puncochar

I. Call to Order

The meeting was called to order at 6:34 p.m.

II. Pledge of Allegiance

The board recited the Pledge of Allegiance.

III. Approval of Meeting Agenda

A motion to approve the meeting agenda was made by Gena Jacobson and seconded by Julie Rae Pennertz. Motion carried unanimously.

IV. Consent Agenda

A motion to approve the consent agenda was made by Gena Jacobson and seconded by Colleen Carlson. The board unanimously approved the consent agenda which included:

- Minutes of Previous Board Meeting
- Bills for Payment and other financial reports
- Personnel Items as follows:

Resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Bailey Bakkelund	1.0 FTE Temporary Paraprofessional Eastern Wright	October 25, 2023
Tamara Mickles	Substitute Paraprofessional All programs	October 22, 2023



Contract Changes/Approvals/Position Changes

Contract Change: Emily Hilbelink, Behavior Analyst, 9 additional days for 2023-2024 school year contract only (non-continuing contract days)
Effective September 22, 2023 - December 8, 2023

Contract Change: Carrie Schoon, ECSE Teacher, 10 additional days for 2023-2024 school year contract only (non-continuing contract days),
Effective November 20, 2023 - February 2, 2024

At-Will Agreements

2023-2025, Lea Dobbs, ECSE and Due Process Coordinator
2023-2025, Marie Erickson, Behavior Analyst
2023-2025, Jennifer Hagen, Behavior Analyst
2023-2025, Caren Heltne, Assistant Director of Care and Treatment Programs
2023-2025, Emily Hilbelink, Behavior Analyst
2023-2024, Allison Johnson, Language Facilitator
2023-2025, Amber Michels, Mental Health Professional
2023-2025, Kari Peterson, Assistant Director of Special Education
2023-2024, Cliff Skagen, Alternative Site Administrator
2023-2025, Jill Sundblad, Assistant Director of Special Education Programs

V. Reports

A. Executive Director Report

General Updates -

MAWSECO's website host Blackboard was acquired by Finalsity. MAWSECO will be working with Finalsity to migrate our content to Finalsity in the next few months.

Member districts received a new funding source in the 2023 legislative session called Student Support Personnel (SSP) Aid for cooperatives. This aid is for new positions or added FTEs in specific areas of service that were increased during the pandemic. We anticipate these funds will be able to offset some costs of new positions added in recent years.

MAWSECO is participating in the Special Education Teacher Pipeline Grant application process with Resource Training and Solutions. If the grant is awarded, existing employees with a Tier 1 or Tier 2 teacher license or paraprofessionals with a Bachelor's degree may qualify for tuition assistance to pursue their special education teaching license.



MAWSECO Employees & Staffing - MAWSECO staffing needs were reviewed including how these openings impact programs and districts.

B. Business Manager Report

FY23 Audit - Audit fieldwork has been finalized and the final audit report will be forthcoming at the November board meeting. Everything has gone well during the audit process.

FY24 Time and Effort / Coding - The business office is reviewing payroll coding to ensure both legal compliance and fiscal responsibility for all programs and purchased services.

FY24 Funding Source Updates - There continues to be discussions around the topic of Title I A Neglected/Part D funds for Wings in the Litchfield District and Village Ranch in the Dassel Cokato District. There will be another meeting with the MDE this week to determine next steps.

FY24 Revised Budget - Development of a revised budget will now begin as negotiations have been finalized.

VI. Action Items

A. New Business

1. Assurance of Compliance for 2023-24 School Year

A motion to approve the 2023-2024 Assurance of Compliance was made by Julie Rae Pennertz and seconded by Gena Jacobson.

Motion carried unanimously.

2. Sale/Auction of snowblower

A motion to approve the sale/auction of the snowblower was made by Jessica Johnson and seconded by Colleen Carlson.

Motion carried unanimously.

3. Materials Requested to be Determined Surplus Property

A motion to approve the request to determine the named materials as surplus property was made by Jessica Johnson and seconded by Julie Rae Pennertz.

Motion carried unanimously.



4. MAWSECO eLearning Plan
A motion to approve the MAWSECO E-Learning Plan was made by Gena Jacobson and seconded by Jessica Johnson.
Motion carried unanimously.
 5. Policy Review
Policies 415-Mandated Reporting of Maltreatment of Vulnerable Adults and Policy 709-Student Transportation Safety Policy and Form were brought to the board for a first reading. No action taken.
 6. Memorandum of Agreement with MSEA-MAWSECO
A motion to approve the Memorandum of Agreement (MOA) with MSEA-MAWSECO was made by Jessica Johnson and seconded by Julie Rae Pennertz.
Motion carried unanimously.
- VII. Future Board Meetings
- A. November 28, 2023 p.m., Regular Meeting, MAWSECO Education Center, Howard Lake
 - B. December 19, 2023 p.m., Regular Meeting, MAWSECO Education Center, Howard Lake
 - C. January 23, 2024 p.m., Organizational Meeting, MAWSECO Education Center, Howard Lake
- VIII. Adjournment
- The meeting was adjourned at 7:27 p.m.

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