

RECORD OF PROCEEDINGS 021

Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held April 17, 2023

The Regular meeting of the Madeira Board of Education was held on Monday, April 17, 2023 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Richard Palmer.

Present: Paula Andruss, David Eberly, Ryan Lex, Richard Palmer

Nor Present: Steve Bernicke

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Erin Beers, Reggie Rindels, Julie Leslie, Kathy Lefevre and Nancy Spencer.

AGENDA (47-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the agenda with changes for the April 17, 2023 meeting of the Board of Education.

Vote: Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Lex, aye; Mr. Palmer, aye.

REPORTS

A. Planning Commission – Extracurricular Programs & Student Activities

Erin Beers and the planning commission group reported on their findings of the Extracurricular Programs and Student Activities study.

Research behind importance of clubs/extracurriculars:

Almost every middle and high school in the U.S. offers some type of extracurricular activity, such as music, academic clubs, organizations, and sports. These activities provide opportunities for students to learn the values of teamwork/collaboration, individual and group responsibility, physical strength and endurance, competition, diversity, and a sense of culture and community. Extracurricular activities provide a channel for reinforcing the lessons learned in the classroom, offering students the opportunity to apply academic skills in a real-world context, and are thus considered part of a well-rounded education (NCES).

List of the current clubs/sports available at MMS:

- Culture Club
- Math Counts
- Chess Club
- Services Learning Club
- Musicals
- Cheerleading
- Golf
- Football
- Tennis
- Cross Country
- Volleyball
- Basketball
- Wrestling
- Track
- Color guard/Pit

List of current sport available at MHS:

- Musicals
- Cheer
- Golf
- Football
- Tennis
- Cross Country
- Volleyball
- Colorguard
- Marching Band
- Wrestling
- Cheer
- Basketball
- Swim
- Indoor Track
- Track
- Baseball
- Softball
- Lacrosse

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List of current clubs available at MHS:

- Art Club
- Academic Team
- Book Club
- Chess Club
- Colorguard
- French Club
- Foods Club
- Key Club
- GSA Club
- Latin Club
- Magnified Giving
- Mock Trial
- Model UN
- Select Vocal Ensemble
- National Honor Society
- Spanish Club
- Student Government
- Teen Counselors
- One-on-One Counselors
- Theatre Arts
- Unified for Uganda

Process for Clubs in Madeira:

- A proposal is submitted and presented to administrator for approval within the school building.
- A Probationary Period exists in order to make sure that it is a well-attended and purposeful club with an advisor.
- Compensation can occur after two year probationary period.
- Athletically-2-years as a club before funding
- All high school clubs are listed in the MHS handbook and supported by an advisor.

Student Awareness of Extracurriculars and Activities in Madeira:

- Access to school websites with activity descriptions
- Team promotion and try-outs
- Freshman Orientation earlier in the year-before school year
- August– new move-ins invited to participate when registering
- HS-Common Time assembly
- School announcements to provide outreach to kids

Five local districts were asked the following questions (Reading, Mariemont, Summit Country Day, Princeton, and Indian Hill)

- Process: How are clubs formed within your school/district?
- Options: What clubs exist at your school/within your district?
- Meeting Times: What is the frequency of meeting?
- Sponsor/Advisor: Does a sponsor need to be present at your meeting?
- Involvement: Grade levels involved?
- Fees: Are there participation fees or additional costs for students?
- Student Awareness: How do you promote clubs in order to generate interest?

The results of surveying other districts are available in the full study.

- Reading has a similar process as Madeira and is similar challenges with awareness. Meeting times are after school.
- Mariemont has a wide variety of clubs. Meeting times are after school.
- Summit Country Day has similar sports and many clubs.
- Princeton is largely similar.
- Indian Hill has a Director of Extracurriculars.

Madeira Students were surveyed.

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Student Survey Results at MMS:

- 308 MMS students responded – 56.8% are involved in something school related at MMS.
- The largest participation in events is athletics followed by theatre.
- Motivation for participating: Interested in Activity, meeting new people and learning new skills.
- Reasons students didn't participate: They don't have enough time or too many commitments.
- 75% of respondents believed that participating was important.
- Improvements suggested: More variety of activities, better communication and information, more convenient meeting times and more encouragement from staff.
- 60% were satisfied with the clubs offered at MMS.

