



Troy Schools District

Summer 2024 Moving Package – Addendum #1 December 29, 2023

Content Included in this Addendum:

Cover Page (1 Page)
Barton Malow Write Up (1 Page)
Barton Malow Project Manual w/ Addendum #1 (6 Pages)
Updated Phase I Moving Plan (3 Pages)
Updated Phase II Moving Plan (6 Pages)

TOTAL PAGES: 17 Pages



December 29, 2023

Troy School District Summer 2024 Moving Package

Addendum #1 Bidder Clarifications

A. General Clarifications

NA

B. Clarifications and Additions to Work Scopes (All changes highlighted in Red)

- Clarified assumed amounts of furniture relocated in the district. Changes to the following work scopes are listed in red in the updated manual below.
- Clarified that Baker Middle School will not relocate any furniture to other schools as it will be receiving existing furniture from other schools.
- Added the Computer Lab at Baker Middle Schools to the Phase I moving plan. Assume that all furniture in these spaces will be moved back to the labs in August.
- Added the Media Center in International Academy to the Phase II moving Plan.

C. RFI Responses

Q: Will we need to provide a performance bond for this project?

A: You do not need to include a performance bond.

Q: Are the Science rooms at Baker Middle School getting new furniture?

A: Assume the Science Rooms are getting new furniture and plan to dispose of all furniture inside.

Q: Is the furniture in the Computer Lab at Baker Middle School temporarily being stored in the cafeteria?

A: Yes, please assume all furniture will be moved and moved back at the end of the summer. The district will take care of any tech moving in the lab.

SECTION 000101 PROJECT TITLE PAGE

PROJECT MANUAL

FOR

TROY SCHOOL DISTRICT DISTRICT WIDE MOVING SEALED BID # 2324-10



1140 RANKIN DR. TROY, MICHIGAN 48083

DATE: 12-18-2023

PREPARED BY:

BARTON MALOW BUILDERS









Troy School District District Wide Moving Troy, Michigan

SECTION 00102 REQUEST FOR PROPOSAL

Troy School District, Troy, MI, will be accepting sealed bids for The District Wide Moving bid. The necessary specifications and/or questions can be requested via e-mail to Nolan Gerds with the Barton Malow Builders at Nolan.Gerds@bartonmalow.com. Specifications will be e-mailed upon request.

A pre-bid meeting will be held at Costello Elementary 1333 Hamman Dr, Troy, MI 48085 on December 27th, 2023, at 10:00 AM.

All bid proposals shall be in accordance with the specifications set forth. All bids must be uploaded to Building Connected no later than January 4th, 2024, at 2:00 p.m.

The Board of Education reserves the right to reject any or all bids, to award contract to other than the low bidder, to accept any or all alternatives, to waive irregularities and/or informalities, to award to multiple contractors, and, in general, to make award in any manner deemed by it, in its sole discretion to be in the best interest of the School District.

No Fax bids will be accepted.

SECTION 00200 INSTRUCTIONS TO BIDDERS

Right to Reject

1. The district reserves the right to accept or reject any or all bids or any part thereof, to waive informalities or irregularities therein, or award contracts to other than the low bidder in the best interest of the district.

Bid Award

- 1. The district plans to award this project in two groups. A contractor can be awarded Group #1, Group #2, or both groups. The school groups are listed as follows.
 - a. Group #1: Baker Middle School, International Academy East, Costello Elementary School, and Wass Elementary School.
 - b. Group #2: Hamilton Elementary School, Leonard Elementary School, Schroeder Elementary School, and Wattles Elementary School.

Qualifications of Bidders

1. In determining the qualifications of a bidder, the district will consider his record of performance of any contract for similar services in which he may have entered with other public bodies, and the district specifically and expressly reserves the right to reject the bid of such bidder if the record discloses that such bidder, in the opinion of the district, has not performed properly such contracts or otherwise disregarded contractual obligations. The district may make such investigation as it deems necessary to determine the ability of the bidder to perform the terms of the contract, and the bidder shall furnish the district all information for this purpose as the district may request.

Payment

- 1. Submit invoice for payment via email to <u>AP@bartonmalow.com</u>. Include project number 230018 on invoice
- 2. Payment to be made within 60 days of invoice

Contracting & Insurance Requirements

- 1. Comprehensive General Liability with policy limits of not less than Two Million Dollars (\$2,000,000) for each occurrence and Four Million Dollars (\$4,000,000) in the aggregate for bodily injury and property damage.
- 2. Automobile Liability covering owned and rented vehicles operated by the Contractor with policy limits of not less than One Million Dollars (\$1,000,000) combined single limit and Two Million Dollars (\$2,000,000) aggregate for bodily injury and property damage.
- 3. Umbrella or excess liability insurance to achieve the required coverage for Comprehensive General Liability and Automobile Liability, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies. The Contractor shall provide umbrella coverage with a policy limit of not less than Four Million Dollars (\$4,000,000).
- 4. Workers' Compensation at statutory limits and Employers Liability with a policy limit of not less than Five Hundred Thousand Dollars (\$500,000).
- 5. A Pollution liability insurance policy providing Two Million Dollars (\$2,000,000) per job site pollution event and Two Million Dollars (\$2,000,000.00) policy aggregate.
- 6. Coverage may be provided on a "Claims made" or "occurrence" basis. However, if "Claims made" Contractor must agree to keep coverage in force for five (5) years after Project completion or until the statute of limitation runs, whichever is longer.

Changes from Original Specifications

1. The school district reserves the right to make any desired change in the specifications after the same shall have been put under contract, but the change so made with the price to be added or

deducted from the contract price, therefore, shall be agreed upon in advance between the school district and the contractor. The contractor shall be furnished a supplement to the original contract; such supplement shall be binding upon both parties thereto and shall in no way invalidate or make void the terms of the original contract. The school district reserves the right to increase or decrease the services being ordered to meet budget guidelines.

