

MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING

The September meeting will be held on Wednesday, September 27, 2023, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at 6:30 p.m.

MEMBERS

RODNEY BOBBY _____ Mercer	ANNA PASCARELLA _____ New Castle
ERIC DITULLIO _____ Seneca Valley	RENEE PITRELLI _____ Ellwood City
MERLE GLASS _____ Shenango	DEBORAH ROBERSON _____ Sharon City
TARA HACKWELDER _____ Karns City	RICHARD ROSSI _____ Greenville
KAREN HOUK _____ Neshannock Twp	GARY SHINGLETON _____ Butler
MICHAEL LENZI _____ Sharpsville	PATTY WILSON _____ Grove City
DEBRA MILLER _____ Knoch	DR. WAYDE KILLMEYER _____ Executive Director

Donna Volpe _____
Board Secretary

Melissa Wyllie _____
Director of Special Education

Brenda Marino, Esq. _____
Assistant to the Executive Director

Maureen Werwie _____
Director of Business Services

OTHERS

NOTICE: In case of **inclement weather**, please call MIU IV prior to your departure to hear changes, if any, to the meeting schedule.

Toll Free 1-800-942-8035 ext. 1370 or (724) 458-6700 ext. 1370

All delays and/or cancellations will be recorded on the phone system on the day of the event and will be updated as needed.

September 27, 2023

AGENDA

- I. Call to order by the President.
- II. Roll call by the Secretary (____Members present)
- III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the president. Start Time: _____ Stop Time: _____
- IV. Minutes of the August 9, 2023, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 have been sent to members. Their acceptance is recommended.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

- V. Approval of the Agenda is recommended with the following:

ADDITION: Voluntary Transfer-Nicky McCall

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VII. OLD BUSINESS

Central Office Building Renovations

Jason Williams update

VIII. NEW BUSINESS

A1. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS July 1, 2023 through July 31, 2023

1.	State and Federal Programs (Fund 10)	\$ 19,472,598.60
2.	Special Education (Fund 20)	\$ 13,770,082.00
3.	Capital Projects (Fund 30)	\$ 547,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,326,725.00
5.	IU General Fund (Fund 10)	\$ 3,829,304.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 330,000.00
TOTAL		\$ 40,464,659.60

BILLS July 1, 2023, through July 31, 2023

1.	General Fund (Fund 10)	\$ 2,405,842.05
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 919,445.38
TOTAL		\$ 3,325,287.23

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

A2. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS August 1, 2023 through August 31, 2023

1.	State and Federal Programs (Fund 10)	\$ 19,472,598.60
2.	Special Education (Fund 20)	\$ 13,770,082.00
3.	Capital Projects (Fund 30)	\$ 547,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,326,725.00
5.	IU General Fund (Fund 10)	\$ 3,829,304.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 330,000.00

TOTAL \$ 40,464,659.60

BILLS August 1, 2023, through August 31, 2023

1.	General Fund (Fund 10)	\$ 1,945,369.91
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 673,156.44

TOTAL \$ 2,618,526.35

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Program Budget

The following attached program budget is recommended for approval:

<u>Budget</u>	<u>Amount</u>
ELECT Teen Parenting 2023-24 (<i>revised</i>)	\$ 501,619
IDEA Component 1 2023-24 (<i>revised</i>)	\$ 1, 041,155
E.I. Access Budget 2023-24 (<i>revised</i>)	\$ 1,450,331
E.I. Budget 2023-24 (<i>revised</i>)	\$ 7,942,879

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

C. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Resignations

The following resignations are recommended for approval:

Special Education

Jason Kummer, LPN/Paraprofessional, effective August 11, 2023.

Brittany Milliren, Secretary/Clerk, effective the close of work on August 15, 2023.

Crystal McFeely, Secretary to the Director of Special Education, effective the close of work on June 28, 2024, due to retirement.

Communications

Daniel Bell, Graphic Reproduction Operator, effective the close of work on September 9, 2023.

Homeless Program

Erin Stonebraker, Outreach Specialist, the close of work on September 8, 2023.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

F. Employment

The following persons are recommended for employment in the position as indicated below:

Special Education

Alisa Whyson, Teacher of the Deaf and Hard of Hearing, effective August 28, 2023 due to the retirement of Amy Hayes. Her salary will be based upon Step 3, Masters, on the 2023-2024 PSEA salary schedule. She will be issued a Temporary Professional Contract.

Shari VanSickle, LPN/Paraprofessional, effective September 11, 2023 due to Jason Kummer's resignation. Her salary will be based on Associate's level, LPN/Paraprofessional, on the 2023-2024 ESPA salary schedule. Continued employment will be contingent upon successful completion of the probationary period.

RaeLynn Genareo, Secretary/Clerk, effective October 16, 2023 due to the resignation of Brittany Milliren. Her salary will be based upon bachelor's level, Secretary/Clerk, on the 2023-2024 ESPA salary schedule. Continued employment is based upon successful completion of the probationary period.

Technology Services

Douglas Thomas, Intermediate Unit Technician (Riverview Intermediate Unit 6), effective September 28, 2023 to fill the position created by Henry Houghtaling's resignation. His salary will be based on Associate level, IU Technician, on the 2023-2024 ESPA salary schedule. Continued employment is based upon successful completion of the probationary period.

