

## MINUTES

### MIDWESTERN INTERMEDIATE UNIT IV BOARD

September 25, 2013

453 Maple Street, Grove City, PA 16127

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Members Present: Debra Allebach, Joseph Boltz, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Karen Houk, Karen Humphrey, Richard Sefton, John Tucker, and Dr. Wayne Killmeyer, Executive Director.

Others Present: Laura Urbach, Robert Barber, Brenda Marino, Toby Woodward, Jill Manczka, Tim McNickle (Solicitor), Cindy Kniess (PSEA), Chuck Davies, John Suchonic, Michael Lucidore, and Kimberly Eaton.

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- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven (11) members present.
- III. Minutes of the August 7, 2013 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor.
- IV. The President called for an Executive Session beginning at 7:03 p.m. and ending at 7:30 p.m. for the discussion of negotiations of personnel and litigation matters.
- V. On a motion by Mr. Glass, seconded by Mr. Branca, with all members present voting in favor, the Agenda was approved with the following additions:
  1. ADDITION: Leave Request – Hogue, Melissa
  2. ADDITION: Employment – Davidson, Karen
  3. ADDITION: Employment – Gould, Sensarah
  4. ADDITION: Employment – Eaton, Kimberly
  5. ADDITION: Contract for Approval – TANF Grant (additional grant funding)
  6. ADDITION: Contract for Approval – Mercer County Family Center
  7. ADDITION: Executive Director Contract Approval

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President

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Secretary

## MINUTES, September 25, 2013

### VI. NEW BUSINESS

#### A. Program Budgets

On a motion by Mr. Sefton, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Homeless Children & Youth (12-13)	\$ 429,900.00 – <i>revision</i>
Homeless Children & Youth (13-14)	\$ 268,443.00
PC Coordinators (13-14)	\$ 211,024.00
Field Technicians (13-14)	\$ 429,119.00
Act 89 Nonpublic School Services (13-14)	\$1,664,381.00
Nonpublic Title I Administration (13-14)	\$ 12,178.00
Nonpublic Title I Instructional (13-14)	\$ 220,867.00
ELECT (13-14)	\$ 418,000.00
9 <sup>th</sup> & 10 <sup>th</sup> Grade In-School Youth Program (13-14)	\$ 40,000.00
7 <sup>th</sup> & 8 <sup>th</sup> Grade In-School Youth Program (13-14)	\$ 30,000.00

#### B. Financial Statements and Bills

On a motion by Mr. Tucker, seconded by Mrs. Ferguson, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

##### FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 3,862,370.00
2.	Nonpublic Schools (Blue)	\$ 1,657,682.00
3.	Special Education (Yellow)	\$ 19,957,500.00
4.	Federal Programs/Projects (Pink)	\$ 73,190,609.40
5.	Frew Mill School (Green)	\$ 0.00
	TOTAL	\$ 98,668,161.40

##### BILLS

1.	IU General Fund (White)	\$ 2,720,367.16
2.	Nonpublic Schools (Blue)	\$ 50,288.60
3.	Special Education (Yellow)	\$ 885,053.90
4.	Federal Programs/Projects (Pink)	\$ 5,219,282.94
5.	Frew Mill School (Green)	\$ 3,096.51
	TOTAL	\$ 8,878,089.11

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS** (continued)

**C. Resignations**

On a motion by Mr. Glass, seconded by Mrs. Humphrey, with all members present voting in favor, the following resignations were accepted:

Early Intervention

1. Pauline Peluso, 419 McCalmont Road, Renfrew, PA 16053, Physical Therapist, effective at the close of work on December 20, 2013 due to retirement.

Frew Mill School

2. Roberta Pavia, 1150 Roosevelt Street, New Castle, PA 16101, effective September 3, 2013 due to retirement.

Nonpublic School Services

3. Ruth Klingensmith, 490 West Mercer Street, Harrisville, PA 16038, Secretary/Clerk, effective at the close of work on December 31, 2013 due to retirement.

Special Education Core Services

4. Shannon Wolfe, 121 North High Street, Zelienople, PA 16063, Occupational Therapist, effective at the close of work on September 27, 2013.
5. Pamela Criner, 74 Cherry Run Street, Rimersburg, PA 16248, School Psychologist, refused recall from furlough and therefore will no longer be considered for employment as a furloughed employee effective August 19, 2013.
6. Richard Glosser, 232 Shasta Drive, Plum, PA 15239, School Psychologist, refused recall from furlough and therefore will no longer be considered for employment as a furloughed employee effective August 19, 2013.
7. Jason Myers, 629 Meadowridge Drive, Ellwood City, PA 16117, Teacher, effective at the close of work August 14, 2013.

