

WARREN HILLS REGIONAL BOARD OF EDUCATION

December 12, 2023

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Alfred Coscia, Thomas Dufner, Jean Hansen, Paula Merrill (arrives at 6:36) and Molly Fraumeni. Also present were Earl Clymer, Dennis Mack, Donnamarie Palmiere and Board Attorney, Marc Zitomer. Lisa Marshall and Corey Piasecki were absent. Student Representative, Bailey Asbury was present for the public meeting.

C. Executive Session- 6:31 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Cannavo and seconded by Mrs. Hansen to go into Executive Session at 6:31 p.m. with full board consent.

D. Reconvene: 7:09 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- November 14, 2023 Regular & Executive Session Meetings

Motion by Mr. Cannavo and seconded by Mrs. Merrill to approve the minutes of the November 14, 2023 Regular and Executive Session Meeting.

MOTION: Chris Cannavo		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni			X	

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Email was sent to the board

F. Student Liaison Report – Bailey E. Asbury

Bailey reported:

- Nov 30 was the PTSA due date
- Boys soccer team made All State
- Stuff the Bus
- Winter concert was great
- Peer Leaders created holiday cards
- Student council members met with Maschio’s to discuss lunch concern’s
- Choirs were preparing for caroling festival
- Holiday Spirit Week with activities during lunch
- Peer club hosted gingerbread house contest
- Newspaper will be releasing 1st issue for the year

G. Superintendent’s Report – Mr. Earl C. Clymer, III

- Toni Manfra - Best Buddies
- Mark Smith and Adam Slack - Archery
- Mr. Clymer thanked Chris Cannavo and Scott Bodenschatz for their many years of service to the community and the Board of Education.

Mrs. Frumeni also thanked Chris Cannavo for his 6 years of service and Scott Bodenschatz for his 7 years of service as board members.

Mrs. Fraumeni asked for a motion to take a ten-minute recess to have cake.

A motion was made by Mrs. Merrill and seconded by Mr. Bodenschatz to take a ten-minute recess with full board consent.

H. Presenter(s): Ms. Toni Manfra, Best Buddies
Mr. Mark Smith, Archery Team

I. Goals:

Warren Hills Board of Education District Goals for 2023-2024:

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

Warren Hills Board of Education Board Goal for 2023-2024:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

Under District Goal 1 – Mr. Clymer met with the cluster superintendents this week. The Math & ELA Supervisors are doing a look back on test scores.

Under District Goal 2 – Mental Health Team has been approved

Under Board Goal 2 – the two presentations on tonight’s agenda

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	November 20, 2023	By Chair: Mr. Bodenschatz
Personnel & Student Activities	No Meeting Held	By Chair: Mrs. Marshall
Negotiations	November 20, 2023	By Chair: Mrs. Fraumeni

Mr. Bodenschatz reported that Education, Policy & Technology met and discussed the following:

- Transgender Policy
- Learning Continuity Plan with Tim Jaw
- Course of Studies
- School physicals – if student had within the last year they are good

Mrs. Fraumeni reported that Negotiations met briefly to prepare for upcoming negotiations.

K. Old Business

Mr. Bodenschatz reported that someone asked him about the academic wall of fame.

L. New Business

Mr. Bodenschatz reported that he received an email about Middle School uniforms for basketball.

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible,

participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No Public Comment.

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Hansen and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.4, as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Cedric Hickerson	Approve	Mentor	\$500.00	HS	12-1-23	12-01-24	Mentor for C. Dock Business Dept.
2	Erica Gonzalez	Approve	1:1 Aide	\$15.00/hour	District	12-13-23	5-20-24	MS Bowling Club
3	Elizabeth Biamonte	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
4	Abigail Makoski	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
5	Margaret Devine	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
6	Hope Ranalli	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
7	Christine Tyburczy	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
8	Craig Green	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
9	Jonathan Purnell-Joe	Approve	Substitute Teacher	\$130.00/day	District	12-13-23	6-30-24	Pending receipt of required paperwork
10	Joshua Davis-Pyzik	Approve	Substitute Teacher	\$130.00/day	District	12-13-23	6-30-24	Pending receipt of required paperwork
11	Joshua Padilla	Approve	Security	\$22.59/hr Pro-rated	District	12-13-23	6-30-24	Pending receipt of required paperwork
12	Mohamed Elnager	Accept	Security	\$22.59/hr Pro-rated	District	12-14-23	N/A	Resignation from PT Security Position
13	Mohamed Elnager	Approve	Substitute Security	\$20.00/hr	District	12-15-23	6-30-24	N/A
14	Haley Adam	Approve	Maternity Leave - Health P/E Teacher	\$59,793.00 Pro-rated	HS	on or about 1/12/24	6-30-24	BA Step 1 - Pending receipt of required paperwork

