

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

August 7, 2013

453 Maple Street, Grove City, PA 16127

Members Present: Joseph Boltz, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Robert Hill, Karen Houk, Karen Humphrey, Richard Sefton, John Tucker, and Angelo Pezzuolo, Acting Executive Director.

Others Present: Laura Urbach, Robert Barber, Brenda Marino, Toby Woodward, Tim McNickle (Solicitor), Cindy Kniess (PSEA), Scott Powner (Act 93) Chuck Davies, John Suchonic, Michael Lucidore, Diane McGaffic, Jeff Black, Stephanie Cubberly, Melissa Hogue, Lynn Hamilton, Amy Walker, Debbie Nichols, Donna Urey, Mary Fleming, April Kisamore, Donna Volpe, Melissa Wyllie, and Veronica Gardner.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed ten (10) members present.
- III. The President announced that the Board held an Executive Session beginning at 6:35 p.m. and ending at 7:05 p.m. for the discussion of legal matters.
- IV. Minutes of the June 26, 2013 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Tucker, seconded by Mr. Sefton, with all members present voting in favor.
- V. The President called for an Executive Session beginning at 7:09 p.m. and ending at 10:15 p.m. for the discussion of personnel matters.
- VI. On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Employment - Krizner, David
 2. ADDITION: Employment – Yager, Janine
 3. ADDITION: Employment – Hassler, Melvin
 4. DELETION: Employment – Cartwright, Peggy

President

Secretary

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VII. NEW BUSINESS

A. Program Budgets

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Title I (13-14)	\$ 8,993,949.00
Title I Delinquent (13-14)	\$ 1,575,121.00
Title II Part A (13-14)	\$ 1,897,045.00
Federal ABE/GED (13-14)	\$ 129,140.00
State ABE/GED (13-14)	\$ 75,000.00
MIU IV Cyber Services #270 (13-14)	\$ 271,580.00
MIU IV Capital Reserve Budget (13-14)	\$ 66,100.00
WIA In School Youth 11 th & 12 th (13-14)	\$ 120,000.00
Inclusive Practices in Early Intervention (13-14)	\$ 65,000.00

B. Bills

On a motion by Mr. Tucker, seconded by Mr. Sefton, with all members present voting in favor, the following bills for the various IU Budgets were accepted:

BILLS

1. IU General Fund (White)	\$ 2,281,534.33
2. Nonpublic Schools (Blue)	\$ 28,315.19
3. Special Education (Yellow)	\$ 255,687.04
4. Federal Programs/Projects (Pink)	\$ 2,964,709.28
5. Frew Mill School (Green)	\$ 4,131.00
TOTAL	\$ 5,534,376.84

President

Secretary

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VII. NEW BUSINESS (continued)

On a motion by Mrs. Houk, seconded by Mr. Hill with all members present voting in favor, items C. Resignations / D. Leave Requests / E. Employment / F. 2013-14 Substitutes were approved under one voice vote.

C. Resignation

The following resignation was accepted:

IU

1. Robert Barber, 114 E. Hazelcroft Avenue, New Castle, PA 16105, Director of Business Services, effective October 31, 2013 due to retirement.

D. Leave Requests

The following leave requests were accepted:

ACCESS

1. Kristen Pavlina, 553 Parker Road, Sarver, PA 16005, Speech Therapist, an unpaid leave from October 17, 2013 through December 20, 2013 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

IU / Special Education Core Services

2. April Kisamore, 163 Campbell Drive, Grove City, PA 16127, Secretary/Clerk, an extension of unpaid intermittent leave from July 1, 2013 through December 31, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

IU

3. David Hofing, 563 South Mercer Avenue, Hermitage, PA 16148, Technician, an unpaid leave from August 19, 2013 through December 31, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Field Technician #18

4. Leslie Wilt, 88 Mitchell Road Lot 80, West Middlesex, PA 16159, Technician, an extension of unpaid leave from July 1, 2013 through December 31, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

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VII. NEW BUSINESS (continued)

E. Employment

The following persons were approved for employment in the positions as indicated below:

IU

1. Marian Bratnik, 471 Shenango Street, Mercer, PA 16137, Secretary/Clerk, to fill the vacancy created by Sarah Conley's retirement effective July 22, 2013. Her salary will be based on Level H in accordance with the 2013-14 ESPA salary schedule. Continued employment is contingent upon successful completion of the 60-work-day probation.
2. Tara Sheffler, 203 Currie Lane, New Castle, PA 16101, Junior Accountant, effective August 19, 2013. Her salary will be based on \$42,889 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Plan. This position is classified as a Specialist I, Junior Accountant, with all benefits provided in the Board approved Act 93 Nonbargaining Unit Compensation Plan.
3. David Krizner, 173 Jo Deener Road, Zelienople, PA 16063, as a Systems Analyst, effective August 12, 2013. His salary will be based on \$45,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Plan. This position is classified as Professional II with all benefits provided in the Board approved Act 93 Nonbargaining Unit Compensation Plan.

Special Education Core Services

4. Lia Noel, 322 Cottingham Circle, Cranberry Twp., PA 16066, Vision Support Teacher, under the terms and conditions of PDE Type 01 Emergency Permit which includes Educational Obligation, effective August 19, 2013 through June 30, 2014. Her salary will be based on Bachelor's, Step 1 under the 2013-14 PSEA salary schedule.