School District's Right to Correct Deficiencies

If the contractor should neglect to execute the work properly, or if he should refuse to remedy any
defects in his work due to inferior quality or workmanship or material, or if he should in any manner
fail to perform any provision of this contract, the school district (after ten (10) days written notice to
the contractor) may correct such deficiencies and may deduct the cost thereof from payment due
the contractor.

Withdrawal

1. No bid may be withdrawn for a period of Ninety (90) days after the date of the opening.

Bid Schedule

Out for Bid
 Pre-Bid Conference
 Addendum #1
 Bid Due Date (building connected)
 Post Bid Interview

 December 18, 2023
 December 28, 2023
 January 4, 2023, at 2:00P.M.
 January 5, 2023

Construction Schedule

Pre-Move Conference (w/ Owner)
 Provide Owner Materials
 Move out ½ of Baker and all of Wattles.
 Move out the rest of Baker
 Start moving out remaining schools.
 Finish moving out remaining schools
 Move Baker and Wattles items back
 March 12, 2024
 June 14, 2024
 June 17, 2024
 June 18, 2024
 June 28, 2024
 Week of August 5, 2024

Moving Details

- 1. This bid should include the cost to dispose and relocate furnishings, equipment, and boxes at all schools as indicated below. All items to be moved will be marked with one of the following labels. It is the responsibility of this contractor to provide all labels.
 - a. Green label Furniture and equipment to be disposed of or recycled.
 - b. Yellow label Furniture and equipment to be relocated to another location in the district. Building and room number will be indicated on the label. Assume 7 full classrooms at each of the elementary schools (42 classrooms total) will be relocated to Smith Middle School, Athens High School, or Baker Middle School. Furniture in existing rooms of Smith Middle School, Athen High School, and Baker Middle School will need to be removed from site and disposed of, assume 90% of the existing furniture at Smith and Athens is combo desks and the remainder is larger desk/ tables. Relocated furniture will then be moved into existing rooms at Smith, Baker, and Athens. Assume in your bid 25% of classrooms will be relocated. Note this percentage will be confirmed in an addendum if needed. Yellow labels should have space to indicate school, teacher, room, and box #.
 - c. Red label Furniture and equipment to be temporarily stored on site in another space and returned at the end of the summer. Room number to be written on label. These labels will only be used at the Wattles Media Center and Baker Middle School 2nd Floor. Red labels should have space to indicate school, teacher, room, and box #.
- 2. All rooms highlighted on the "Phase I Moving" attachment will need to be moved out by June 17,

2024.

- a. Wattles Furniture in highlighted spaces to be moved as labeled. All furniture and mobile shelving in the Wattles media center will need to be relocated to the cafeteria and moved back in August and 7 classrooms worth of furniture will be relocated to another school within the district Assume 25% of furniture and equipment will be moved back to its original location 25% will be relocated to another school within the district.
- b. Baker Middle School Furniture in highlighted spaces to be moved as labeled. Assume 50% of all furniture and non-fixed shelving on the second floor will be moved to the cafeteria on the first floor and be moved back in August. Provide all temporary protection for flooring. Provide boxes as needed for storage of items in shelving. Assume 25% of furniture and equipment will be moved back to its original location and 25% will be relocated to another school within the district.
- 3. All rooms highlighted on the "Phase II Moving" attachment will need to be moved out by June 28, 2024.
 - a. Costello Elementary Furniture in highlighted spaces to be moved as labeled. Assume 7 classrooms worth of furniture 25% will be relocated to another school within the district.
 - b. Hamilton Elementary Furniture in highlighted spaces to be moved as labeled. Assume 7 classrooms worth of furniture 25% will be relocated to another school within the district.
 - c. Leonard Elementary Furniture in highlighted spaces to be moved as labeled. Assume 7 classrooms worth of furniture 25% will be relocated to another school within the district.
 - d. Schroeder Elementary Furniture in highlighted spaces to be moved as labeled. Assume 7 classrooms worth of furniture 25% will be relocated to another school within the district.
 - e. Wass Elementary Furniture in highlighted spaces to be moved as labeled. Assume 7 classrooms worth of furniture 25% will be relocated to another school within the district.
 - f. International Academy East Furniture in highlighted spaces to be moved as labeled. Assume 25% will be relocated to another school within the district.
- 4. Rooms added to the plans in Addendum #1 will be colored in red. There are additional rooms at Baker and IAE.

Allowance

 Contractor to include a \$1,000.00 allowance at each school for additional moving requirements outside of this scope, post move modifications to layouts, misc. moving, additional materials, etc. Include this amount base bid. If allowance is not used it will be deducted from the final contract amount.

Alternates

- 1. Alternate #1 Store Furniture on Site (for Phase II moving)
 - a. Base Bid: Furniture in spaces highlighted needs to be removed and disposed of.
 - b. Alternate: In lieu of disposal provide a cost to recycle

