

MIDWESTERN INTERMEDIATE UNIT IV  
BOARD OF DIRECTORS  
NOTICE OF MEETING

The October meeting will be held on Wednesday, October 25, 2023, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at 6:30 p.m.

MEMBERS

<p><b>RODNEY BOBBY</b> _____ Mercer</p> <p><b>ERIC DITULLIO</b> _____ Seneca Valley</p> <p><b>MERLE GLASS</b> _____ Shenango</p> <p><b>TARA HACKWELDER</b> _____ Karns City</p> <p><b>KAREN HOUK</b> _____ Neshannock Twp</p> <p><b>MICHAEL LENZI</b> _____ Sharpsville</p> <p><b>DEBRA MILLER</b> _____ Knoch</p>	<p><b>ANNA PASCARELLA</b> _____ New Castle</p> <p><b>RENEE PITRELLI</b> _____ Ellwood City</p> <p><b>DEBORAH ROBERSON</b> _____ Sharon City</p> <p><b>RICHARD ROSSI</b> _____ Greenville</p> <p><b>GARY SHINGLETON</b> _____ Butler</p> <p><b>PATTY WILSON</b> _____ Grove City</p> <p><b>DR. WAYDE KILLMEYER</b> _____ Executive Director</p>
--	--

Donna Volpe \_\_\_\_\_  
Board Secretary

Melissa Wyllie \_\_\_\_\_  
Director of Special Education

Brenda Marino, Esq. \_\_\_\_\_  
Assistant to the Executive Director

Maureen Werwie \_\_\_\_\_  
Director of Business Services

OTHERS

\_\_\_\_\_

\_\_\_\_\_

NOTICE: In case of **inclement weather**, please call MIU IV prior to your departure to hear changes, if any, to the meeting schedule.

**Toll Free 1-800-942-8035 ext. 1370 or (724) 458-6700 ext. 1370**

All delays and/or cancellations will be recorded on the phone system on the day of the event and will be updated as needed.

AGENDA

I. Call to order by the President.

II. Roll call by the Secretary (\_\_\_\_Members present)

III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the president. Start Time: \_\_\_\_\_ Stop Time: \_\_\_\_\_

IV. Minutes of the September 27, 2023, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 have been sent to members. Their acceptance is recommended.

Motion by \_\_\_\_\_Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_Voting Results \_\_\_\_\_

V. Approval of the Agenda is recommended with the following:

Motion by \_\_\_\_\_Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_Voting Results \_\_\_\_\_

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by \_\_\_\_\_Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_Voting Results \_\_\_\_\_

VII. OLD BUSINESS

- *Brenda Marino, Assistant to the Executive Director, Midwestern Intermediate Unit IV Health & Safety Plan 2023-24*
- *Jason Williams, Director of Technology, Buildings & Grounds, Central Office renovations*

**VIII. NEW BUSINESS**

**A. Financial Statements and Bills**

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS September 1, 2023 through September 30, 2023

1.	State and Federal Programs (Fund 10)	\$	19,472,598.60
2.	Special Education (Fund 20)	\$	13,770,082.00
3.	Capital Projects (Fund 30)	\$	547,000.00
4.	Nonpublic Schools (Fund 10)	\$	2,326,725.00
5.	IU General Fund (Fund 10)	\$	3,829,304.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$	188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$	0.00
8.	OPEB Trust (Fund 73)	\$	330,000.00
TOTAL		\$	40,464,659.60

BILLS September 1, 2023, through September 30, 2023

1.	General Fund (Fund 10)	\$	4,089,273.13
	• State and Federal Programs		
	• Nonpublic School Services		
	• General Fund		
2.	Special Education (Fund 20)	\$	788,437.91
TOTAL		\$	4,877,711.04

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**B. Updated Listing of Credit Card Corporations and Authorized Employees**

It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**VIII. NEW BUSINESS (continued)**

**C. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**D. Resignations**

The following resignations are recommended for approval:

Special Education

Elizabeth Gahr, Speech and Language Therapist, effective the close of work on December 31, 2023, due to retirement.

Kathy Diegan, Special Education Teacher, effective the close of work on October 13, 2023, due to retirement.

Nonpublic School Services

Brittany Buzzard, Nonpublic School Services School Counselor, effective the close of work on October 11, 2023.

Donna Benson, Nonpublic School Services School Counselor, effective the close of work on January 9, 2024, due to retirement.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**E. Employment**

The following persons are recommended for employment in the position as indicated below:

Nonpublic School Services

Elizabeth Musulin, Nonpublic School Services Resource Teacher, effective upon her release from her current employer due to the transfer of Kelly Whiting. Her salary will be based on Step 12, Masters + 15, on the 2023-2024 PSEA salary schedule. Employment will be contingent upon her receiving a Special Education certification through the Pennsylvania Department of Education. She will be issued a Professional contract.

**VIII. NEW BUSINESS** (continued)

**E. Employment** *(continued)*

Laura Kleemook, Nonpublic School Services School Counselor, effective upon her release from her current employment due to the resignation of Brittany Buzzard. Her pay will be based on Step 5, Masters, on the 2023-2024 PSEA salary schedule. She will be issued a Professional Contract.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**F. Job Description Revision**

It is recommended that the attached Job Description for Nonpublic School Services School Counselor be approved for revision.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**G. Salary Adjustment**

It is recommended that Braelene Miller, Outreach Homeless Specialist, salary be increased from \$37,132 to \$43,000 effective October 26, 2023, due to an increase in caseload and additional job duties/responsibilities.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**H. Policy Review**

It is recommended that the following MIU IV Policies **Pupils**, #207,209 212,218.1,218.2,219,221,224,231 be given *a second read and adoption*.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**I. Permission to Advertise for Bids – Joint Purchasing**

Permission is requested to advertise for bids for the 2024 Joint Purchasing Program, which includes school supplies, athletic supplies, maintenance supplies, medical supplies and copy paper.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_

**IX. ADJOURNMENT**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Voice Vote \_\_\_\_\_ Voting Results \_\_\_\_\_