Nonpublic School Services

5. Janine Yager, 4100 Stein Drive, Cranberry Twp., PA 16066, as a Speech Therapist, effective August 19, 2013 to fill the vacancy created by Jackson McCullough's retirement. Her salary will be set at Step 1, Master's in accordance with the 2013-14 PSEA salary schedule. She will be issued a Temporary Professional Contract.

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VII. NEW BUSINESS (continued)

E. Employment (continued)

Part-time Employment: As per ESPA contract: Interpreters, Licensed Practical Nurses, Puppeteers and regular part-time employees are hired on an annual basis (Article VII, Section 1, page 10).

IDEA

6. Audrey Eberle, 422 Heist Road, Butler, PA 16002, as a part-time Puppeteer during the 2013-14 school year. Her salary will be set at \$12.61/hour, Level A, Puppeteer on the 2013-14 ESPA salary schedule.
7. Nancy Isaaco, 4110 William Flynn Highway, Forestville, PA 16035, as a part-time Puppeteer during the 2013-14 school year. Her salary will be set at \$12.61/hour, Level A, Puppeteer on the 2013-14 ESPA salary schedule.

Special Education Core Services

8. Melvin Hassler, 112 North Blackshire Road, Butler, PA 16001, as a regular part-time Custodian to work 20 hours/week from August 19, 2013 through June 20, 2014. His salary will be set at \$11.92/hour, Level C, Custodian on the 2013-14 ESPA salary schedule.

ABE/GED

9. Tim Nesbit, 3 Lucas Circle, Grove City, PA 16127, as a part-time ABE/GED Administrator, effective July 1, 2013 through June 30, 2014.
10. Stephanie Cubberley, 1450 Hendersonville Road, Sandy Lake, PA 16153, as a part-time Instructor in the ABE/GED Program effective August 5, 2013 through June 30, 2014.
11. Lisa Novak, 281 Hunter Road, Stoneboro, PA 16153, as a part-time Instructor in the ABE/GED Program effective September 3, 2013 through June 30, 2014.
12. Richard Mancino, 293 White Avenue, Sharon, PA 16146, as a part-time Instructor in the ABE/GED Program effective September 3, 2013 through June 30, 2014.

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VII. NEW BUSINESS (continued)

E. Employment (continued)

ABE/GED (continued)

13. Brian Burick, 221 East Fairmont Avenue, New Castle, PA 16105, as a part-time Instructor in the ABE/GED Program effective September 3, 2013 through June 30, 2014.

WIA In School Youth Program

14. Amy Blair, 2432 Trentwood Drive S.E., Warren, OH 44484, as a part-time Instructor in the Mercer County In-School Youth Program effective August 19, 2013 through June 30, 2014.
15. ~~Peggy Cartwright, 200 Stoneridge Boulevard, Butler, PA 16001, as a part-time Instructor in the Mercer County In-School Youth Program effective August 19, 2013 through June 30, 2014.~~

F. 2013-14 Substitutes

The attached list of substitutes for the 2013-14 school year were approved.

G. 2013-14 Highmark Administrative Fees

On a motion by Mr. Hill, seconded by Ms. Foltz, with all members present voting in favor, the 2013-14 Highmark Administrative Fee schedule was approved. The 2013-14 fee schedule with the 2012-13 fee schedule are as follows:

	<u>2013-14</u>	<u>2012-13</u>
PPO Blue Medical (per contract holder)	\$49.00	\$55.25
Prescription Drug	\$ 0.75	\$ 0.75
Prescription Drug Rebate Credit (prescription drug contracts)	(\$12.42)	(\$11.32)

The projected savings are \$39,425.40.

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VII. NEW BUSINESS (continued)

H. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

I. New MIU IV Policy Proposal - #829 Whistleblower

On a motion by Ms. Foltz, seconded by Mr. Hill with all members present voting in favor, the attached newly proposed MIU IV Policy for #829 – Whistleblower was given second reading and final approval.

J. Payment to Hill, Barth, & King

On a motion by Mr. Hill, seconded by Mr. Tucker, with all members present voting in favor except for Mr. Sefton who voted against, the attached invoices from Hill, Barth, & King in the amount of \$12,108.70 for professional services rendered through May 31, 2013 and \$5,654.50 for professional services rendered through June 30, 2013 were approved for payment of the audit of American Express credit card expenses.

K. “Early Bird” Negotiations with MIU IV EA

On a motion by Mrs. Houk, seconded by Ms. Foltz, with all members present voting in favor, it was approved that the Board of Directors enter into a Memorandum of Agreement with Midwestern Intermediate Unit IV Education Association for the purpose of exploring opportunities to extend the collective bargaining agreement beyond the expiration date of June 30, 2015. A copy of the Memorandum of Agreement is attached.

L. Cancellation of Board Meeting

On a motion by Mr. Tucker, seconded by Mr. Sefton, with all members present voting in favor, it was approved that the Board Meeting for August 14, 2013, as initially approved at the May 22, 2013 Board Meeting as part of the schedule of 2013-14 Board Meetings, be cancelled.

President

Secretary

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VII. NEW BUSINESS (continued)

M. Appointment of MIU IV Executive Director

On a motion by Mr. Hill, seconded by Mr. Tucker, with all members present voting in favor on roll call except for Mr. Sefton and Mr. Glass who voted against, Dr. Wayde Killmeyer was appointed as MIU IV Executive Director contingent upon negotiation and signing of a written employment agreement embodying all terms and conditions of employment.

VIII. ADJOURNMENT

On a motion by Mr. Tucker, seconded by Mr. Sefton, with all members present voting in favor, the meeting was adjourned.

President

Secretary