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS** (continued)

**C. Resignations** (continued)

ABE/GED

8. Stephanie Cubberley, 1450 Hendersonville Road, Sandy Lake, PA 16153, a part-time Instructor in the ABE/GED Program effective August 30, 2013.
9. Brian Burick, 221 Fairmont Avenue, New Castle, PA 16105, a part-time Instructor in the ABE/GED Program effective September 13, 2013.

IU / Cyber Service

10. Linda Howard, 2988 Valley View Road, Sharpsville, PA 16105, Operator, effective at the close of work on August 23, 2013.

**D. Leave Requests**

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor, the following leave requests were approved:

Nonpublic Schools

1. Rondi Lang, 1775 Eastbrook Road, New Castle, PA 16101, Teacher, an unpaid leave from September 11, 2013 through December 1, 2013 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

Special Education Core Services

2. Sarah Vresko, 425 Tara Court, Saxonburg, PA 16056, Speech Language Therapist, an unpaid leave from September 9, 2013 through May 18, 2014 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
3. Melissa Hogue, 755 Sunset Circle, Cranberry Twp., PA 16066, Teacher, an unpaid leave from September 5, 2013 through October 21, 2013 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS** (continued)

**D. Leave Requests** (continued)

IU

4. Karen Walter, 1242 Millbrook Road, Jackson Center, PA 16133, Graphics Reproduction Operator/Printer, an extension of unpaid intermittent leave from July 1, 2013 through December 31, 2013 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

**E. Employment**

On a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

ABE/GED

1. Nate Burtner, 111 South Franklin Street, P.O. Box 564, Prospect, PA 16052, as a part-time Instructor in the ABE/GED Program effective September 3, 2013 through May 30, 2014.

WIA In-School Youth Program

2. Diann Ruozzo, 96 Lafayette Street, New Castle, PA 16102, as a part-time Instructor in the Mercer County In-School Youth Program effective October 1, 2013 through June 30, 2014.

Early Intervention

3. Karen Davidson, P.O. Box 431, 325 Clay Avenue, Mars, PA 16046, LPN, to work less than 25 hours/week during the 2013-14 school year effective September 26, 2013. Her salary will be set at Level A, LPN, \$15.11/hour on the 2013-14 ESPA salary schedule.

Early Intervention / Special Education Core Services

4. Sensarah Gould, 7 Woodview Drive, New Castle, PA 16101, as a part-time Custodian to work less than 25 hours/week during the 2013-14 school year. Her salary will be set at \$11.92/hour, Level C, Custodian on the 2013-14 ESPA salary schedule.

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS (continued)**

**E. Employment (continued)**

IU

5. Kimberly Eaton, 317 Blaine Street, Grove City, PA 16127, Director of Business Services, effective upon her release from her current position. Her salary will be based on \$85,000 in accordance with the Board approved Non-Act 93 Nonbargaining Unit Compensation Plan. This position is classified as Executive III, Director of Business Services, with all benefits provided in the Board approved Non-Act 93 Nonbargaining Unit Compensation Plan.

IDEA / Special Education Core Services

Interpreters for the Deaf for the 2013-14 school year with salary to be set at the level indicated on the ESPA Interpreter salary schedule:

<b>Employee Name</b>	<b>Budget</b>	<b>Salary</b>	<b>13-14 Level</b>	<b>Hours/Week</b>
Kathy DeLorenzo	IDEA	\$22,548.00	A + 300 L	35
Cathy Hogue	SPED Core	\$23,353.00	A + 48 + 300 L	35
Diane Thompson	SPED Core	\$22,871.75	A + 300 L + .25/hr	35
* Maureen Lewis	SPED Core	\$22,548.00	A + 300 L	35
Lorie Volland	SPED Core	\$22,871.75	A + 300 L + .25/hr	35

\* Start date September 3, 2013 and end date September 20, 2013.

**F. 2013-14 Substitutes**

On a motion by Mr. Glass, seconded by Mr. Branca, with all members present voting in favor, the attached list of substitutes for the 2013-14 school year was approved.

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS (continued)**

**G. 2013-14 Bus Drivers**

On a motion by Mrs. Humphrey, seconded by Mr. Glass, with all members present voting in favor, the attached list of bus drivers for the 2013-14 school year was approved.

**H. Electronic Signature Authorization**

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the attached resolution authorizing Dr. Wayde Killmeyer, Executive Director to sign any and all contracts, agreements, grants, and/or licenses with the PA Department of Education by means of electronic signature was approved.