Student Survey Results at MHS:

- 88 MHS students responded, 94% are participating in something school related at MHS.
- The largest participation was in athletics followed by marching band/color guard.
- Reasons for participating: interested in activity, meeting new people, learning new skills.
- Reasons for not participating: not enough time, lack of interest.
- 92% believe that participating was important.
- Improvements suggested: Better communication and information, more variety of activities, more convenient meeting times and more encouragement from staff.
- 85% are satisfied with activities we have at the school

Recommendations:

- Streamline and update school district websites in order to share accurate information and allow for easier navigation for students/families.
- Streamline communication of sponsors, coaches, etc.
- At the end of each school year/season, allow students to provide feedback through a coach/sponsor generated reflection.
- Re-evaluate the clubs that are offered in order to allow for more opportunities for students.

The full study is available on the district website.

HEARING OF THE PUBLIC - There was no public participation at this time.

CONSENT CALENDAR (48-23) – Mr. Eberly moved, seconded by Mr. Lex to approve the consent calendar.

A. Minutes

1. March 20, 2023 (Exhibit-2)

B. Resignation – Certified

1. **Kelly Wing** – Day of Service Assistant Coordinator & Hope Squad Co-Advisor
2. **Abigail Horwitz** – Preschool Teacher & Preschool Aide

C. Resignation – Classified/Support

1. **Carolynn Ficke** – Administrative Assistant to the Treasurer (AP/AR)

D. Employment – Certified Substitute

1. **Sarah Waligura** – \$300/day, Speech Language Pathologist, 2 days per week on an as needed basis.

E. Employment Contract - 1 Year Limited Contract – Certified, *dependent upon valid licensure and background checks.*

1. **Jairlyn Paugh** – MMS/MHS Speech Language Pathologist
2. **Kathryn Thomas** – MES Teacher

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F. Supplemental Contracts for the 2022-2023 School Year (pending background checks and appropriate licensure)

Funded with Non-General Funds – Certified

Name	Assignment	Amount
Jeff Corn	AP Test Proctor	\$95/Test up to \$950

G. Continuing Contracts – Certified – Awarded for the 2023-2024 School Year, dependent upon maintaining valid licensure and background checks

1. Ian Avery
2. Lori Timpone
3. Regina Rindels
4. Sarah Germano
5. Sharon Fitter
6. Ryan Ervin (Exhibit-9)

H. 1 Year Limited Contract Renewals – Certified – Awarded for the 2023-2024 school year, dependent upon maintaining valid licensure and background checks.

- | | |
|----------------------|------------------------|
| 1. Shannon Mould | 14. Jessica Seifert |
| 2. Emily Swallen | 15. Kirby Slater |
| 3. Nicole Volz | 16. Stephanie Geiger |
| 4. Cary Zerbian | 17. Jennifer Ulland |
| 5. Richard Adams | 18. Christopher Wagner |
| 6. Jennifer Weiland | 19. Lea Harrison |
| 7. Kyle Linder | 20. Allison Abas |
| 8. Elizabeth Freeman | 21. Mary Christoff |
| 9. Shelby Baeten | 22. Taylor McConney |
| 10. Abigail Judd | 23. Connor Higgins |
| 11. Emily Schweppe | 24. Nicholas Wainscott |
| 12. Mari Cisney | 25. Jennifer Dershem |
| 13. Emory Bergdoll | 26. Katherine Howell |

I. 1 Year Limited Contract Renewals – Certified Preschool – Awarded for the 2023-2024 school year, dependent upon maintaining valid licensure and background checks.

1. Jaclyn Preston
2. Natalie Stretcher
3. Jennifer Schaeffer

J. Re-employment - Re-employ in accordance with the terms and conditions of employment contract and Waiver and Release Agreement.

1. Bob Kitchen

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K. Non-Teaching Non Renewals – Non Certified Special Education Assistants and Educational Aides and all other assignments

Aaron Harding
 Ally Preston
 Amanda Mangialardo
 Angela Blevins
 Angela Pointer
 Angelina Kling
 Beth Erskine
 Beth Hertzman
 Betsy Dodson
 Betsy Flynn
 Brenda Rheame
 Bridget Glover
 Christina Harper
 Christine Hill
 Cindy Tinkham
 Jamie Purcell

Jennifer Wagner
 Jill Watson
 Jodi Wiley
 Judy Batty
 Julie Harms
 Justin Chafe
 Karen King
 Karen Laknahur
 Katie Feldman
 Kathy Nieves Puigdoller
 Kelly Kimling
 Kristen Fox-Angel
 Leah Brady
 Lina McFarland
 Lindsey Franklin
 Lisa Egan