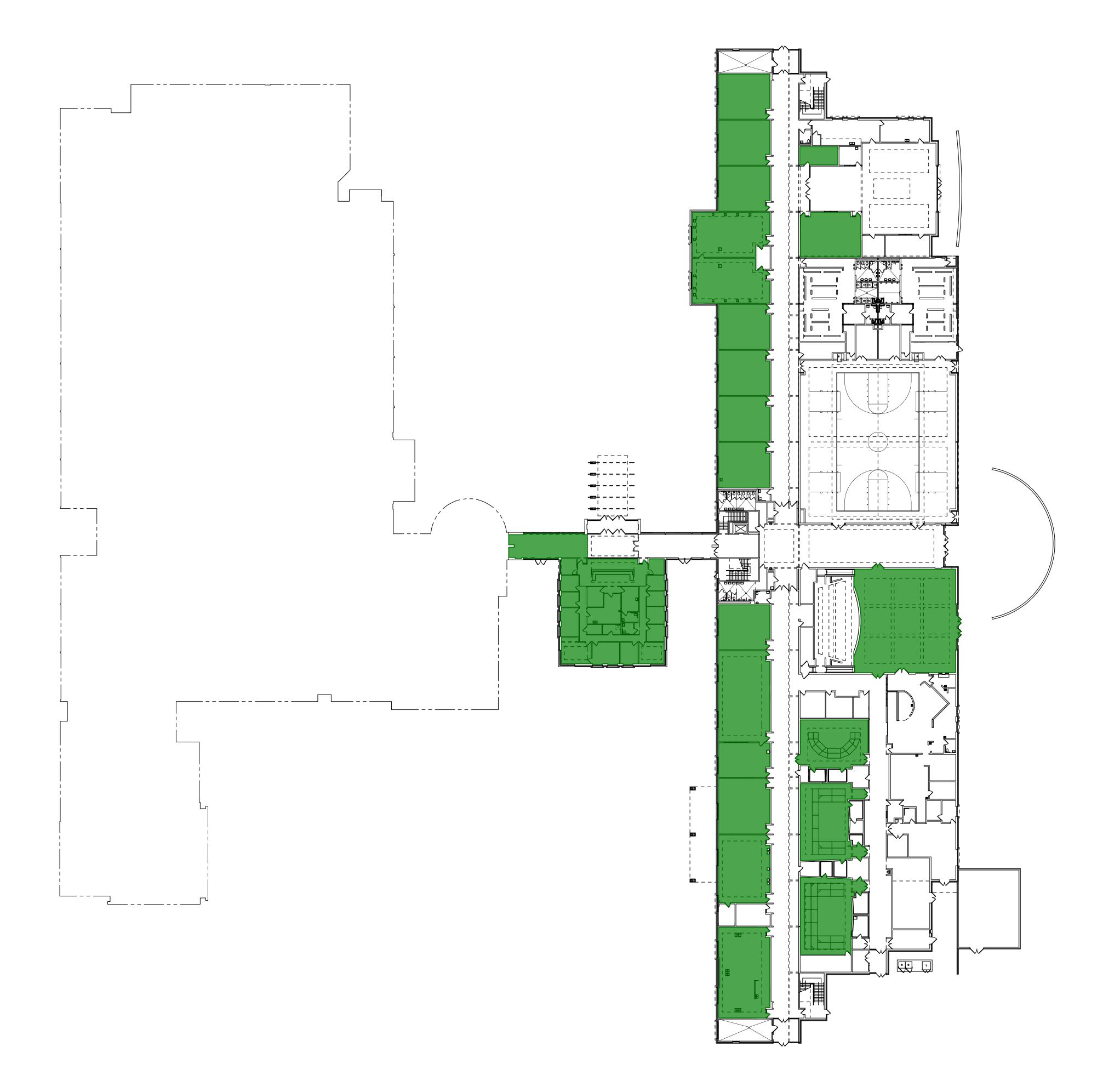
Additional Instructions to Bidders

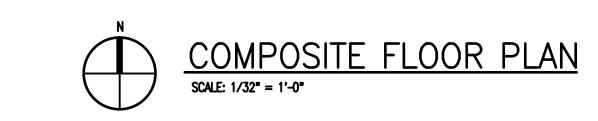
- 1. The successful bidder shall pay all taxes required by law.
- 2. Contractor must include the signed and notarized familial disclosure Iran sanctions form.
- 3. Any questions regarding the intent of this Request for Proposal must be submitted via e-mail to: Nolan Gerds, Barton Malow Builders at Nolan.Gerds@bartonmalow.com
- 4. The Board of Education reserves the right to reject any or all bids, to award contract to other than the low bidder, to accept any or all alternatives, to waive irregularities and/or informalities and, in general, to make award in any manner deemed by it, in its sole discretion to be in the best interest of the School district.

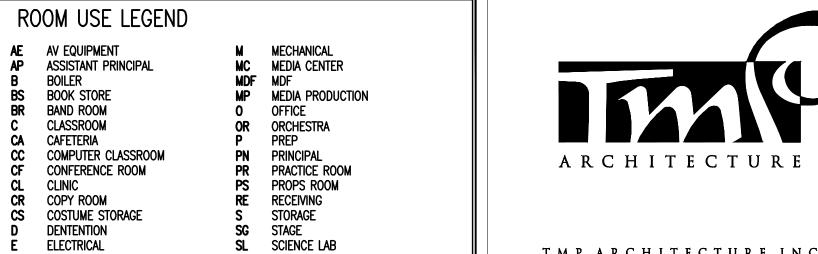
SECTION 00220 WORK SCOPES

The work of this bid includes but is not limited to providing all labor, equipment, materials, and incidentals to complete the necessary furniture removal and relocation in accordance with the specifications, drawings, and site reviews. All work is to be performed in accordance with the contract documents. The scope of work is to include, but is not limited to, the following items:

- 1. Contractor will be responsible to perform moving services per the outline in this document and referenced attachments.
- Contractor will be required to perform a pre-move meeting with Barton Malow and the Owner to review layouts, schedule, labeling, boxing, etc. and provide packing instructions. Contractor will be required to perform a site visit to record existing layouts for the return move.
- Contractor to include all materials, equipment, labeling, boxes, packing material, blankets, tape, etc.
 to complete this move in a professional manner. Contractor to review site conditions and provide the
 quantities necessary to complete the move.
- 4. Contractor to include all furniture, furnishings and equipment relocation and removal per the work scopes, site visit, and attached drawings. Including all offices, common areas, storage rooms, conference rooms, etc.
- 5. Contractor will be responsible to properly move, stack and store all furniture, boxes, etc. to prevent any damage to the existing furnishings. Contractor to use materials such as blankets, plastic wrap, cardboard, etc. to prevent damage.
- 6. Contractor will be responsible to protect, box, etc. and move all misc. furnishings, pictures, plants, etc. typical of a professional office that may not fit into the boxes provided.
- 7. Personal computers, printers, phones and copiers will be the responsibility of the Owner.
- 8. Contractor shall designate a Supervisor who will directly communicate with Barton Malow on all moving activities.
- 9. Any damage to the District's facility, equipment or furnishings caused by the work of the contractor will be replaced or repaired at the contractor's expense to the District's satisfaction.







SR SHOWER ROOM

TEACHERS ED

ST STAFF LOUNGE

SV SERVERY

TR TUTOR

V VESTIBULE

VD VOCAL/DRAMA
WC WELCOME CENTER
W WORKROOM

FC FREEZER/COOLER

HOME LIVING

JC JANITORS CLOSET

K KITCHEN KR KILM ROOM

LR LOCKER ROOM

BUILDING DATA

3. USE CLASSIFICATION "E"

1. EXISTING SUPERVISED AUTOMATIC SPRINKLER SYSTEM.

2. CONSTRUCTION CLASSIFICATION TYPE II-000 (NFPA) & II-B (MBC)

L LOBBY
LB LAB
LIBRARY

GM GYMNASIUM

T M P A R C H I T E C T U R E I N C

1191 WEST SQUARE LAKE ROAD

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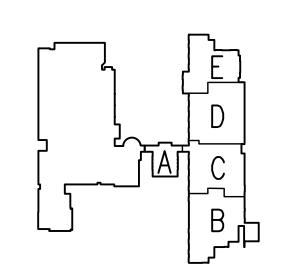
REGISTRATION SEAL

CONSULTANT

Baker Middle School Bid Package No. 1 Secure Entrance Remodeling

Troy School District Troy, Michigan

DRAWING TITLE
Composite Floor Plan



CHECKED	JMM
DRAWN	PAD
DATE:	ISSUED FOR:
03-26-14	OWNER REVIEW
04-04-14	BIDS
05-15-14	CONSTRUCTION SET
04-13-15	FINAL RECORD
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PROJECT NO.

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DRAWING NO.

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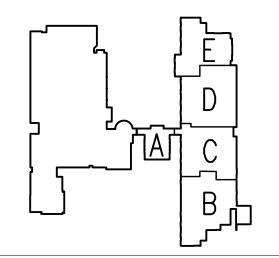
REGISTRATION SEAL