15	Haley Adam	Approve	Substitute Teacher	\$130.00/day	District	on or about 12/15/23	6-30-24	Pending receipt of required paperwork
16	Renee Smola	Approve	Coach Head Softball	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
17	Craig Green	Approve	Coach Asst. Softball	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
18	Tarra Bendorf	Approve	Coach Head Softball	\$4,442.00	MS	March 14, 2024	End of Season	Tier 3 Step 3
19	Aaron Feldman	Approve	Coach Head Baseball	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
20	Jeremy Willis	Approve	Coach Asst. Baseball	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
21	Joseph Bamford	Approve	Coach Asst. Baseball	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
22	Thomas Delaventura	Approve	Coach Head Baseball	\$4,442.00	MS	March 14, 2024	End of Season	Tier 3 Step 3
23	Patrick Kablis	Approve	Coach Head Boys Lacrosse	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
24	Jacob Korczukowski	Approve	Coach Asst. Boys Lacrosse	\$4,874.00	HS	March 14, 2024	End of Season	Tier 3 Step 2
25	Megan Bublitz	Approve	Coach Head Girls Lacrosse	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
26	Erica Chesniak	Approve	Coach Asst Girls Lacrosse	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
27	Nicole Latino	Approve	Coach Asst Girls Lacrosse	\$5,444.00	HS	March 14, 2024	End of Season	Tier 3 Step 3
28	Maria Forsythe	Approve	Coach Head Girls Track	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
29	Zachary Fisher	Approve	Coach Head Boys Track	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
30	Michael Howey	Approve	Coach Asst. Track Coach	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
31	Janessa Ternosky	Approve	Coach Asst. Track	\$4,874.00	HS	March 14, 2024	End of Season	Tier 3 Step 2
32	Kimberly Mullins	Approve	Coach Head Girls Track	\$5,432.00	MS	March 14, 2024	End of Season	Tier 3 Step 4
33	Tasjaana Miraglia	Approve	Coach Head Boys Track	\$4,442.00	MS	March 14, 2024	End of Season	Tier 3 Step 2
34	John Heine	Approve	Coach Head Golf	\$5,419.00	HS	March 14, 2024	End of Season	Tier 4 Step 2
35	Toni Manfra	Approve	Unified Bowling Coach	\$3,608.50	HS	12-13-23	2-19-24	Tier 3 Step 4; 50% of stipend
36	Mary Ann Higgins	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
37	Cheryl Yanoff	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12

38	Sarah Codd	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
39	Erica Morais	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
40	Barbara Nelson	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
41	Jennifer Jessen	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
42	Jack Lamond	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Reina Castro-Gomez	Volunteer - Girls Wrestling	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required paperwork
2	Gregory Slivka	Volunteer - Wrestling	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required paperwork
3	Eric Herner	Volunteer - Basketball	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required paperwork
4	Catherine Golden	Volunteer - Unified Bowling	N/A	N/A	District	12-18-23	2-12-24	Pending receipt of required paperwork

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	T Jaw	Technology Coordinator	NJASA Techspo 24 Harrah's Resort Atlantic City NJ	\$540 Registration, Mileage, Accommodation, Meals	January 24-26, 2024
2	K Dennison	Supervisor of English & Social Studies	NJASA Techspo 24 Harrah's Resort Atlantic City NJ	\$540 Registration, Mileage, Accommodation, Meals	January 24-26, 2024
3	H Apple	Supervisor of Math & Science	NJASA Techspo 24 Harrah's Resort Atlantic City NJ	\$540 Registration, Mileage, Accommodation, Meals	January 24-26, 2024
4	L Wengel	Teacher	NJCTE & Drew Writing Project - Spring Conference	\$100.00 Registration,	March 14, 2024

			Drew University Madison NJ	Mileage	
5	M Smith A Slack	Advisors	NASP Nationals Kentucky Exposition Center, 937 Phillips Lane Louisville KY 40209	Registration, Mileage, Accommodations, Meals	May 8-11, 2024
6	Z Fisher	Track & Field Coach	Rutgers University	Registration, Mileage	January 7, 2024

*4. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	78006764	Paternity Leave	Teacher	HS	3/1/24	0	3/1/24	3/1/24	N/A	on or about 5-13-24	

Approval of Personnel Motions

MOTION: Jean Hansen		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

II. EDUCATION AND POLICY

Motion by Mr. Bodenschatz and seconded by Mrs. Merrill to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.6, as amended and described below:

