

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

March 27, 2013

453 Maple Street, Grove City, PA 16127

Members Present: Rev. Adams-King, Joseph Boltz, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Robert Hill, Karen Houk, Karen Humphrey, Richard Sefton, and John Tucker.

Others Present: Laura Urbach, Robert Barber, Brenda Marino, Toby Woodward, Virginia Moore, Tim McNickle (Solicitor), Paul Lalley (Solicitor), Cindy Kniess (PSEA President), Chuck Davies, Melissa Hogue, Brian Grossman, John Suchonic, Meghan Decker, Mowana Thompson, Michelle Viggiano, Camille Valenza-Hazelton, Stephanie Cubberley, Diane McGaffic, and Mike Lucidore.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed (12) twelve members present.
- III. Minutes of the February 27, 2013 and March 20, 2013 meetings held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania were approved on a motion by Mr. Tucker, seconded by Ms. Ferguson, with all members present voting in favor.
- IV. The President called for an Executive Session beginning at 7:19 p.m. and ending at 8:37 p.m. for the discussion of personnel matters.
- V. On a motion by Mr. Glass, seconded by Mr. Hill, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Travel Request Approval – Susan Pfahles
 2. ADDITION: Travel Request Approval – Toby Woodward
 3. ADDITION: Computer Room Generator Upgrade (payment)
 4. ADDITION: Administrative Leave – Cecelia Yauger
 5. ADDITION: Temporary Operating Authority – Brenda Marino

President

Secretary

MINUTES, March 27, 2013

VII. NEW BUSINESS

A. Program Budgets

On a motion by Mr. Boltz, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Title I (12-13)	\$ 9,975,681 - <i>revision</i>
Title I Basic Delinquent (12-13)	\$ 1,534,560 - <i>revision</i>
Title II Part A (12-13)	\$ 2,006,575 - <i>revision</i>
Act 89 Nonpublic School Svcs (12-13)	\$ 1,608,236 - <i>revision</i>
Title I Nonpublic Instructional (2013)	\$ 263,775
Title I Nonpublic Administration (2013)	\$ 12,425

B. Financial Statements and Bills

On a motion by Mr. Tucker, seconded by Rev. Adams-King, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved:

FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 3,920,998.00
2.	Nonpublic Schools (Blue)	\$ 2,037,226.00
3.	Special Education (Yellow)	\$ 20,906,500.00
4.	Federal Programs/Projects (Pink)	\$ 74,645,265.40
5.	Frew Mill School (Green)	\$ 2,202,000.00
	TOTAL	\$103,711,989.40

BILLS

1.	IU General Fund (White)	\$ 2,544,580.06
2.	Nonpublic Schools (Blue)	\$ 39,033.61
3.	Special Education (Yellow)	\$ 228,113.66
4.	Federal Programs/Projects (Pink)	\$ 1,868,455.05
5.	Frew Mill School (Green)	\$ 36,851.51
	TOTAL	\$ 4,717,033.89

President

Secretary

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VII. NEW BUSINESS (continued)

C. Suspension Due to Curtailment/Alteration of Program

On a motion by Mrs. Houk, seconded by Mr. Branca, with all members present voting in favor, the following understanding between Midwestern Intermediate Unit IV and the Frew Mill School Federation of Teachers was approved:

1. March 6, 2013 will be the last day of employment in Work and Career Itinerant (“WIA”) positions for Jeff Black, Mary Fleming and Denise Martone and that each will be placed on suspension/furlough status pursuant to Section 1124 (1) and (2) of the Public School Code, effective March 7, 2013 due to curtailment/alteration of certain course offerings at the Frew Mill School and due to a substantial decline in pupil enrollment at the school, subject to the employee’s rights to a hearing before the Board.
2. No other individuals that were represented by the Federation at Frew Mill School have an interest in filling the (“WIA”) positions vacated by Black, Fleming or Martone.
3. At any future arbitration, the Federation (in either grievance 2-2013 or 3-2013) will not seek nor accept as a remedy placement of any individual in any (“WIA”) position.
4. Grievance 3-2013, in part, is withdrawn with prejudice. The only remaining part of the grievance relates to the status of Lynn Hamilton.