CONSULTANT

Baker Middle School

Troy School District Troy, Michigan

Composite Second Floor Plan

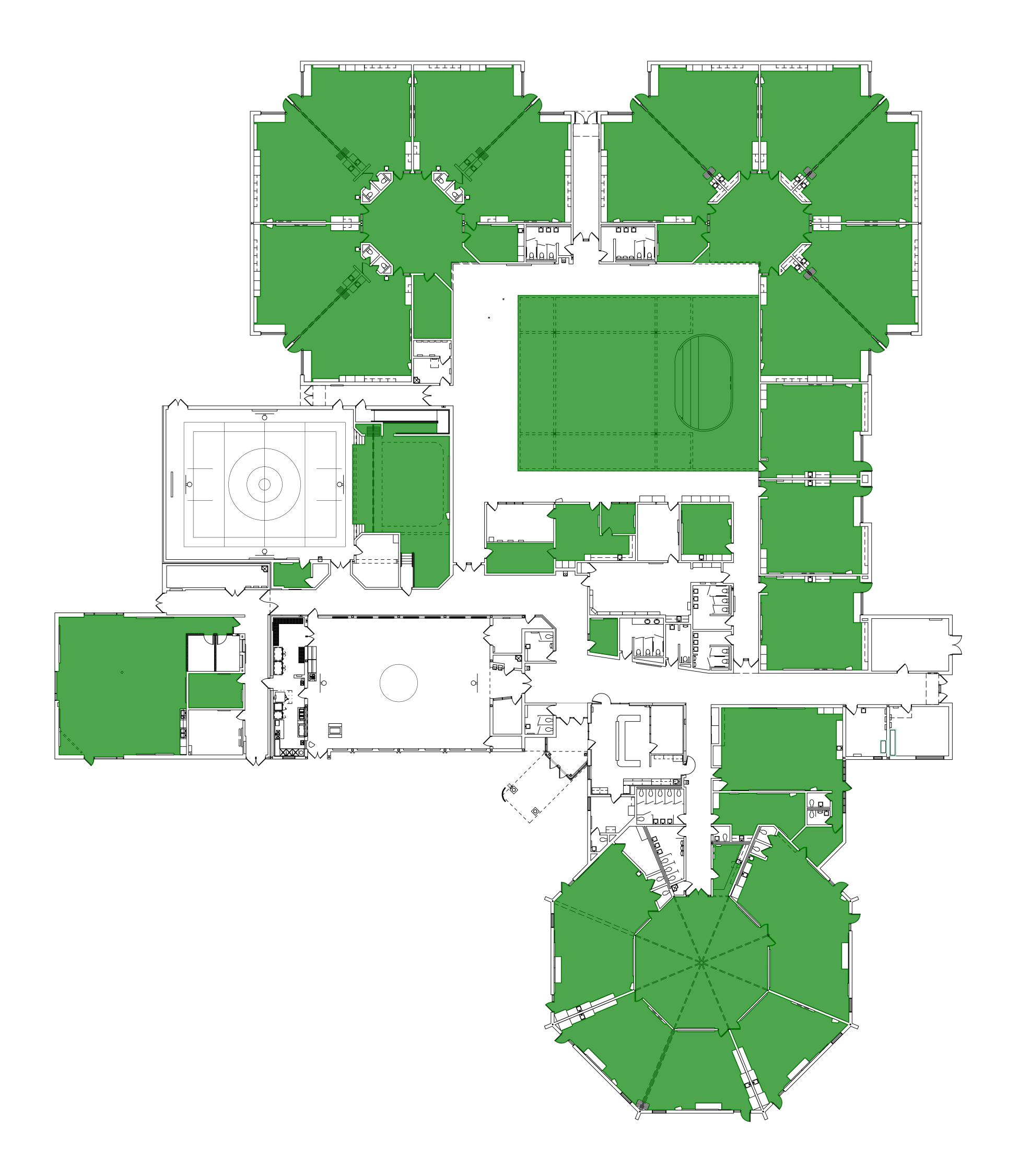


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APPROVED	JJC

PROJECT NO.

13169

DRAWING NO.





ROOM USE LEGEND

C CLASSROOM M MECHANICAL
CA CAFETERIA MC MEDIA CENTER
CF CONFERENCE ROOM MS MUSIC
CL CLINIC O OFFICE
CO COMMONS AREA RD READING
E ELECTRICAL RE RECEIVING
GM GYMNASIUM S STORAGE
HE HEAD END ROOM SG STAGE
K KITCHEN T TOILET
JC JANITOR'S CLOSET V VESTIBULE
LG LOUNGE WC WELCOME CENTER

LG LOUNGE WC WELCOME CEN'
LGI LARGE GROUP INSTRUCTIONAL W WORKROOM

BUILDING DATA

1. NO SUPERVISED AUTOMATIC SPRINKLER SYSTEM

2. CONSTRUCTION CLASSIFICATION TYPE II-000 (NFPA) & II-B (MBC)

3. USE CLASSIFICATION "E"

ARCHITECTURE

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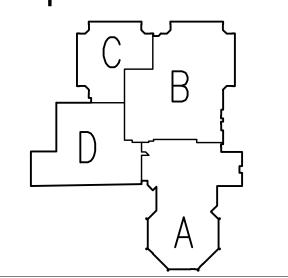
REGISTRATION SEAL

CONSULTANT

Wattles Elementary
School
Remodeling
Bid Package No 26

Troy School District Troy, Michigan

DRAWING TITLE
First Level
Composite Floor Plan



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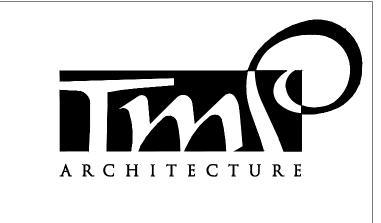
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REGISTRATION SEAL

