

MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING

The August meeting will be held on Wednesday, August 9, 2023, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at 6:30 p.m.

MEMBERS

<p>RODNEY BOBBY _____ Mercer</p> <p>ERIC DITULLIO _____ Seneca Valley</p> <p>MERLE GLASS _____ Shenango</p> <p>TARA HACKWELDER _____ Karns City</p> <p>KAREN HOUK _____ Neshannock Twp</p> <p>MICHAEL LENZI _____ Sharpsville</p> <p>DEBRA MILLER _____ Knoch</p>	<p>ANNA PASCARELLA _____ New Castle</p> <p>RENEE PITRELLI _____ Ellwood City</p> <p>DEBORAH ROBERSON _____ Sharon City</p> <p>RICHARD ROSSI _____ Greenville</p> <p>GARY SHINGLETON _____ Butler</p> <p>PATTY WILSON _____ Grove City</p> <p>DR. WAYDE KILLMEYER _____ Executive Director</p>
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Donna Volpe _____
Board Secretary

Melissa Wyllie _____
Director of Special Education

Brenda Marino, Esq. _____
Assistant to the Executive Director

Maureen Werwie _____
Director of Business Services

OTHERS

NOTICE: In case of **inclement weather**, please call MIU IV prior to your departure to hear changes, if any, to the meeting schedule.

Toll Free 1-800-942-8035 ext. 1370 or (724) 458-6700 ext. 1370

All delays and/or cancellations will be recorded on the phone system on the day of the event and will be updated as needed.

AGENDA

- I. Call to order by the President.
- II. Roll call by the Secretary (____Members present)
- III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the President. Start Time: _____ Stop Time: _____
- IV. Minutes of the June 28, 2023, meeting held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 have been sent to members. Their acceptance is recommended.

Motion by _____Second by _____
 Voice Vote _____Voting Results _____

- V. Approval of the Agenda is recommended with the following:

ADDITION: Bid Award
 ADDITION: Employment, David DeRaleau
 ADDITION: Employment, Madison Schultz
 ADDITION: Employment Jennine Converse
 CHANGE: Attachment C. – Contracts for approval
 CHANGE: (M) Permission to travel out of state

Motion by _____Second by _____
 Voice Vote _____Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice Prior Notice Waiver

Motion by _____Second by _____
 Voice Vote _____Voting Results _____

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS June 1, 2023 through June 30, 2023

1.	State and Federal Programs (Fund 10)	\$ 23,906,836.10
2.	Special Education (Fund 20)	\$ 13,657,894.68
3.	Capital Projects (Fund 30)	\$ 745,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,162,208.00
5.	IU General Fund (Fund 10)	\$ 3,339,177.41
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	TOTAL	\$ 44,441,116.19

BILLS June 1, 2023 through June 30, 2023

1.	General Fund (Fund 10)	\$ 1,835,320.51
2.	State and Federal Programs	
3.	Nonpublic School Services General Fund	
4.	Special Education (Fund 20)	\$ 867,439.98
	TOTAL	\$ 2,702,760.49

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Resignations

The following resignations are recommended for approval:

Special Education

Jennifer Johnston, Educational Consultant/School Psychologist, effective the close of work on August 9, 2023.

Amy Hayes, Teacher of Deaf and Hard of Hearing, the close of work on September 28, 2023 due to retirement.

Judy Campagna, Speech Language Therapist, effective the close of work on October 8, 2023 due to retirement.

Edna Black, Educational Consultant, effective the close of work on October 20, 2023 due to retirement.

Molly Moses, Special Education Teacher, effective the close of work on August 31, 2023.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Employment

The following persons are recommended for employment in the positions as indicated below:

Special Education

Makayla Guntrum, Floating Substitute Teacher, effective August 7, 2023 and ending the 2023-2024 school year. Her salary will be set at 92%, Bachelor's, Step 1 on the PSEA 2023-2024 salary schedule.

David Carfang, Paraprofessional/LPN, effective August 7, 2023. His pay will be based upon Bachelor level, Paraprofessional, on the 2023-2024 ESPA salary schedule. Continued employment is based upon successful completion of the probationary period.

VIII. NEW BUSINESS (continued)

Employment (continued)

Kaitlyn Rothwell, Special Education Teacher, effective August 7, 2023. Her salary will be based upon Step 1, Masters in Special Education on 2023-2024 PSEA salary schedule. She will be issued a Temporary Professional Contract.

