

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

April 24, 2013

453 Maple Street, Grove City, PA 16127

Members Present: Rev. Adams-King, Joseph Boltz, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Karen Houk, Karen Humphrey, Richard Sefton, David Spears, and John Tucker.

Others Present: Laura Urbach, Robert Barber, Brenda Marino, Toby Woodward, Virginia Moore, Tim McNickle (Solicitor), Paul Lalley (Solicitor), Cindy Kniess (PSEA President), Chuck Davies, Stephanie Cubberley, Lisa Novak, Shana Cook, Michael Lucidore, Jeffrey Black, Maggie Lockovich, Camille Valenza-Hazelton, Deborah Nichols, Terri Clark, Dean Hoffman, Scott Powner (Act 93 President), Kim Zippie, Melissa Wyllie, Jill Manczka, Pat Kriley, and Bill Vidonic.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed (12) twelve members present.
- III. Minutes of the March 27, 2013 meeting held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania were approved on a motion by Mr. Tucker, seconded by Ms. Foltz, with all members present voting in favor.
- IV. The President called for an Executive Session beginning at 9:07 p.m. and ending at 11:27 p.m. for the discussion of personnel matters.
- V. On a motion by Mrs. Houk, seconded by Rev. Adams-King, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Resignation – Anderson, Doug
 2. ADDITION: Resignation – Yauger, Cecelia
 3. ADDITION: Travel Request – Henthorn, Melissa
 4. ADDITION: Travel Request – Powner, Scott
 5. ADDITION: Travel Request – Roach, Lois
 6. ADDITION: Travel Request – Kriley, Pat & Fusco, Carrie
 7. ADDITION: Appointment – Pezzuolo, Angelo

President

Secretary

MINUTES, April 24, 2013

VII. NEW BUSINESS

A. Program Budgets

On a motion by Mr. Sefton, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Race To The Top (12-15)	\$ 318,473 - <i>revision</i>
State Early Intervention / EI Access (12-13)	\$ 4,946,963 - <i>revision</i>
IDEA Section 611 –Component 1 (12-13)	\$ 943,690 - <i>revision</i>
IDEA Section 619 Preschool (12-13)	\$ 354,805 - <i>revision</i>
Inclusive Practices in Early Intervention (12-13)	\$ 70,000 - <i>revision</i>

B. Financial Statements and Bills

On a motion by Mr. Tucker, seconded by Ms. Foltz, with all members present voting in favor except for Mr. Spears who abstained, the following financial statements and bills for the various IU Budgets were approved:

FINANCIAL STATEMENTS

1. IU General Fund (White)	\$ 3,920,998.00
2. Nonpublic Schools (Blue)	\$ 1,608,236.00
3. Special Education (Yellow)	\$ 20,906,500.00
4. Federal Programs/Projects (Pink)	\$ 74,769,380.40
5. Frew Mill School (Green)	\$ 2,202,000.00
TOTAL	\$103,407,114.40

BILLS

1. IU General Fund (White)	\$ 1,327,288.40
2. Nonpublic Schools (Blue)	\$ 121,952.37
3. Special Education (Yellow)	\$ 631,525.44
4. Federal Programs/Projects (Pink)	\$ 3,452,884.24
5. Frew Mill School (Green)	\$ 26,615.74
TOTAL	\$ 5,560,266.19

President

Secretary

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VII. NEW BUSINESS (continued)

C. Position Elimination

BE IT RESOLVED, that on a motion by Mr. Tucker, seconded by Mr. Branca, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, upon the recommendation of the Administration, eliminated the following position, effective March 27, 2013, due to declining student enrollment and in order to reallocate the resources of the Intermediate Unit:

- Interpreter

D. Support Staff Layoff

BE IT RESOLVED, that on a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, hereby lays off the following ESPA employee, effective March 27, 2013, due to declining student enrollment and in order to reallocate the resources of the Intermediate Unit:

- Indy Hyde Interpreter

E. Resignations

On a motion by Rev. Adams-King, seconded by Ms. Foltz, with all members present voting in favor on roll call except for Mrs. Ferguson who voted against and Mrs. Humphrey who abstained, the following resignations were accepted:

IU

1. Tonia Kutlus, 601 Barkeyville Road, Grove City, PA 16127, Secretary/Clerk, effective at the close of work on May 17, 2013.

Early Intervention

2. Andrea Leahy, 5110 Lakewood Drive, Gibsonia, PA 15044, Supervisor, effective at the close of work June 28, 2013 due to retirement.

President

Secretary

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VII. NEW BUSINESS (continued)

E. Resignations (continued)

Special Education Core Services

3. Doug Anderson, 101 Trottingwood Circle, Butler, PA 16001, Speech Therapist, effective at the close of work on July 22, 2013 due to retirement.
4. Margaret Wisda, 206 Jones Road, Cabot, PA 16023, Teaching Assistant, effective at the close of work on June 28, 2013 due to retirement.
5. Cecelia Yauger, 46 West Glenora Drive, Grove City, PA 16127, Executive Director, effective at the close of work April 24, 2013.

E.1. Appointment

On a motion by Mrs. Houk, seconded by Mr. Sefton, with all members present voting in favor on roll call, Angelo Pezzuolo, 3132 Lake Road, New Castle, PA 16102, was appointed as Acting Executive Director.

F. Leave Requests

On a motion by Mr. Tucker, seconded by Mrs. Humphrey, with all members present voting in favor, the following leave requests were approved:

IU / Special Education Core Services

1. Dawn Book, 1331 Harbor-Edinburg Road, Edinburg, PA 16116, Staff Accountant, an unpaid intermittent leave from March 28, 2013 through June 28, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leaves.

