

Adopted: 3/6/07

Revised: 10/25/22

431 DIRECT DEPOSIT

I. PURPOSE

The purpose of this policy is to ensure efficient usage of the payroll/banking system for Meeker and Wright Special Education Cooperative.

II. GENERAL STATEMENT OF POLICY

- A. Effective May 1, 2007 Meeker and Wright Special Education Cooperative will require new employees to enroll in direct deposit for their payroll check.
- B. Employees hired prior to May 1, 2007 will be required to enroll in direct deposit by November 1, 2007.
- C. Lost checks needing reissue after May 1, 2007 will not be reissued for four (4) working days and will be charged \$30.00 to cover bank fees and administrative costs.

Legal References:

Minn. Stat. §471.246 – Direct Deposit – Notwithstanding sections 177.23, subdivision 4, and 181.02, the governing body of a municipality as defined in section 471.426, may require direct deposit for all its employees who are being paid by its payroll system.