CONSULTANT

Costello Elementary
School
Stage Ramp Upgrade
Bid Package No 26

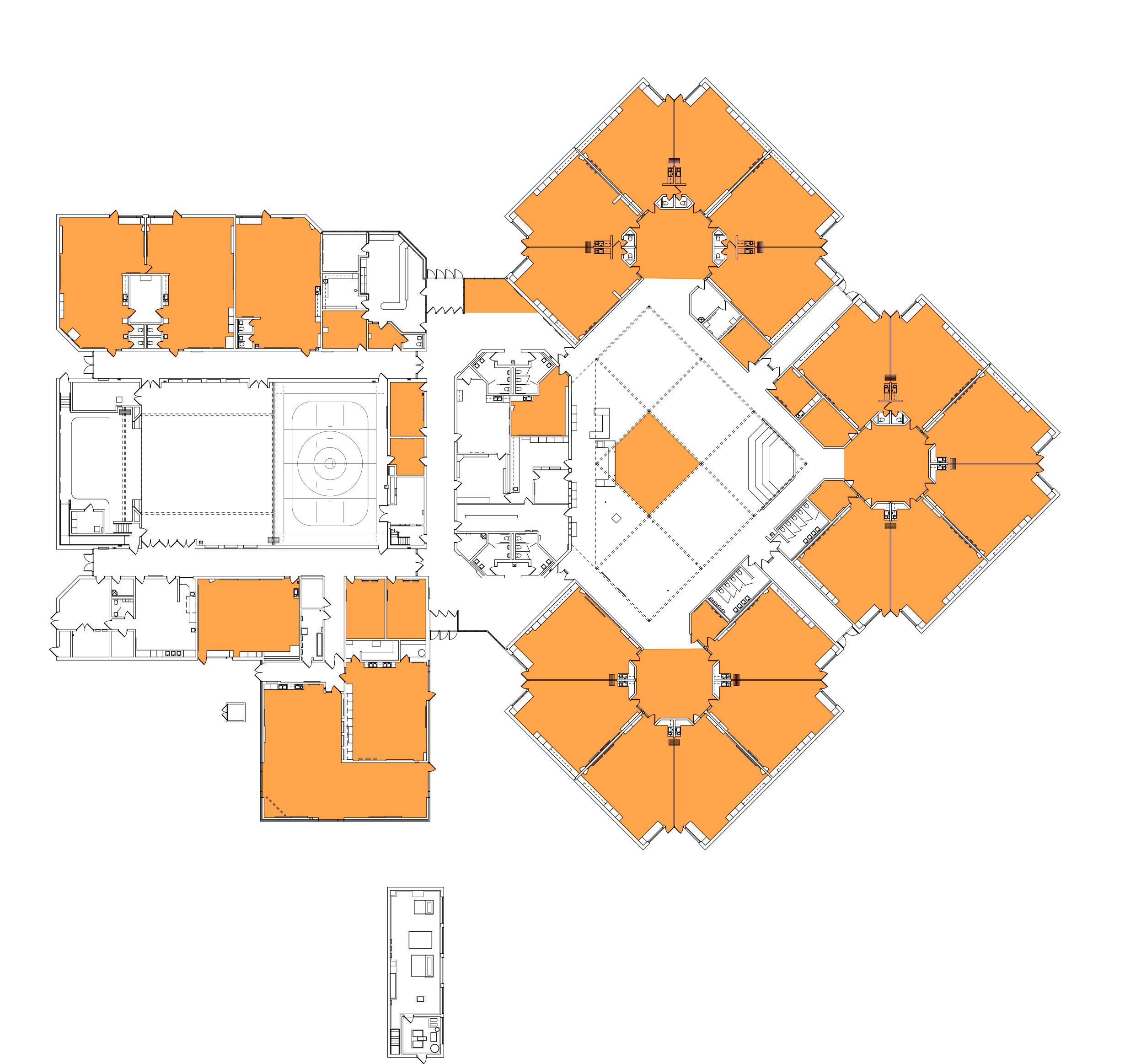
Troy School District Troy, Michigan

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Composite Floor Plan

PROJECT NO.

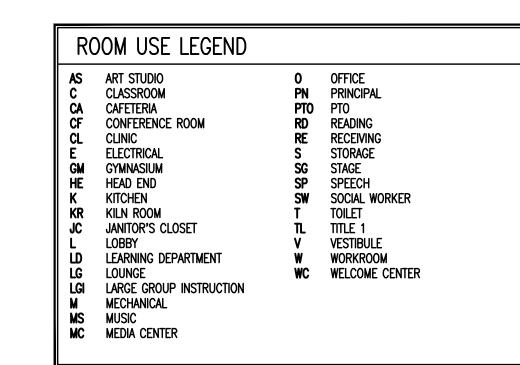
13159D

DRAWING NO.



COMPOSITE MEZZANINE PLAN

SCALE: 1/16" = 1'-0"



BUILDING DATA

1. NO SUPERVISED AUTOMATIC SPRINKLER SYSTEM

2. CONSTRUCTION CLASSIFICATION TYPE II-000 (NFPA) & II-B (MBC)

3. USE CLASSIFICATION "E"

ARCHITECTURE

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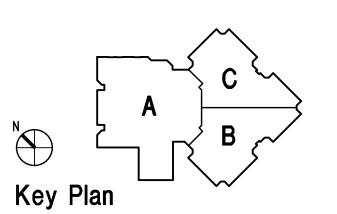
CONSULTANT

PROJECT TITLE

Hamilton Elementary School Remodeling Bid Package No. 16

Troy School District Troy, Michigan

DRAWING TITLE
Composite Floor Plan



ISSUE DATES

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APPROVED	JJC

PROJECT NO.

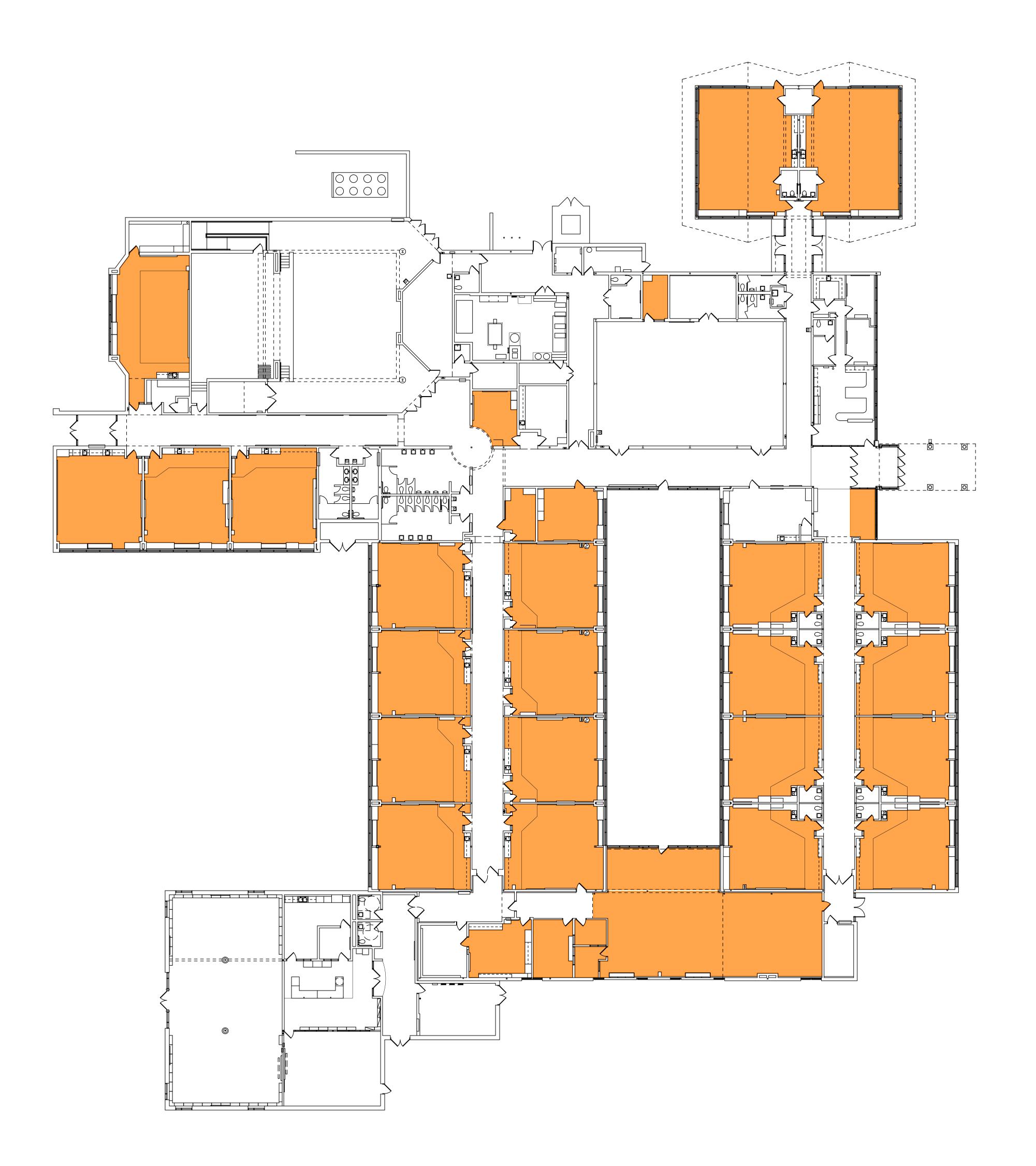
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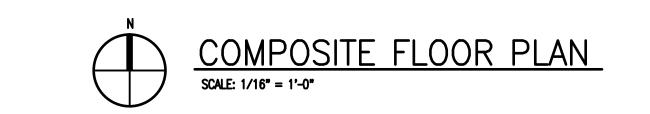
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AC.1

