

AGENDA

Board Meeting - Joint Powers Board #0938

MAWSECO Education Center, 720 9th Avenue, Howard Lake, MN 55349

Tuesday, January 28, 2020

6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Acceptance of Agenda
- IV. Organizational Meeting
 - A. Election of Officers
 - 1. Chairperson
 - 2. Vice Chairperson
 - 3. Treasurer
 - 4. Clerk
 - B. Setting of Meeting, Place, Day, and Time
 - C. Designation of Official Newspaper - Wright County Journal Press
 - D. Resolution Designating Depositor and Accounts (Attachment A)
 - 1. Checking - Kensington Bank
 - 2. Savings - Minnesota School District Liquid Asset Fund Plus
 - E. Resolution Authorizing Issuance of Individual Procurement Cards (Attachment B)
 - F. Authorization for Business Manager and Executive Director to Make Electronic Fund Transfers
 - G. Authorization for the Executive Director to Employ Necessary Personnel on a Short Term Basis
 - H. Authorization to Pay Specific Accounts Prior to the Board Meeting
 - 1. Payroll
 - 2. FICA, PERA, TRA
 - 3. Insurance premiums
 - 4. Telephone expense
 - 5. Travel expense to staff
 - 6. Rent
 - 7. Utilities

- 8. Federal sub-award payments to member districts
- 9. Supplies and Equipment as approved by the Executive Director of Business Manager
- 10. Contracts for services
- 11. Advertising for employment
- I. Authorization to Pay Monthly Board Bills in the Event of No Quorum at Regular Monthly Meetings (as long as the check register is received prior to meeting date)
- J. Board Meeting Per Diem Rates and Mileage Allowance - Recommendation to consider changing the per diem rates to align closer to the member districts' rates.
- K. Board Committee Assignments
 - The roster is attached. Please review and make corrections as needed.
 - 1. Administrative/Classified and Non-Union Certified Personnel (3)
 - 2. Facilities (2)
 - 3. Meet and Confer / Staff and Board Task Force (2)
 - 4. Negotiations with Union Contracts (3)
 - 5. 403(b) (3)
 - 6. Policy Review (3)
 - 7. Health Insurance (2)
- V. Minutes of Previous Meeting
- VI. Bills for Payment and other financial reports as attached
- VII. Fund Transfers
- VIII. Reports
 - A. Director Report
 - B. Business Manager Report
- IX. New Business
 - A. Personnel
 - 1. Employment: Brandon Skoog, 1-1 Paraprofessional (Journeys Program) at Step 1, 107 days, up to 32.50 hours/week, effective December 16, 2019.
 - 2. Employment: Jennifer Bloss, 1-1 Paraprofessional (Eastern Wright Program), at Step 1, 105 days, up to 32.50 hours/week effective December 18, 2019.
 - 3. Employment: Michelle Nybo, Paraprofessional (Trek Program) at Step 1, 101 days, up to 36 hours/week effective January 2, 2020.
 - 4. Employment: Meera Lyver, Teacher, Vision Impairments, at BA+15, 3, 50 days, effective January 2, 2020.
 - 5. Employment: Nicole Johnson Powell, 1-1 Paraprofessional (Village Ranch Alternative Program) at Step 3, 100 days, up to 32.50 hours/week, effective January 6, 2020.

6. Resignation: Ray Getz, Custodian/Food Service (MAWSECO Education Center) effective December 20, 2019.

7. Resignation: Jolene Spike, Paraprofessional (Cornerstones Program), effective February 5, 2020.

B. Resolution for Acceptance of Donations

X. Closed session pursuant to Minnesota Statutes section 13D.05, subdivision 2(a) to consider an individual's medical records in connection with a pending grievance.

XI. Future Board Meetings

A. February 25, 2020, ____ p.m., MAWSECO Education Center, Howard Lake

B. March 24, 2020, ____ p.m., MAWSECO Education Center, Howard Lake

C. April 28, 2020, ____ p.m., MAWSECO Education Center, Howard Lake

XII. Adjournment

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