

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

December 19, 2012

453 Maple Street, Grove City, PA 16127

Members Present: Rev. Lora Adams-King, Joseph Boltz, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Karen Houk, Richard Sefton, David Spears, and Cecelia H. Yauger, Executive Director.

Others Present: Laura Urbach, Robert Barber, Brenda Marino, and Toby Woodward.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed ten members present.
- III. Minutes of the November 14, 2012 meeting held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania were approved on a motion by Mr. Sefton, seconded by Ms. Ferguson, with all members present voting in favor.
- IV. On a motion by Mrs. Houk, seconded by Ms. Ferguson, with all members present voting in favor, the Agenda was approved with the following additions:
 - 1. ADDITION: Employment – Davidson, Karen
 - 2. ADDITION: Job Description Revision
 - 3. ADDITION: MIU IV Smart Contract - Computer Bid Awards

V. NEW BUSINESS

A. Program Budget

On a motion by Rev. Adams-King, seconded by Mr. Sefton, with all members present voting in favor, the following attached program budget was approved:

<u>Budget</u>	<u>Amount</u>
In-School Youth Program 9 th & 10 th Grade (12-13)	\$ 43,800 - <i>revision</i>

President

Secretary

MINUTES, December 19, 2012

V. NEW BUSINESS (continued)

B. Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Ms. Foltz, with all members present voting in favor except for Mr. Spears who abstained, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 3,876,808.00
2.	Nonpublic Schools (Blue)	\$ 2,037,226.00
3.	Special Education (Yellow)	\$ 20,906,500.00
4.	Federal Programs/Projects (Pink)	\$ 74,519,283.40
5.	Frew Mill School (Green)	\$ 2,202,000.00
	TOTAL	\$103,541,817.40

BILLS

1.	IU General Fund (White)	\$ 2,150,818.53
2.	Nonpublic Schools (Blue)	\$ 32,505.94
3.	Special Education (Yellow)	\$ 227,487.31
4.	Federal Programs/Projects (Pink)	\$ 1,346,889.61
5.	Frew Mill School (Green)	\$ 27,048.83
	TOTAL	\$ 3,784,750.22

C. Resignations

On a motion by Mr. Glass, seconded by Ms. Ferguson, with all members present voting in favor, the following resignations were accepted:

WIA In-School Youth Program

1. Kara Kimmel, 3620 Hubbard-Middlesex Road, West Middlesex, PA 16159, part-time Instructor at the Mercer County Career Link effective at the close of work on November 30, 2012.

Special Education Core Services

2. Linda Shaftic, 1055 Rose Avenue, New Castle, PA 16101, Teaching Assistant, effective at the close of work on December 31, 2012.

President

Secretary

MINUTES, December 19, 2012

V. NEW BUSINESS (continued)

D. Leave Requests

On a motion by Mr. Branca, seconded by Rev. Adams-King, with all members present voting in favor, the following leave requests were approved:

IU / Special Education Core Services

1. April Kisamore, 163 Campbell Drive, Grove City, PA 16127, Secretary/Clerk, an intermittent unpaid leave from January 2, 2013 through June 28, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Special Education Core Services

2. Tiffany Thompson, 832 Farren Surrena Road, Harrisville, PA 16038, Speech Therapist, an unpaid leave from February 19, 2013 through March 25, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

E. Employment

On a motion by Mr. Sefton, seconded by Rev. Adams-King, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

WIA In-School Youth Program

1. Shannon Kelly, 325 Maple Drive, New Castle, PA 16105, as a part-time Instructor at the Mercer County Career Link effective December 10, 2012 through June 30, 2013 to fill the vacancy created by Kara Kimmel's resignation.

Special Education Core Services

2. Melissa Spring, 161 Campbell Drive, Grove City, PA 16127, Long Term Substitute Teacher, effective October 1, 2012 through the end of the 2012-13 school year. Her salary will be set at 92% of Step 1, Bachelor's level on the 2012-13 PSEA salary schedule.

President

Secretary

MINUTES, December 19, 2012

V. NEW BUSINESS (continued)

E. Employment (continued)

Early Intervention

3. Karen Davidson, P.O. Box 431, 325 Clay Avenue, Mars, PA 16046, LPN, to work no more than 12 hours/week during the 2012-13 school year effective December 12, 2012. Her salary will be set at Level A, LPN, \$14.74/hour on the 2012-13 ESPA salary schedule.

F. 2012-13 Substitutes

On a motion by Mr. Glass, seconded by Mr. Branca, with all members present voting in favor, the attached list of substitutes for the 2012-13 school year was approved.

G. 2012-13 Bus Drivers

On a motion by Ms. Ferguson, seconded by Mr. Glass, with all members present voting in favor, the attached list of bus drivers for the 2012-13 school year was approved.

H. Job Description Revision

On a motion by Mr. Sefton, seconded by Rev. Adams-King, with all members present voting in favor, the following attached revised job description was approved:

1. Act 89 Resource Teacher – (*revised*)

President

Secretary

MINUTES, December 19, 2012

V. NEW BUSINESS (continued)

I. Unemployment Compensation Risk and Claims Management

On a motion by Ms. Ferguson, seconded by Mr. Branca, with all members present voting in favor, it was approved that the Pennsylvania School Boards Association Insurance Trust (PSBA BUCS Program) be retained to provide a program for management of unemployment compensation risks and claims and related services for a term commencing January 1, 2013 and ending upon a cancellation notice by either party ninety (90) days before December 31, 2013. Services include:

- Claims Control Services
- Administrative Services
- Management Reports and Informational Services
- Field Services
- Aggregate Excess Insurance Coverage

J. MIU IV Smart Contract: Computer Bid Awards

Bids were tabulated and reviewed following the bid deadline for MIU IV Smart Contract on December 4, 2012 at 2:00 p.m. for the purchase of Personal Computers, Communication Equipment, Network Wiring and related Hardware and Software from January 1, 2013 through December 31, 2013.

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor except for Ms. Foltz who voted against, the attached bid awards were approved.

VI. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the meeting was adjourned.

President

Secretary