

Labor and Management Minutes
May 20, 2020 Virtual Meeting
Recorded by Devon Agostino, Committee Member

➤ **Attendees**

- Dr. Wayde Killmeyer, Pat Connolly, Brenda Marino, Melissa Wyllie, Donna Volpe, Jason Williams, Dr. David Zupsic, Cheryl Pilch, Lorinda Hess, Tracy Bellis, Devon Agostino, Julie McElroy, Alec Gawne, Melanie Turner, Teena Sipos, Erin Moser, Paula Slater

➤ **Correspondence**

- None

➤ **Updates from the Field - Kudos**

- Pat Connolly: Students working very hard to grow and learn, difficult times for them, as well. Keep up the encouragement
- Brenda Marino: Thank you and great job, on Very Special Arts Virtual Art Gallery, to Devon Agostino and Melanie Turner.
- Melissa Wyllie: Kudos to Dan, Greg, and Liz on how great landscaping looks and cleanliness of the building. Also, proud of Special Education Supervisors for all their hard work, during this time.
- Tracy Bellis: Kudos to EI staff for their creativity and for their use of google sites they are doing and sharing all the information with one another to make the best of those sites for the families.
- Donna Volpe: Kudos to Administration, Technology and IU staff department for a remarkable job during COVID-19.

➤ **Recognition of Staff**

- Monthly Perfect Attendance Raffle
- \$10.00 Sheetz gift card winner:
 ☆ Sarah Burdett – April

➤ **Board Presentations**

- April 2020: No Presentation – MIU Convention has been postponed
- May 2020: No Presentation due to virtual meeting

➤ **Director and Coordinator Reports**

• **Business Office**

- ✓ Pat Connolly spoke on the business office staff getting ready to open 2020/2021 fiscal year and the closing of 2019/2020 fiscal year.
- ✓ Working on Health Care Dependent Audit and working with staff to get the documentation needed to verify dependents on your plan.

• **Building and Grounds**

- ✓ Pat spoke on building and ground staff getting ready for reopening of the building. Staff have been at the office every day during closure, working on many projects and cleaning of the building.

• **Technology**

- ✓ Jason Williams spoke about the high demand of Chromebooks for public and nonpublic schools and working on pricing for software and pricing.
- ✓ Technology continues to work on support and procedures for when we return as well as districts.
- ✓ Jason has received a lot of emails regarding the great job performances of David Krizner and Julie McElroy during COVID-19.
- ✓ Virtual Board Meeting tonight through Zoom.

- **Human Resources**
 - ✓ Brenda Marino spoke on her Safety First Plan to return the office, to keep staff safe.
 - ✓ Still in Yellow Phase of COVID-19.
 - ✓ Will start to reintroduce staff on June 15th, once a week for 1/2 days.
- **Fingerprinting**
 - ✓ Will reopen June 15th, by appointment only, No walk-in.
 - ✓ Safety precautions are being put into place.
 - ✓ Regardless of extension for clearances, if capable and available, staff need to get their fingerprints and other clearances done before their clearances expire.
 - ✓ Conducted interviews for Special Education Supervisor.
 - ✓ Conducted a successful Mentor Protista Meeting virtually.
- **Design & Print Center**
 - ✓ Brenda Marino spoke on the creation of the virtual art gallery.
 - ✓ Viewed virtual art gallery. Amazing Job!
- **Nonpublic**
 - ✓ Lorinda Hess spoke about Nonpublic Schools Administrator Virtual Meeting, held this morning with Dave & Jason who talked and answered question on cares act funding and technology issues.
 - ✓ Virtual interviewing for a Speech Therapist.
- **ELECT Teen Parenting**
 - ✓ Lorinda Hess said ELECT Teen Parenting Program has been funded for another year.
 - ✓ Update program narrative and submitted.
 - ✓ Staff meeting on a monthly basis with the PDE.
- **Special Education**
 - ✓ Melissa Wyllie spoke Special Education Plan being submitted.
 - ✓ Currently working on fiscal part of Special Education Plan.
 - ✓ Took part in holding Mentor Meeting.
- **Continuing Education**
 - ✓ Cheryl Pilch spoke on the Guest Teacher Consortium being sent out.
 - ✓ Save the date sent for virtual In-Service.
- **SPAC**
 - ✓ Working with Julie on SPAC website.
 - ✓ Going to start holding a virtual meeting with SPAC members to get together for training on Google Meets with Julie.
- **Pre-K Counts**
 - ✓ Thank you Alec Gawne for help on IU budget and partner budgets.
 - ✓ Cheryl Pilch spoke on Pre-K Counts program review was completed and got a perfect score.
- **Curriculum**
 - ✓ Dr. David Zupsic thanked Cheryl Pilch for masks sent out. Also thanked Julie McElroy for being reliable and getting things done on time.
 - ✓ Dr. David Zupsic continuing with weekly update meetings with principals.
 - ✓ Continue to support the CSI schools ATSI schools and school improvement planning.
 - ✓ Supporting all of ours schools while they deliver their continuity of education plans with guidance and resources coming from PDE.
 - ✓ Diane McGaffic was selected to be on the States Science Standards Contents Steering Committee, Congratulation to Diane!!

➤ **Sub-Committee Reports**

- **Awards Committee**

- ❖ Nothing to report.
- **By-Laws Committee**
 - ❖ Nothing to report.
- **Caring/Sharing & Memorial Committee**
 - ❖ Memorials none given this month.
 - ❖ April 2020 Fund Balance: \$2,375.45
- **Employee Recognition Fund**
 - ❖ April 2020 Fund Balance: \$163.32
- **Giving Committee**
 - ❖ Nothing to report.
- **Special Projects Support Committee**
 - ❖ Nothing to report.
- **Professional Development Committee**
 - ❖ Nothing to report at this time.
- **Scholarship Committee**
 - ❖ May 2020 Fund Balance: \$1,599.70
- **Wellness Committee**
 - ❖ Nothing to report.
- **Executive Director Update**
 - Dr. Wayde Killmeyer attended the virtual Google trainings held by MIU IV Technology Services; thought it went well and was informative.
 - Dr. Killmeyer spoke on Health Care Dependent Audit.
 - Dr. Killmeyer's son graduated from Law School.
 - Dr. Killmeyer spoke on putting together a task force to discuss and help districts work on a way to safely reopen in the Fall.
 - Attended Executive Directors Meeting talked about options and cyber options on reopening schools.
 - New superintendent for Mars Area School District – Dr. Gross
 - Happy Birthday, Pat and Devon, from Dr. Wayde Killmeyer.