COMPOSITE FLOOR PLAN

SCALE: 1/16" = 1'-0"





AS AV B C CAC CF CLO E GM HE K R	ART STUDIO AUDIO VISUAL BOILER CLASSROOM CAFETERIA COMPUTER CLASSROOM CONFERENCE ROOM CLINIC COMMONS AREA ELECTRICAL GYMNASIUM HEAD END ROOM KITCHEN KILN ROOM	JC LGI MC MZ O RD S SG T WC	JANITOR'S CLOSET LARGE GROUP INSTRUCTIONAL LOUNGE MECHANICAL MEDIA CENTER MEZZANINE OFFICE READING STORAGE STAGE TOILET VESTIBULE WELCOME CENTER WORKROOM
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2. CONSTRUCTION CLASSIFICATION TYPE II-000 (NFPA) & II-B (MBC)

3. USE CLASSIFICATION "E"



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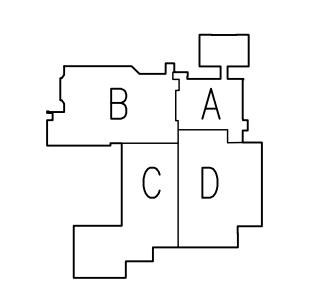
REGISTRATION SEAL

CONSULTANT

Leonard Elementary School Remodeling Bid Package No.21

Troy School District Troy, Michigan

DRAWING TITLE
Composite Floor Plan



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10-13-17	BIDS
5-25-17	SCHEMATIC DESIGN
5-16-17	OWNER REVIEW
DATE:	ISSUED FOR:

PROJECT NO.

13162B

DRAWING NO.







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REGISTRATION SEAL

ROOM USE LEGEND

AR ART ROOM

CLASSROOM

CC COMPUTER CLASSROOM

CF CONFERENCE ROOM CO COMMONS AREA

EQ EQUIPMENT ROOM GYMNASIUM

HE HEAD END ROOM JC JANITOR'S CLOSET K KITCHEN

BUILDING DATA

3. USE CLASSIFICATION "E"

1. NO SUPERVISED AUTOMATIC SPRINKLER SYSTEM

2. CONSTRUCTION CLASSIFICATION TYPE II-000 (NFPA) & II-B (MBC)

KR KILN ROOM
LG LOUNGE
LGI LARGE GROUP INSTRUCTION

MC MEDIA CENTER
O OFFICE

V VESTIBULE
W WORKROOM
WC WELCOME CENTER

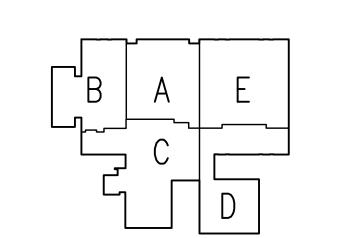
RD READING
S STORAGE
SG STAGE
T TOILET

CONSULTANT

Schroeder
Elementary School
Remodeling
Bid Package No. 23

Troy School District Troy, Michigan

DRAWING TITLE
First Level
Composite Floor Plan



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PROJECT NO.

13165D

DRAWING NO.



ROOM USE LEGEND MC MEDIA CENTER
N NATATORIUM **CA** CAFETERIA CONFERENCE ROOM OFFICE RECEIVING CO COMMONS AREA STORAGE STAGE ELECTRICAL **GM** GYMNASIUM SCIENCE LAB TOILET **HE** HEAD END ROOM **K** KITCHEN LGI LARGE GROUP INSTRUCTION **V** VESTIBULE WC WELCOME CENTER
W WORKROOM L Lobby LK Lockers M MECHANICAL

BUILDING DATA

- 1. NO SUPERVISED AUTOMATIC SPRINKLER SYSTEM
- 2. CONSTRUCTION CLASSIFICATION TYPE II-000 (NFPA) & II-B (MBC)
- 3. USE CLASSIFICATION "E"



