

**Labor & Management Meeting**  
**Wednesday, October 24, 2018**  
**2:30 P.M.**

Minute Recorder-Donna Volpe in for Mary Sternthal

There were no correspondence

Pat Connolly welcomed Julie McElroy, Coordinator of Technology as an Act 93 Rep. and Dr. Dave Zupsic, Coordinator of Curriculum filling the vacancy created by Mary Sternthal

Teena Sipos gave KUDOS to you to the Head Start program for all of their hard work and dedication. Pat Connolly also gave a Kudos to Brian Grossman our Lead Technician for his visit to the Neshannock Elementary School where a student showed their appreciation for him

This is National Hunger & Homeless Awareness month November 10<sup>th</sup>-18<sup>th</sup>. Wendy Kinnear will present at our next central office meeting, We are encouraged to wear red on November 9<sup>th</sup>.

The board presentation for the month of October will be given by Teen Parenting department.

The Strategic Plan action plans are just about completed and ready to be presented to the Executive Team, so they can be brought to the board in November.

**Department Updates**

**Business Office**

- Auditors will be on site to begin the audit process of the 17-18 fiscal year.
- Mary Sternthal, fiscal Manager has resigned of her position effective October 24<sup>th</sup>
- Thank you everyone for their patience while we make all the moves in the office

**Special Education**

- Thanks to Brenda and Lorinda for joining Melissa in the mentor training
- Mercer warehouse is completely cleaned and empty
- We hare hiring a new Vision teacher, Autumn Booths to replace the resignation of Jill Phenicie
- New student in E.I.
- LEA's will be in the building on Friday for extensive training on Google Docs, Active Shooter etc.

### **Non-Public**

- Dibels scores are starting to come in
- Pre-K counts reviews are done
- Working on Shared Services grants

### **Continuing Ed, Communications, Teen Parenting**

- We will begin to offer Literacy Network courses for 4.5 credits at \$200.00 per course
- Hosted the Guest Teacher training at New Castle High School. Lorinda, Brenda, Donna Bryda did the Act 126 Mandated training
- Next 3 county training is in January, 2019
- Devon is working on the Salary Survey
- IU Directory should be ready for print next week
- Melanie Turner gave update of VBA March 25-April 17<sup>th</sup>, 2019
- We will be celebrating 30 Years with the Pittsburgh Penguins offering to sponsor again this next year

### **Technology**

- Jason announced that the entire IU will be moving to Google Mail before Thanksgiving and will be offering Google training to School Districts

### **Human Resources**

- Brenda reported that the PIMS upload is complete for 2018, and thanked everyone that helped her in the process
- Salary Sick leave notices are out for all 185 day staff
- There will be AESOP changes to the platform, email will go out November 2<sup>nd</sup>
- Mark Wassell spoke at the October SAC meeting at the Avalon
- Brenda attended the PSBA conference last week in Hershey

Labor and Management would like to offer a workshop for all employees on Financial Wellness (understanding PSERS, 403b) Look for announcement in the next few months.

### **Sub-Committee Reports**

- Awards Committee-Anne Sullivan nominations are out for a PSEA staff member, the winner will be drawn on November 1<sup>st</sup> at 3:00 award will be given at the November 14<sup>th</sup> board meeting
- Giving Committee – Julie announced that Friday, October 26<sup>th</sup> is Hayden Hamilton Road to Recovery day (Laurel HS football player that has a spinal cord injury) . Make a donation of at \$3.00 and wear Jeans and green
- Special Projects – Devon announced the Thursday, October 25<sup>th</sup> is the Spooky Luncheon
- Donna Volpe asked Karen Houk, board member to draw for the winners of the Under Armour Fitbit.

Winners were: **Pat Connolly, Meredith Elkin, Peggy King.** Congratulations and thanks to all who participated.

**Executive Director Report:**

Dr. Killmeyer thanked Wendy Kinnear for her continued work for the Homeless in 10 counties throughout PA. He visited the Highmark Caring Place on Sunday for a Quilt dedication ceremony. Thursday, November 3<sup>rd</sup> is National Children's Grief Awareness Day  
Thanks to IU Special Ed for helping Variety My Bike to find families for these, adaptive bikes etc.  
Dr. Killmeyer will be in State College next week.

Adjournment 4:00