Megan Miller
 Megan Sand-Espinoza
 Melissa Stringer
 Meredith DeBrunner
 Meredith Smith-Camp
 Mindy Maurer
 Natalie Luxton
 Pam Brasey
 Pam Scott
 Rachel Grayson
 Sara Bairnsfather
 Scott Kemmeter
 Shannon Childs
 Shannon McDaniel-Myers
 Susan Kucewicz

L. Non-Teaching Contract Non-Renewals, Coaches and Extra-Curricular Advisors/Sponsors and Assignments

1. Extra-curricular Supplemental Contracts

Carrie Feldmeyer	Preschool Extended Days
Maria Flores	Color Guard, Winter Guard, Band Camp
Tieraney Flores	Theatre Costume Designer
Ann Ramos	Theatre-Fall & Spring Producer
Barb Linser	Academic Team
Lisa Hilliker	Student Government
Jacob Bross	Band Camp
Audrey Bross	Band Camp
Anthony Beasley	Marching Band, Band Camp
David Parker	Band Camp
Rebecca Brewer	Band Camp
Melissa Tatum	Extended Days,-ESY (before & after 2022-2023)
Vicki Mitchell	EMIS Summer Days, ESY (before & After 2022-2023)
Maureen Vanskaik	Extended Days,-ESY (before & after 2022-2023)
Sonja Burniston	Extended Days,-ESY (before & after 2022-2023)
Cyndi Underwood	Ticket Manager, Athletic Pay to Participate, Athletic Event Staff

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2. Athletic Contracts for Non-Teaching Pupil Activity Permit Supplementals

Dave Schweppe	Football
Clayton Spence	Football
Lee Megois	Football
Matt Lester	Football
Robert Manning	Football, Basketball, Basketball Camp
Tony Ripberger	Soccer, Soccer Camps
Daniel Kuntz	Soccer, Soccer Camp
Bret Fangman	Soccer, Soccer Camp
Joe Naegeli	Soccer, Soccer Camp
Pete Hopewell	Basketball Camp, Basketball
Alexa Fiehrer	Soccer
Matthew Lindsey	Lacrosse
Andrew Stricker	Lacrosse
Ron Bashara	Tennis
Mark Honschopp	Tennis
Blake Lienhart	Soccer Camp
John Kirby	Cross Country
Rachelle Kirby	Cross Country
Edward LeBorgne	Track
Dale Clever	Track
Spenser Cox	Track
Alex Dawson	Track
Allison Echler	Track
Sarah Wagner	Track
Mason Elam	Baseball
Brad Kanter	Baseball
Charles Smith	Softball
Nate Mercer	Softball
Dallas Mount	Softball
Megan Hasson	Volleyball
Chris Cora	Volleyball
Sydney Morris	Volleyball
Kaitlyn Mulvaney	Volleyball
Devin Jordan	Volleyball
Jared Kline	Basketball
Greg Ervin	Basketball
Brian Lutes	Basketball
Brian Kellett	Basketball
Alyssa Frye	Basketball
Erin Cofskey	Basketball, Camp
Steven Schloss	Basketball
Leesa Rother	Cross Country
Chris Davidson	Wrestling

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Kevin Cloran	Wrestling
Kris Kuykendall	Wrestling
Brad Conner	Golf
Dan Hartung	Golf
Catie Kauffman	Golf
Sean Marohn	Golf
Shelley Haas	Cheer
Brad Cunningham	Swimming
Megan Feichtner	Swimming

M. Treasurer’s Report

1. General Fund Financial Report for March, 2023 and warrant payments for all funds in the amount of **\$1,286,474**. (Exhibit-3)

	Mar. 1- Mar. 31	FY23 FYTD	FY22 FYTD
Revenues	10,909,408	23,989,860	22,660,800
Expenditures	2,135,050	20,222,529	16,506,687
Ending Cash	18,859,819	18,859,819	19,415,811

2. Donations

Donor	Item/Recipient	Amount
Madeira Athletic Boosters	MHS – Athletics	3,000.00
Madeira Athletic Boosters	MHS – Lacrosse Helmets, Chair Rack	6,000.00
Madeira Athletic Boosters	MHS – Baseball Equipment	1,700.00
Madeira Athletic Boosters	MHS – State Swim Expenses	650.00

3. **Tax Rates – Hamilton County Budget Commission** – Moved the Board accept the amounts and rates, as determined by the Hamilton County Budget Commission in its certifications, by and the same hereby accepted. Be it further resolved that there be and is hereby levied within and without the ten-mill limitation as follows. (Exhibit-4)

	<u>Inside Millage</u>	<u>Outside Millage</u>	<u>Total</u>	<u>Estimated Revenue</u>
General Fund	4.26	102.01	106.27	\$21,560,510
Bond Fund		5.30	5.30	\$2,404,035

Vote: Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Lex, aye; Mr. Palmer, aye.