General Operating Budget

Stacey DeFiore, Secretary/Clerk, effective October 2, 2023 due to the retirement of Gail Myers. Her salary will be based upon Associate's level, Secretary/Clerk, on the 2023-2024 ESPA salary schedule. Continued employment is based upon successful completion of the probationary period.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

G Increase in Days

It is recommended that we increase the days for Jaclyn Underwood, Secretary/Clerk, from a 210-day secretary/clerk position to a 260-day secretary/clerk position effective September 28, 2023, due to an increase in caseload and to assist with fingerprinting/reception duties along with other duties in the summer months.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

H. Voluntary Transfers

It is recommended that Kelly Whiting be voluntarily transferred from a Nonpublic School Resource Teacher to an Educational Consultant effective October 30, 2023. Her pay and benefits will remain the same.

It is recommended that Nicky McCall be transferred from a Secretary/Clerk position to a Non-Act 93 Secretary to the Director of Special Education position effective January 2, 2024 due to the retirement of Crystal McFeely. Her salary will be based upon \$46,000 with all benefits under the Non-Act 93 agreement.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Leave

The following leave requests are recommended for approval:

Haley Fuller, Speech Language Therapist, an unpaid leave from October 24, 2023 through February 5, 2024 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave.

Lee Ann Wisman, Nonpublic School Services School Counselor, an unpaid leave from September 8, 2023 through December 7, 2023 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

J. 2023-2024 Substitutes

The attached list of substitutes for the 2023-24 school year is recommended for approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

K. Field Experience

It is recommended that the following **Slippery Rock University** students are recommended for approval for Field Placement in Occupational Therapy.

Student Name	Time Frame	MIU IV Staff
Natalie Zasada	10/18/2023 – 11/29/2023	Gretchen Gross-Kralj
Kristina Armstrong	09/09/2023 – 10/11/2023	Erin Moser

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

L. Policy Review

It is recommended that the following MIU IV Policies **Pupils**, #207,209 212,218.1,218.2,219,221,224,231 be given *first read and tentative approval*.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

M. Permission to Advertise for Bids

Permission to advertise for bids is requested for the use of facilities for the 2024 State Parent Advisory Council Annual Conference.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

N. Bid Awards- Summit Academy ARP ESSR N&D Grant

Bids were reviewed following the advertised bid opening on September 12, 2023
It is recommended that the total bid awards be made as follows: Shick Contracting, LLC for windows, Reno Bros., Inc. for Air Handler and Boiler.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

O. Voting for Statewide PSBA Officers for 2024

At the request of PSBA, school districts and intermediate units are to conduct voting for PSBA Officers at their local meetings and have the majority vote cast electronically by the entity's Board Secretary during the voting window of **September 11– October 27, 2023, at 5:00 p.m.**

Candidate for PSBA 2024 President-elect: (one year term)

Allison Mathis, North Hills School District

Propose to Vote for (1) PSBA 2024 President-elect:

_____ nominates _____

Motion to close by _____

Second by _____ Voice Vote _____

Candidate for PSBA 2024 Vice President: (one year term)

Sabrina Backer, Franklin Area School District

Propose to Vote for (1) PSBA 2024 Vice President:

_____ nominates _____

Motion to close by _____

Second by _____ Voice Vote _____

Candidate for 2024-2026 PSBA Treasurer (three-year term)

Karen Beck Pooley, Bethlehem Area School District

Propose to Vote for (1) PSBA 2024-2026 Treasurer

_____ nominates _____

Motion to close by _____

Second by _____ Voice Vote _____

Voting for Statewide PSBA Officers for 2024 (continued)

Candidate for PSBA 2024-2026 Western Zone Representative (three-year term)

Marsha Pleta, Washington School District

Propose to Vote for (1) PSBA 2024-2026 Western Zone Advisor:

_____ nominates _____

Motion to close by _____

Second by _____ Voice Vote _____

Candidate for Section W3 Advisor (two-year term)

Erik Meredith, East Allegheny School District

Propose to Vote for (1) PSBA 2024-2026 Western Zone Advisor:

_____ nominates _____

Motion to close by _____

Second by _____ Voice Vote _____

Candidates for 2023-2026 PSBA Insurance Trust Trustees: (three-year term)

- Marianne Neel
- Michael Faccinetto

Propose to Vote for (2) PSBA Insurance Trust Trustees:

_____ nominates _____

_____ nominates _____

Motion to close by _____

Second by _____ Voice Vote _____

Candidates for 2024-2025 Forum Steering Committee: (two-year term)

- Bethanne Zeigler, Shikellamy School District
- Betsy Gates, Dauphin County Technical School
- JaimeLynn Zimerofsky, Schuylkill IU 29
- Jennifer Davidson, Manheim Township School District

Voting for Statewide PSBA Officers for 2024 (continued)

Propose to Vote for (3) Committee Members:

_____ nominates _____
_____ nominates _____
_____ nominates _____

Motion to close by _____
Second by _____ Voice Vote _____

Election of 2024 PSBA Officers as determined by those named.

PSBA President-elect _____

PSBA Vice President _____

PSBA Treasurer _____

PSBA Western Zone Representative _____

PSBA Section W3 Advisor _____

PSBA Insurance Trustees: (term ending December 31, 2026)

1. _____ 2. _____

Forum Steering Committee (term ending December 31, 2025):

1. _____ 2. _____ 3. _____

It is approved that the persons named above be voted for in PSBA's electronic election for 2024 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. ADJOURNMENT

Motion by _____ Second by _____

Voice Vote _____ Voting Results _____