*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

P 5756 - Transgender and Gender Nonconforming

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2023-2024 - 002,
 HS - 2023-2024 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Graf	Abilities of Northwest NJ 264 NJ 31 Washington NJ	Transportation	Students of the Warren Hills Wind Ensemble
2	K C Wanamaker Z Fisher M Gurdineer	River Dell HS 55 Pyle St Oradell NJ	Transportation	Wrestling
3	C Hickerson	East Stroudsburg University & Warren County Comm College	Transportation	College Visit - Juniors
4	J Graf S Montero S Young	Hershey Park & surrounding High Schools/Colleges Hershey PA	Registration/ Student Costs, Transportation	WHRSD Band & Choir
5	D Balas J Leontaris	Kean University Union NJ	Transportation	WHRHS DECA
6.	M Devine	Lopatcong Township MS 321 Stonehenge Dr Phillipsburg NJ 08865	Transportation	Horizons - WHRMS
7.	M Devine	Evangelical Free Church 11 Lambert Road Blairstown NJ 07825	Transportation	Horizons - WHRMS
8.	K Sweet	National HS Cheer Championship ESPN Wide World of Sports Orlando FL	Transportation Newark Airport	WHRHS Cheer - Junior Varsity & Varsity
9.	M Devine	North Warren MS 10 Noe Road Blairstown NJ 07825	Transportation	Horizons - WHRMS
10.	L Muroski	Dorney Park 4000 Dorney Park Road Allentown PA 18104	Transportation	WHRMS - 8th Grade Trip
11.	K Morpeth	WHRHS	Transportation	WHRMS Concert Band
12.	M Smith A Slack	NASP National Kentucky Exposition Center 937 Phillips Lane Louisville KY 40209	Registration fees for Students	NASP Archery Team - Students responsible for own transportation, lodging & meals for this event

- *4. Motion to approve the Course of Studies for the 2024-2025 School Year.
- *5. Motion to approve the Pathway Program for the 2024-2025 School Year.
- *6. Motion to approve the Nursing Services Plan for the 2024-2025 School Year.

Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

III. BUDGET AND FINANCE

Motion by Mrs. Hansen and seconded by Mrs. Merrill to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 8 as amended and described below:

- *1. Motion to approve the bill list for the period November 15, 2023 through December 12 2023, in the amount of \$3,515,931.95.
- *2. Motion to approve the following Special Education Tuition Contract and revised Special Tuition Contract for the 2023-2024 regular school year:

Student	School	Amount	Aide	Effective
5071350115	Hunterdon Preparatory School	\$40,465.90 \$308.90 per diem	N/A	11/16/23-6/30/24
9583918576	Franklin Township Board of Education (Hunterdon County)	\$43,907.00	\$58,033.17	8/24/23-6/30/24

- *3. Motion to approve Tuition Contracts with Oxford Township School District and to accept the following students for the 2023-2024 school year:

Student	Program	Amount	Effective
1807757805	ERIC Program	\$21,100.00	8/28/23-6/30/24
3486594482	RR Program	\$21,000.00	8/28/23-6/30/24
6481499543	RR Program	\$21,000.00	8/28/23-6/30/24

*4. Motion to approve Transportation Contracts with the NJ Department of Children and Families, Office of Education, for the 2023-2024 school year to transport Warren Hill Regional Student # 6202407808 to the DCF Regional School, Warren Campus in Port Murray, NJ at a cost of \$75.00 a day per student.

*5. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #9369277272 commencing November 30, 2023 until further notice, in the amount of \$58.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #9874165843 commencing December 4, 2023 until further notice, in the amount of \$58.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*7. Motion to approve Home/Bedside Instruction Tuition Agreement with Union County Educational Services Commission for Student #8052602642 commencing December 6, 2023 until further notice, in the amount of \$72.00 per hour for a total of 10 hours per week.

*8. Motion to approve the attached list of Use of Facilities for the 2023-2024 school year. [Attachment A]

Approval of Budget & Finance Motions

MOTION: Jean Hansen		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

O. Public Comment

Mr. Cannavo said how it has been his absolute pleasure working alongside Mr. Clymer, Mrs. Palmiere, Mr. Mack and Marc Zitomer and thanked them. It is with great peace of mind that he steps down knowing that we all want what is best for the students.

Mr. Bodenschatz echoed Mr. Cannavo's comments.

Q. Adjournment 8:23 p.m.

Approval to Adjourn

Motion by Mr. Bodenschatz and seconded by Mrs. Merrill to adjourn at 8:23 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary

WARREN HILLS REGIONAL SCHOOL DISTRICT USE OF FACILITIES
2023-2024

ORGANIZATIONS	MONTHS OF USE	COI UP TO DATE	501C3 COMPLIANT
ARC	April 2024		
DIAMOND CLUB	Mar, Apr & May 2024		
LEAVE NO DOUBT BASKETBALL	Sept 2023	YES	
NJ STARZ	April, May & June 2024	YES	
PANTHERS FOOTBALL	Sept 2023	YES	
WARREN UNITED SOCCER	Sept, Oct & Nov 2023	YES	