

MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING

The March meeting will be held on Wednesday, March 22, 2023, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at 6:30 p.m.

MEMBERS

<p>RODNEY BOBBY _____ Mercer</p> <p>ERIC DITULLIO _____ Seneca Valley</p> <p>MERLE GLASS _____ Shenango</p> <p>TARA HACKWELDER _____ Karns City</p> <p>WILLIAM HALLE _____ Butler</p> <p>KAREN HOUK _____ Neshannock Twp.</p> <p>JUSTIN KIRKWOOD _____ Laurel</p>	<p>DEBRA MILLER _____ Knoch SD</p> <p>ANNA PASCARELLA _____ New Castle</p> <p>RENEE PITRELLI _____ Ellwood City</p> <p>DEBORAH ROBERSON _____ Sharon City</p> <p>RICHARD ROSSI _____ Greenville</p> <p>PATTY WILSON _____ Grove City</p> <p>DR. WAYDE KILLMEYER _____ Executive Director</p>
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Donna Volpe _____
Board Secretary

Melissa Wyllie _____
Director of Special Education

Brenda Marino, Esq. _____
Assistant to the Executive Director

Maureen Werwie _____
Director of Business Services

OTHERS

NOTICE: In case of **inclement weather**, please call MIU IV prior to your departure to hear changes, if any, to the meeting schedule.

Toll Free 1-800-942-8035 ext. 1370 or (724) 458-6700 ext. 1370

All delays and/or cancellations will be recorded on the phone system on the day of the event and will be updated as needed.

AGENDA

- I. Call to order by the President.

- II. Roll call by the Secretary (____Members present)

- III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the President. Start Time: _____ Stop Time: _____

- IV. Minutes of the February 15, 2023, Special meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 have been sent to members. Their acceptance is recommended.

Motion by _____Second by _____
Voice Vote _____Voting Results _____

- V. Approval of the Agenda is recommended with the following:

ADDITION: Resignation – Coordinator of District Technology
ADDITION: Attachment C. – Contracts for approval-*revised*
ADDITION: Attachment K. – Joint Purchasing Bids
ADDITION: Attachment O. – Bus Bid Award

Motion by _____Second by _____
Voice Vote _____Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____Second by _____
Voice Vote _____Voting Results _____

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS February 1, 2023, through February 28, 2023

1.	State and Federal Programs (Fund 10)	\$ 21,153,101.17
2.	Special Education (Fund 20)	\$ 13,657,894.68
3.	Capital Projects (Fund 30)	\$ 745,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,162,208.00
5.	IU General Fund (Fund 10)	\$ 3,339,177.41
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	TOTAL	\$ 41,687,381.26

BILLS February 1, 2023, through February 28, 2023

1.	General Fund (Fund 10)	\$ 2,199,118.15
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 665,891.13
	TOTAL	\$ 2,865,009.28

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Resignations

The following persons are recommended for resignation:

Special Education

Cathy Petty, Physical Therapist, effective the close of work on June 28, 2023 due to retirement.

Technology

Joshua Cayson, Coordinator of District Technology, effective the close of work on March 31, 2023.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Employment

The following persons are recommended for employment in the positions as indicated below:

Special Education

Dr. Lauren Dietz, Physical Therapist, effective April 24, 2023 to fill the position created by Cathy Petty's retirement. Her salary will be set at Step 1, Doctorate on the 2021-2022 PSEA salary schedule.

Brittany Milliren, 210-day Secretary/Clerk, effective April 11, 2023. Her salary will be based on Associate Degree, Secretary/Clerk, on the 2022-2023 ESPA salary schedule. Continued employment is contingent upon successful completion of the probationary period.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

F. Voluntary Transfer

It is recommended that Carly Weaver be voluntarily transferred from a 185-day, Special Education Teacher to a 185-day Behavior Coach effective, July 1, 2023. Pay and benefits will remain the same.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

G. Tenure

It is recommended that the minutes of the March 22, 2023 Board Meeting show that tenure was granted to the following professional staff member who was hired after June 1, 1996 and has attained 3 years of satisfactory service by the end of March 2023:

Darien Misavage

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

H. Leave

The following leave requests are recommended for approval:

Sarah Lewis, Speech Language Therapist, a 12-week unpaid leave beginning March 15, 2023, with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave.

Kathleen Bittner, Paraprofessional, a 12-week unpaid leave beginning April 17, 2023, with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leave.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Job Description

The attached Job Description: Family Resource Coordinator is recommended for approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

J. Permission to Advertise for Bids

Permission is requested to advertise for bids regarding the following:

Hazardous Waste Management -- bid proposals will be sought for a comprehensive hazardous waste management program for local educational agencies in Butler, Lawrence, and Mercer Counties for a period from June 1, 2023, through September 30, 2023.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

K. 2023 Joint Purchasing Bid Awards

Bids have been reviewed following the bid openings for Art Supplies, Athletic Supplies, Copier Paper, Incentives, Lighting, Maintenance Supplies, Nursing Supplies, and School Supplies, as part of the Joint Purchasing Cooperative. Bids closed on March 10, 2023, at 3:30 p.m. A list of recommended bid awards for vendors with the lowest bid prices meeting bid specifications is attached for approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

L. 2023-24 E.I. Calendar

The attached 2023-24 Calendar for MIU IV Early Intervention is recommended for approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

M. Field Experience

It is recommended that the attached listing of college students is recommended for approval for Field Placement.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

N. Policy Review

It is recommended that the attached MIU IV Policies: **Employees**, #309.1, **Finances**, 610, 611,625, 626 (including attachments), 626.1, **Operations**, 800, 827, be given *first read* and *tentative approval*.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

O. Bid Award – EANS II Bus Purchase

Bids were reviewed following the advertised bid opening on March 2, 2023, at 3:00 p.m. for the purchase of two school buses under the EANS II Grant. It is recommended that the total bid award be made to Myers Equipment Corp.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. ADJOURNMENT

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____