Special Education Core Services

2. Kathryn Smail, 1233 North Main Street, Butler, PA 16001, Teacher, an unpaid leave from May 2, 2013 through June 28, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

President

Secretary

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VII. NEW BUSINESS (continued)

F. Leave Requests

Special Education Core Services (continued)

3. Shannon Windhorst, 928 Marie Avenue, New Castle, PA 16101, Teaching Assistant, an unpaid intermittent leave from April 19, 2013 through June 28, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

G. 2013-14 Calendars

On a motion by Mrs. Houk, seconded by Mr. Branca, with all members present voting in favor, the attached 2013-14 Calendars were approved:

1. Clarence Brown Community School
2. MIU IV Early Intervention

H. Permission to Advertise for Bids

On a motion by Mr. Tucker, seconded by Ms. Foltz with all members present voting in favor, permission was granted to advertise for bids regarding the following:

Hazardous Waste Management -- bid proposals will be sought for a comprehensive hazardous waste management program for local educational agencies in Butler, Lawrence, and Mercer Counties for a period from June 1, 2013 through September 30, 2013.

I. 2013-14 General Operating Budget

On a motion by Mr. Tucker, seconded by Mr. Sefton, with all members present voting in favor, it was approved that the April minutes show the following results of how MIU IV's local school boards, voting independently, with a total proportionate vote of 594, approved the 2013-14 MIU IV General Operating Budget:

	<u>Board Member Votes</u>	<u>District Vote</u>
Approved	214	27
Disapproved	1	0
Abstain	0	
Absent	28	

President

Secretary

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VII. NEW BUSINESS (continued)

J. 2013-14 Health, Dental & Vision Plan Employer Funding Rates

On a motion by Mr. Branca, seconded by Rev. Adams-King, with all members present voting in favor, the following employer monthly funding rates for health, dental and vision benefit plans for 2013-14 were approved:

<u>Benefit Plan</u>	<u>Rates</u>
Health:	
---	Single.....\$ 579.43 *
	Parent & Child(ren)....\$ 1,011.45 *
	Husband & Wife\$ 1,227.49 *
	Family.....\$ 1,659.49 *
Dental:	
---	Single.....\$ 36.75
	Parent & Child(ren)....\$ 61.40
	Husband & Wife\$ 73.50
	Family.....\$ 91.90
Vision:	
---	Single.....\$ 6.40
	Parent & Child(ren)....\$ 10.62
	Husband & Wife\$ 12.80
	Family.....\$ 16.00

* Under the Early Retirees Reinsurance Program, a Federal program established under the Affordable Care Act, MIU IV received \$62,641.26 that will be used to reduce the employer's 2013-14 increased funding rate and plan participant's increased 2013-14 contribution. The above employer's rate was reduced as follows:

Single Coverage	\$ 4.64
Parent & Child(ren) Coverage	\$ 8.35
Husband & Wife Coverage	\$ 10.20
Family Coverage	\$ 13.91

President

Secretary

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VII. NEW BUSINESS (continued)

K. 2012-13 Substitutes

On a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor, the attached list of substitutes for the 2012-13 school year was approved.

L. Ratification of Contracts

In order to comply with PA Public School Code Section 508, ratification of the attached listing of contracts previously approved by the Executive Director was approved on a motion by Ms. Foltz, seconded by Mrs. Humphrey, with all members present voting in favor.

M. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. Tucker, seconded by Mr. Branca, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

N. 2012-13 Bus Driver

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the following bus driver for the 2012-13 school year was approved:

<u>Watson</u> Samantha VanDyke

O. IDEA - LEA Policies and Procedures

On a motion by Mr. Sefton, seconded by Mrs. Houk, with all members present voting in favor, the MIU IV LEA Policies and Procedures Booklet under IDEA was approved. The Policies and Procedures Booklet must be submitted when requested by the Pennsylvania Department of Education, Bureau of Special Education in order to complete the IDEA application process for MIU IV.

President

Secretary

MINUTES, April 24, 2013

VII. NEW BUSINESS (continued)

P. Travel Request Approval

On a motion by Mr. Branca, seconded by Rev. Adams-King, with all members present voting in favor, the following travel requests, which are considered a necessary part of the employee's performance responsibilities, were approved:

EMPLOYEE	PROGRAM	DATE(S)	LOCATION	ESTIMATED COST
Curt Springer	Special Education	May 27-28, 2013	Harrisburg PaTTAN – SWIS ISIS Data system training TAC	\$487.00
Maureen Lewis	Special Education	June 23-25, 2013	State College – 2013 Educational Interpreters Summer Institute	\$523.80
Kathleen DeLorenzo	Special Education	June 23-25, 2013	State College – 2013 Educational Interpreters Summer Institute	\$85.00
Lorie Voland	Special Education	June 23-25, 2013	State College – 2013 Educational Interpreters Summer Institute	\$388.80
Melissa Henthorn	Teen Parenting	May 6, 2013	IU 4 -- Career Development Program for Transition of All Youth to 21st Century Workplace	\$20.10
Scott Powner	Technology	May 8-10, 2013	Capital Area IU, Summerdale, PA -- IU Data Quality Capacity Building Training (PIMS)	\$588.38
Lois Roach	Technology	May 8-10, 2013	Capital Area IU, Summerdale, PA -- IU Data Quality Capacity Building Training (PIMS)	\$320.00
Pat Kriley Carrie Fusco	State & Federal Programs	May 19-22, 2013	Harrisburg -- State Parent Advisory Council (SPAC) Conference planning	\$630

VIII. ADJOURNMENT

On a motion by Mr. Tucker, seconded by Rev. Adams-King, with all members present voting in favor, the meeting was adjourned.

President

Secretary