D. Reinstatement

On a motion by Rev. Adams-King, seconded by Mr. Hill, with all members present voting in favor, it was approved that the Board of Directors of the Midwestern Intermediate Unit IV, reinstate the following Work and Career Itinerant-WIA In-School Youth Instructors, effective March 8, 2013 through June 30, 2013:

Diann Ruozzo
Amy Blair

President

Secretary

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VII. NEW BUSINESS (continued)

E. Voluntary Suspension

On a motion by Mr. Branca, seconded by Mr. Tucker, with all members present voting in favor, the following voluntary suspension was approved:

Special Education Core Services

Marisa Leech, 403 Ormsby Avenue, Pittsburgh, PA 15210, has agreed to a voluntary suspension effective August 16, 2013 so as to initiate her transfer rights under Section 1113 of the PA School Code as amended. This suspension is recommended with the understanding that such suspension is necessary as a result of the South Butler County School District assuming operational responsibilities for the Life Skills Support Program that was operated by MIU IV in 2012-2013.

F. Secretary/Clerk Reassignment Based on Seniority

On a motion by Ms. Ferguson, seconded by Mr. Hill, with all members present voting in favor, the following reassignment based on seniority and the right to realignment according to the ESPA contract was approved:

Devon Agostino, 111 Campground Road, Apartment 2, Harrisville, PA 16038, from the position of Liaison at CCIS, to the position of Secretary/Clerk at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, effective March 1, 2013. Her salary will be based on Level D, Secretary/Clerk, on the ESPA 2012-2013 salary schedule.

G. Resignations

On a motion by Mrs. Houk, seconded by Rev. Adams-King, with all members present voting in favor, the following resignations were accepted:

Special Education Core Services

1. Paula Miller, 4141 Cypress Street, Butler, Pa 16001, refused recall from furlough and therefore will no longer be considered for employment as a furloughed employee effective March 5, 2013.
2. Karla Martin, 50 Fredonia Road, Greenville, Pa 16125, refused recall from furlough and therefore will no longer be considered for employment as a furloughed employee effective March 5, 2013.

President

Secretary

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VII. NEW BUSINESS (continued)

G. Resignations (continued)

Special Education Core Services (continued)

3. Mandie Szakelyhidi, 1800 Hoffman Avenue, Ellwood City, PA 16117, refused recall from furlough and therefore will no longer be considered for employment as a furloughed employee effective March 11, 2013.
4. Cathy Arblaster, 434 West Eldorado Road, Parker, PA 16049, Teaching Assistant, effective at the close of work on June 20, 2013 due to retirement.
5. Shelly Mattocks, P.O. Box 1483, Hermitage, PA 16148, School Psychologist, effective June 28, 2013 due to retirement.

IU

6. Virginia Moore, 419 West Main Street, Grove City, PA 16127, Director of Communications, effective at the close of work on June 28, 2013 due to retirement.

H. Employment

On a motion by Ms. Ferguson, seconded by Mr. Branca, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

WIA In School Youth Program

1. Peggy Cartwright, 200 Stoneridge Boulevard, Butler, PA 16001, as a Work and Career Itinerant (WIA)-In –School Youth Instructor at \$19.50/hour effective March 28, 2013 through June 30, 2013.

Special Education Core Services

2. Lia Noel, 322 Cottingham Circle, Cranberry Township, PA 16066, Vision Support Teacher under the terms and conditions of PDE Type 01 Emergency Permit which includes Educational Obligation effective March 1, 2013 through July 31, 2013. Her salary will be based on Bachelors, Step 1 under the 2012/2013 PSEA salary schedule.

President

Secretary

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VII. NEW BUSINESS (continued)

I. Regional Wide Area Network Master Service Agreement

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor except for Rev. Adams-King who abstained, ratification of action taken by the Executive Director approving the Wide Area Network Master Service Agreement between Last Mile Inc. (doing business as Sting Communications) and MIU IV participating educational organizations as part of “the Northwest RWAN”, which includes the geographic region of Intermediate Units 4, 5, and 6, for a 60-month period beginning September 1, 2013 was approved.