Jamin Wentling, Speech Language Therapist, effective August 7, 2023 to fill the position created by Judy Campagna’s retirement. His salary will be based on Step 1, Masters on the 2023-2024 PSEA salary schedule. He will be issued a Temporary Professional Contract. Continued employment is based upon receiving all necessary certifications.

Madison Schultz, Speech Language Therapist, effective August 14, 2023. Her salary will be based on Step 1, Masters on the 2023-2024 PSEA salary schedule. She will be issued a Temporary Professional Contract. Continued employment is based upon receiving all necessary certification

Jennine Converse, Floating Substitute Teacher, effective August 14, 2023 and ending the 2023-2024 school year. Her salary will be set at 92%, Bachelor’s, Step 1 on the PSEA 2023-2024 salary schedule.

Technology

David DeRaleau, IU Technician, effective August 21, 2023. His salary will be based on ESPA 2023-2024, IU Technician, Bachelor degree level. Continued employment is contingent on successful completion of the probationary period.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

F. Voluntary Transfers

It is recommended that Shannon Baker be transferred from a part-time Occupational Therapist and part-time Teacher of the Visually Impaired to a full time Teacher of the Visually Impaired effective August 14, 2023. Her salary and benefits will remain the same. She will be issued a Temporary Professional Contract.

It is recommended that Katie Jordan be voluntarily transferred from 185-day Behavior Coach position to a part-time Special Education Teacher and part-time Behavior Coach position effective August 14, 2023. Her salary and benefits will remain the same.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

G. Leave

Deb Totin, Paraprofessional, an unpaid leave beginning September 1, 2023 and ending June 30 2024, with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leave.

Jessica Nemeth, Supervisor of Special Education, an unpaid leave beginning September 6, 2023 and ending October 31, 2023 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

H. Bus Drivers 2023-2024 School Year

The following bus drivers for the 2023-2024 school year are recommended for approval:

Watson's Bus Company	
Barbara Bookwalter	Kimberly Davis
Linda Gibbs	Kimberly Miller
Karen Reasor	Michael Vasil

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. 2023-2024 Substitutes

The attached list of substitutes for the 2023-2024 school year are recommended for approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

J. Referral Incentive

It is recommended that Midwestern Intermediate Unit IV implement an Employment Referral Incentive from September 1, 2023, through September 1, 2024 providing any MIU IV employee \$500 when the following criteria are met:

- Make a referral under the guidelines issued by Human Resources.
- The referring candidate is subsequently hired.
- The referring candidate remains employed for a minimum of 60 days.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

K. Permission to Advertise for Bids

Permission is requested to advertise for bids to procure an air handler and a high efficiency boiler, and windows to be used by Summit Academy as approved under the ARP ESSER 2.5% Set Aside Neglected and Delinquent Grant.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

L. Capitalization Threshold Effective Date

It is recommended that the Board approve July 1, 2023 as the effective date for the increase in the capitalization threshold from \$1,500 to \$5,000 as per Policy 706, (Property Records) approved on May 24, 2023.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

M. Permission to Travel out of State

Permission is requested that Wendy Kinnear, Coordinator of Regional Homelessness Program be approved to travel to the NAEHCY National conference in New Orleans from November 10 – November 14, 2023. Attendance as a Regional Coordinator is a requirement from PDE (it is in every grant application that the Regional Coordinator must attend the annual National NAEHCY Conference).

Permission is requested that Dr. Juliann Mangino and Sarah Burdett, Teen Parenting Counselors be approved to travel to the Parents as Teachers conference in New Orleans, LA on October 15 - October 19, 2023. This is professional development tailored at the needs of ELECT personnel & students. The conference is paid for out of the ELECT budget.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

N. Stipend – Special Education Staff

It is recommended that Tracy Bordelon, Supervisor of Special Education, and Melissa Wyllie, Director of Special Education, receive a stipend of \$1,500 each for the month of September 2023 and \$1,500 each for the month of October 2023 to cover the vacancy created by Jessica Nemeth's leave. The amounts will not be added to their base salary.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

O. Bid Award

It is recommended that the Board approve Hertz Furniture as the successful bidder for the purchase of furniture on behalf of Summit Academy under the Emergency Assistance to Nonpublic School II Grant.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

X. ADJOURNMENT

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____