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REGISTRATION SEAL

CONSULTANT

PROJECT TITLE International Academy East Stage Upgrade Bid Package No 26

Troy School District Troy, Michigan

DRAWING TITLE
First Level
Composite Floor Plan

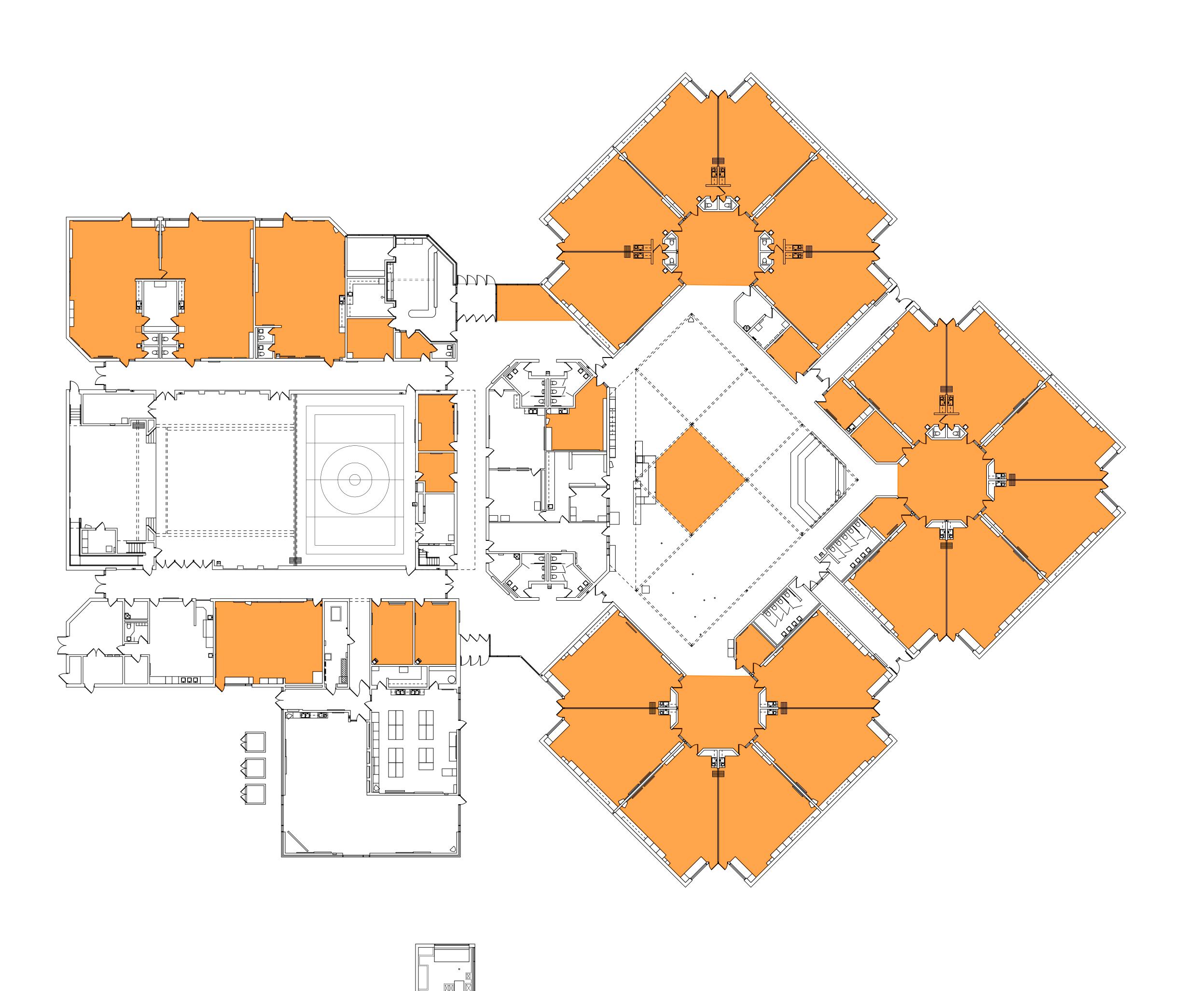
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APPROVED	JJC

PROJECT NO.

ISSUE DATES

13175F

DRAWING NO.



COMPOSITE MEZZANINE PLAN

SCALE: 1/16" = 1'-0"

ROOM USE LEGEND

AS ART STUDIO 0 OFFICE
C CLASSROOM PN PRINCIPAL
CA CAFETERIA PTO PTO
CF CONFERENCE ROOM RD READING
CL CLINIC RE RECEIVING
E ELECTRICAL S STORAGE
GM GYMNASIUM SG STAGE
HE HEAD END SP SPEECH
K KITCHEN SW SOCIAL WORKER
KR KILN ROOM T TOILET
JC JANITOR'S CLOSET TL TITLE 1
L LOBBY V VESTIBULE
LD LEARNING DEPARTMENT W WORKROOM
LG LOUNGE WC WELCOME CENTER

BUILDING DATA

1. NO SUPERVISED AUTOMATIC SPRINKLER SYSTEM

3. USE CLASSIFICATION "E"

2. CONSTRUCTION CLASSIFICATION TYPE II-000 (NFPA) & II-B (MBC)

ARCHITECTURE

T M P A R C H I T E C T U R E I N C

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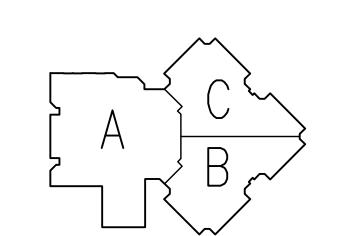
REGISTRATION SEAL

CONSULTANT

Wass Elementary
School
Remodeling
Bid Package No.18

Troy School District Troy, Michigan

Composite Floor Plan
Composite Mezzanine Plan



CHECKED	JPW
DRAWN	JPW
DATE:	ISSUED FOR:
10-25-16	BIDS
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PROJECT NO.

13167A.1

DRAWING NO.

AC.1

COMPOSITE FLOOR PLAN

SCALE: 1/16" = 1'-0"