MIU IV participating educational organizations include:

MIU IV	Laurel S.D.	Union Area S.D.
Butler Area S.D.	Mercer Area S.D.	West Middlesex Area S.D.
Commodore Perry S.D.	Mohawk Area S.D.	Wilmington Area S.D.
Ellwood City Area S.D.	Neshannock Twp. S.D.	Butler Co. Vo-Tech
Farrell Area S.D.	New Castle Area S.D.	Lawrence Co. CTC
Greenville Area S.D.	Reynolds S.D.	Keystone Education Ctr.
Grove City Area S.D.	Seneca Valley S.D.	Kennedy Catholic H.S.
Hermitage S.D.	Sharon City S.D.	George Junior Republic
Jamestown Area S.D.	Sharpsville Area S.D.	
Karns City Area S.D.	Shenango Area S.D.	
Lakeview S.D.	Slippery Rock Area S.D.	

The Agreement was executed in order to meet March 14, 2013 E-rate submission requirements of the School and Libraries Division of Federal Communications Commission.

J. 2011-12 Audit Report for MIU IV

On a motion by Mr. Tucker, seconded by Mr. Branca, with all members present voting in favor, the Audit Report of the Financial Statements of Midwestern Intermediate Unit IV for the year ended June 30, 2012 as prepared by Mark C. Turnley, CPA was accepted.

President

Secretary

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VII. NEW BUSINESS (continued)

K. Joint Purchasing Cooperative Bid Awards

Bids were tabulated and reviewed following the bid openings for School Supplies, Maintenance Supplies, Nursing Supplies, Copier Paper, and Athletic Supplies as part of the Joint Purchasing Cooperative. Bids closed on February 7, 2013 at 3:30 p.m. On a motion by Mrs. Houk, seconded by Ms. Ferguson, with all members present voting in favor, the attached list of recommended bid awards were approved.

Bids received from: See attached list.

Recommended bid awards: See attached list.

L. Permission to Advertise for Bids

On a motion by Mr. Hill, seconded by Mr. Tucker with all members present voting in favor, permission was granted to advertise for bids regarding the following:

AV & Microcomputer Supplies -- bid proposals will be sought for the purchase of Audiovisual and Microcomputer Supplies for the 2013-14 school year.

M. 2012-13 Substitutes

On a motion by Mr. Glass, seconded by Ms. Ferguson, with all members present voting in favor, the attached list of substitutes for the 2012-13 school year was approved.

President

Secretary

MINUTES, March 27, 2013

VII. NEW BUSINESS (continued)

N. Travel Request Approval

On a motion by Mr. Branca, seconded by Mr. Hill, with all members present voting in favor, the following travel requests, which are considered a necessary part of the employee's performance responsibilities, were approved:

EMPLOYEE	PROGRAM	DATE(S)	LOCATION	ESTIMATED COST
Wendy Kinnear	Regional Homeless	March 21-22	Harrisburg – PAIU Community Based Education Meeting; PDE Homeless Education Task Force Meeting	\$437
Lorinda Hess	Continuing Education	April 14-17	Pittsburgh – PAFPC Annual Conference	\$1,064
Carol Long Regis Mattock	Special Education	April 2 – 4	Harrisburg – Assistive Technology Retreat Training	\$810.50
Robert Papa	Special Education	May 7, 2013	Pittsburgh – Supporting Wellness and Recovery Seminar	\$47.50
Susan Pfahles	Special Education	April 18	Sharon – Autism Spectrum Disorder, Psychopharmacology, and Parent Training	\$109
Toby Woodward	Special Education	March 27	Pittsburgh PaTTAN – Regional Special Education Director's Meeting	\$41.45

O. Computer Room Generator Upgrade

On a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the application for payment submitted by A&MP Electric in an amount of \$34,762.50 covering mobilization, cement pad, gas line, generator and panel/wiring was approved. A retainage of \$3,862.50 remains to be paid. Equipment warranty went into effect on March 22, 2013.

P. Administrative Leave

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor on roll call, except for Mrs. Humphrey who abstained, Cecelia Yauger, Executive Director, was placed on paid administrative leave.

President

Secretary

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VII. NEW BUSINESS (continued)

Q. Temporary Operating Authority

On a motion by Mr. Hill, seconded by Rev. Adams-King, with all members present voting in favor on roll call, Brenda Marino, Director of Human Resources, was granted temporary operating authority of Midwestern Intermediate Unit IV while the Executive Director is on paid administrative leave.

VIII. ADJOURNMENT

On a motion by Mr. Glass, seconded by Rev. Adams-King, with all members present voting in favor, the meeting was adjourned.

President

Secretary