**I. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, on a motion by Mrs. Humphrey, seconded by Mrs. Houk, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**J. Executive Director Contract Approval**

On a motion by Mr. Branca, seconded by Mrs. Houk, with all members present voting in favor, the attached contract finalizing the employment of Dr. Wayde Killmeyer as Executive Director for a term of four (4) years commencing September 13, 2013 and ending September 12, 2017 was approved.

**K. Payment to Hill, Barth, & King**

On a motion by Mr. Tucker, seconded by Mr. Butchy, with all members present voting in favor except for Mr. Sefton who voted against, the attached invoice from Hill, Barth, & King in the amount of \$7,951.70 for professional services rendered through August 31, 2013 for the audit of Walmart credit card account activity by authorized Midwestern Intermediate Unit IV staff was approved for payment.

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President

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Secretary

## MINUTES, September 25, 2013

### VI. NEW BUSINESS (continued)

#### L. Transportation Contracts

On a motion by Mr. Glass, seconded by Mrs. Humphrey, with all members present voting in favor except for Mr. Sefton who abstained, the following transportation contracts were approved:

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CONTRACTOR: Watson's W-EI-01-13  
# VEHICLES: 1  
NOTES: To CCMC and 7<sup>th</sup> Street EI from Sharon SD (AM)  
DATE: 9-1-2013 to 8-31-2014  
DAYS: (158 days) MTWThF  
# STUDENTS: 1  
DAY RATE: \$ 139.25  
YEARLY COSTS: \$ 22,001.50

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CONTRACTOR: Watson's W-EI-02-13  
# VEHICLES: 1 Run 1  
NOTES: To CCMC & Seventh Street from Sharon SD (PM)  
DATE: 9-1-2013 to 8-31-2014  
DAYS: (158 days) MTWThF  
# STUDENTS: 1  
DAY RATE: \$ 139.25  
YEARLY COSTS: \$ 22,001.50

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CONTRACTOR: Watson's W-CBVT-01-13  
# VEHICLES: As Needed  
NOTES: To CBVT sites as specified by program team  
DATE: 9-1-2013 to 6-15-2014  
DAYS: As Needed  
# STUDENTS: Varies by site  
TRIP RATE: Prices set based on distance between schools and CBVT sites as follows:  
-Mercer HS-within 45 mile radius-\$92.00 per trip  
-Hickory HS-within 45 mile radius-\$92.00 per trip  
-Exceptions: to CCMC-\$46.00 per trip, to Grove City College-\$126.00 per trip  
-Sharpsville Elem.-to Grove City College-\$162.50 per trip (lift bus)  
-Neshannock CS and Neshannock HS – within 45 mile radius-\$79.50 per trip  
YEARLY COSTS: Varies based on utilization

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President

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Secretary



**MINUTES, September 25, 2013**

**VI. NEW BUSINESS (continued)**

**L. Transportation Contracts (continued)**

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CONTRACTOR: Valley Lines (V-SA-01-13)  
# VEHICLES: 1  
NOTES: Shuttle Run between Butler Intermediate High  
Butler Senior High, and Butler Vo-Tech  
DATE: 8-28- 2013 to 6-6-2014  
DAYS: (180 days) MTWThF  
# STUDENTS: 1  
DAY RATE: \$ 81.00  
YEARLY COSTS: \$ 14,580.00

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CONTRACTOR: Valley Lines (V-SA-01-13)  
# VEHICLES: 1  
NOTES: Lunch Runs within Butler School District  
DATE: 8-28- 2013 to 6-6-2014  
DAYS: (180 days) MTWThF  
# STUDENTS: 1  
DAY RATE: \$ 81.00  
YEARLY COSTS: \$ 14,580.00

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CONTRACTOR: Valley Lines (V-CBVT-01-13)  
# VEHICLES: As Needed  
NOTES: To CBVT sites as specified by program team  
DATE: 9-1-2013 to 6-15-2014  
DAYS: As Needed  
# STUDENTS: Varies by site  
TRIP RATE: Prices set based on distance between schools and CBVT  
sites as follows:  
-Sites within the Butler SD-\$95.50 per trip  
-Sites outside of the Butler SD-\$114.00 minimum per  
trip  
(depending on distance outside the 5 mile radius)  
YEARLY COSTS: Varies based on utilization

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS (continued)**

**L. Transportation Contracts (continued)**

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CONTRACTOR: STA-All Terminals (STA-CBVT-01-13)  
# VEHICLES: As Needed  
NOTES: To CBVT sites as specified by program team  
DATE: 9-1-2013 to 6-15-2014  
DAYS: As Needed  
# STUDENTS: Varies by site  
TRIP RATE: Prices set based on distance from bus terminals to CBVT Site and return:  
-\$13.43 per hour and \$2.22 per mile  
YEARLY COSTS: Varies based on utilization