NON-TEACHING NON-RENEWAL (49-23) – Mrs. Andruss moved, seconded by Mr. Lex that the Board non-renew the following positions at the end of the 2022-2023 school year.

Synda Bernicke – Educational Assistant, Summer Transition

Vote: Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Lex, aye; Mr. Palmer, aye.

PERSONNEL

A. 1 Year Limited Contract Renewals – Certified – Awarded for the 2023-2024 school year, dependent upon maintaining valid licensure and background checks. (50-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the following 1 year limited contract renewals.

1. Jennifer Eberly

Vote: Mrs. Andruss, aye; Mr. Eberly, abstain; Mr. Lex, aye; Mr. Palmer, aye.

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LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (51-23) – Mrs. Andruss moved, seconded by Mr. Eberly that the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is/are qualified for the position. ***Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSAA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.***

Name	Assignment	Amount
Alex Dawson	MMS Track Coach	\$1,750.00
Allison Echler	MMS Track Coach	\$1,500.00
Sarah Wagner	MMS Track Coach	\$1,500.00

Vote: Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Lex, aye; Mr. Palmer, aye.

GOVERNANCE

A. Student Handbooks (52-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board adopt the following handbooks for the **2023-2024** school year.

1. High School/Athletic Handbook (Exhibit-5)
2. Middle School Handbook (Exhibit-6)
3. Elementary School Handbook (Exhibit-7)

Vote: Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Lex, aye; Mr. Palmer, aye.

B. Resolution of Urgent Necessity (53-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board resolve to dispense with statutory bidding procedures in compliance with 3313.46 for the installation of a new auxiliary gym floor at Madeira High School, in anticipation of available funding source and ability to complete during existing gym closure so as not to disrupt further learning and activities. (Exhibit-8)

Vote: Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Lex, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser reviewed the items covered at the finance committee this month. Other than items already covered on this agenda, the committee was provided an updated MES addition/renovation project budget and an update on the technology purchase for next school year. The finance committee primarily reviewed the salary study. The Planning Commission is recommending an increase of 2.25% to the district salary schedules. This is in line with what the study is showing including districts who have recently finished their contract negotiations. Mrs. Hauser also provided potential incremental step changes in both certified and classified salary schedules for those steps closer to the top as it has been noted in the past few salary studies. This is a way to provide “competitiveness” for our veteran staff without increasing the number of steps in the schedule. Additionally, we also reviewed the Accounts Payable / Receivable position that will be replaced and are proposing that this position be a salary range similar to some of the other district office positions.
- Buildings and Grounds – Mr. Bergan provided an update on the MES construction project. Roof trusses are going up and the crane will come back this week to finish the top. He also went on to say that the MHS HVAC project started at 6AM this morning and they have already made progress. The biggest inconvenience with the closure of the gym is for after prom. Timing of the actual equipment delivery and installation should be in between after prom and graduation.

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- Community Relations – Mr. Matsudo reported that Madeira had another great father daughter dance put on by MHS National Honor Society students and another great senior citizen coffee. Approximately 20-25 people attended the senior citizen coffee and the senior citizens will return for the Grease musical dress rehearsal. Mr. Matsudo also stated that we are all super excited for the Grease production. We also held another community leaders meeting that was well attended and is a chance for us to share different things happening in our organizations. As we head into May the parade of senior activities will begin. Of the 122 Madeira graduates, 66 are top seniors with 4.0 GPA or higher. Graduation will be on 5/27 in the MHS stadium.
- Policy – There is no formal policy update at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo reported that recommendations from the studies will be provided with our district and building goals.
- Great Oaks – Mr. Matsudo reported that our district representative, Steve Ashbrock, reported that Great Oaks is offering math program opportunities like medical math, technical math, business math that will now meet Algebra II requirement.
- Legislation – Mrs. Hauser reported that legislators returned today from a 2 week recess and they will hear testimony this week on HB 1. The substitute version of budget bill should be released this week. Mrs. Hauser also reported that Dr. Stephanie Siddens resigned as interim state superintendent. They will be searching for a new interim superintendent.
- Student Achievement Liaison – Mr. Matsudo reported that testing is underway which is an opportunity for our kids to shine. As a district, we try not to get teachers or students too worked up about testing.

DISCUSSION ITEMS

ADJOURNMENT (54-23) - Mr. Lex moved, seconded by Mr. Eberly that the April 17, 2023 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Lex, aye; Mr. Palmer, aye.

Board President

Treasurer