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CONTRACTOR: Shriver Contract Services (SHR-CBVT-01-13)  
# VEHICLES: As Needed  
NOTES: To CBVT sites as specified by program team  
DATE: 9-1-2013 to 6-15-2014  
DAYS: As Needed  
# STUDENTS: Varies by site  
TRIP RATE: \$ 90.00 per trip run within the Butler SD  
YEARLY COSTS: Varies based on utilization

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CONTRACTOR: A.J. Myers (M-EI-01-13)  
# VEHICLES: 1  
NOTES: From Butler SD to Lifesteps  
DATE: 9-4-2013 to 6-20-2014  
DAYS: MWF  
# STUDENTS: 1  
TRIP RATE: \$150.00 per day  
YEARLY COSTS: \$11,700.00

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CONTRACTOR: A.J. Myers (M-CBVT-01-13)  
# VEHICLES: As Needed  
NOTES: To CBVT sites as specified by program team  
DATE: 9-1-2013 to 6-15-2014  
DAYS: As Needed  
# STUDENTS: Varies by site  
TRIP RATE: \$102.00 per trip  
YEARLY COSTS: Varies based on utilization

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President

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Secretary

## MINUTES, September 25, 2013

### VI. NEW BUSINESS (continued)

#### L. Transportation Contracts (continued)

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CONTRACTOR:	Anderson Coach & Tour (A-CBVT-01-13)
# VEHICLES:	As Needed
NOTES:	To CBVT sites as specified by program team
DATE:	9-1-2013 to 6-15-2014
DAYS:	As Needed
# STUDENTS:	Varies by site
TRIP RATE:	\$75.00 per trip
YEARLY COSTS:	Varies based on utilization

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#### M. Appointment of MIU IV Board Member

##### Nominations

Nominations were requested for **one (1) district board member** to fill the seat left vacant by the following person who resigned from an unexpired term seat on the MIU IV Board of Directors:

- Rev. Lora Adams-King, Sharon City S.D. (Mercer County)

*Resolutions were received from:*

- Bille Halle, Butler Area S.D. (Butler County)
- George Garda, Ellwood City Area S.D. (Lawrence County)
- Richard Rossi, Greenville Area S.D. (Mercer County)
- Pamela Corini, Sharon City S.D. (Mercer County)

Mrs. Houk nominated Richard Rossi from Greenville Area S.D.

Mr. Glass made a motion to close nominations, seconded by Mrs. Humphrey, with all members present voting in favor.

##### Appointment

On a motion by Mr. Tucker, seconded by Ms. Foltz, with all members present voting in favor, Richard Rossi from Greenville Area S.D. was appointed to the Midwestern Intermediate Unit IV Board of Directors effective September 26, 2013 through April 23, 2014 (at which time, the IU Convention election occurs to fill the remainder of the unexpired from April 24, 2014 through June 30, 2015. )

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS (continued)**

**N. Voting for PSBA Officers for 2014**

At the request of PSBA, school districts and intermediate units are to conduct voting for PSBA Officers for 2014 at their local meetings and have the majority vote cast electronically by the entity's Board Secretary during the voting window of September 3 thru October 1, 2013.

*Candidates for PSBA President-elect:*

- *William LaCoff*
- *Mark Miller*

**Nominations for PSBA President-elect:** Ms. Foltz nominated Mark Miller.

*Candidates for PSBA Vice President:*

- *Larry Breech*
- *Charles Ballard*

**Nominations for PSBA Vice President:** Ms. Foltz nominated Larry Breech.

*Candidates for PSBA Treasurer:*

- *Norman Hasbrouck*
- *Otto Voit, III*

**Nominations for PSBA Treasurer:** Ms. Foltz nominated Otto Voit, III.

*Candidates for PSBA At-large Representative (West):*

- *Stacey Thompson*
- *Daniel O'Keefe*

**Nominations for PSBA At-large Representative (West):** Ms. Foltz nominated Daniel O'Keefe.

Mr. Tucker made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

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President

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Secretary

**MINUTES, September 25, 2013**

**VI. NEW BUSINESS** (continued)

**N. Voting for PSBA Officers for 2014** (continued)

**Election of 2014 PSBA Officers as determined by nominations received:**

<i>PSBA President-elect</i>	Mark Miller
<i>PSBA Vice President</i>	Larry Breech
<i>PSBA Treasurer</i>	Otto Voit, III
<i>PSBA At-large Representative (West)</i>	Daniel O'Keefe

On a motion by Mr. Tucker, seconded by Mrs. Humphrey, with all members present voting in favor, it was approved that the persons named above be voted for in PSBA's electronic election for 2014 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

**VII. ADJOURNMENT**

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the meeting was adjourned.

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President

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Secretary