

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

October 23, 2013

453 Maple Street, Grove City, PA 16127

Members Present: Debra Allebach, Joseph Boltz, Charles Branca, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Karen Houk, Richard Rossi, Richard Sefton, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Kimberly Eaton, Brenda Marino, Toby Woodward, Jill Manczka, Cindy Kniess (PSEA), Chuck Davies, John Suchonic, Scott Powner, and Debbie Nichols.

- I.** The meeting was called to order by the Vice-President.
- II.** Roll call by the Secretary showed eleven (11) members present.
- III.** Minutes of the September 25, 2013 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. Hill, with all members present voting in favor.
- IV.** The Vice President called for an Executive Session beginning at 7:04 p.m. and ending at 7:34 p.m. for the discussion of personnel matters.
- V.** On a motion by Mr. Tucker, seconded by Mr. Branca, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Program Budget – 2013-14 SPAC (State Parent Advisory Council)
 2. ADDITION: Request for Contract Authorization – Eliot Enterprises
 3. ADDITION: Proposal for Pavement Repair
 4. ADDITION: Joint Purchasing Bid Award

President

Secretary

MINUTES, October 23, 2013

VI. NEW BUSINESS

A. Program Budgets

On a motion by Mr. Sefton, seconded by Mrs. Ferguson with all members present voting in favor, the following attached program budget was approved:

<u>Budget</u>	<u>Amount</u>
SPAC (State Parent Advisory Council) (13-14)	\$ 615,000.00

B. Financial Statements and Bills

On a motion by Mr. Sefton, seconded by Mr. Rossi, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1. IU General Fund (White)	\$ 3,862,370.00
2. Nonpublic Schools (Blue)	\$ 1,664,381.00
3. Special Education (Yellow)	\$ 19,957,500.00
4. Federal Programs/Projects (Pink)	\$ 73,883,057.40
5. Frew Mill School (Green)	\$ 0.00
TOTAL	\$ 99,367,308.40

BILLS

1. IU General Fund (White)	\$ 1,733,629.45
2. Nonpublic Schools (Blue)	\$ 261,627.65
3. Special Education (Yellow)	\$ 210,296.16
4. Federal Programs/Projects (Pink)	\$ 1,743,859.12
5. Frew Mill School (Green)	\$ 1,496.76
TOTAL	\$ 3,950,909.14

President

Secretary

MINUTES, October 23, 2013

VI. NEW BUSINESS (continued)

C. Resignation

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the following resignation was accepted:

Special Education Core Services

1. Janice Morgan, 104 West Wallace Street, New Castle, PA 16101, Teaching Assistant, effective at the close of work on October 15, 2013 due to retirement.

D. Leave Requests

On a motion by Mr. Hill, seconded by Mrs. Ferguson, with all members present voting in favor, the following leave requests were approved:

Early Intervention

1. Gretchen Burr, 404 Hazel Street, Zelienople, PA 16063, Speech Therapist, an unpaid leave from December 3, 2013 through January 24, 2014 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
2. Risa Eiger, 700 South Center Street, Grove City, PA 16127, Teaching Assistant, an unpaid leave from October 11, 2013 through February 28, 2014 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Special Education Core Services

3. Meredith Elkin, 111 Doyle Road, Sarver, PA 16055, Speech Therapist, an unpaid leave from October 28, 2013 through January 24, 2014 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
4. Nicole Stephens, 140 Campground Road, West Middlesex, PA 16159, Physical Therapist, an unpaid leave from October 7, 2013 through January 31, 2014 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

President

Secretary

MINUTES, October 23, 2013

VI. NEW BUSINESS (continued)

D. Leave Requests (continued)

Special Education Core Services (continued)

5. Melissa Hogue, 755 Sunset Circle, Cranberry Twp., PA 16066, an extension of unpaid leave from October 21, 2013 through June 30, 2014 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

E. Employment

On a motion by Mr. Sefton, seconded by Ms. Foltz, with all members present voting in favor, the following person was approved for employment in the position as indicated below:

ABE/GED

1. Gregory Gibson, 2908 Cornell Road, New Castle, PA 16101, as an Adult Education Teacher in the ABE/GED Program effective October 1, 2013 through June 28, 2014.

F. 2013-14 Substitutes

On a motion by Mr. Branca, seconded by Mr. Rossi, with all members present voting in favor, the attached list of substitutes for the 2013-14 school year was approved.

President

Secretary

MINUTES, October 23, 2013

VI. NEW BUSINESS (continued)

G. 2013-14 Bus Drivers

On a motion by Mr. Hill, seconded by Mrs. Houk, with all members present voting in favor, the attached list of bus drivers for the 2013-14 school year was approved.

<u>Shriver's</u> Richard Macefe
<u>Watson's, Inc.</u> Thomas Fair Tammy Lynn Reid-Gramsky Mandilyn Rani Stearns
<u>Valley Lines</u> Maureen Ellenberger

H. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. Sefton, seconded by Mr. Tucker, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

I. Permission to Advertise for Bids – Smart Contract

On a motion by Ms. Allebach, seconded by Mrs. Houk, with all members present voting in favor, permission was granted to advertise for bids for personal computers, communications equipment, network wiring, and related hardware and software from January 1, 2014 through December 31, 2014.

President

Secretary

MINUTES, October 23, 2013

VI. NEW BUSINESS (continued)

J. Permission to Advertise for Bids – Communication Services

On a motion by Ms. Foltz, seconded by Mrs. Ferguson, with all members present voting in favor, permission was granted to advertise for bids on the following communication services:

1.) Local and long distance phone service. Permission requested to evaluate both 1 year and 3 year contracts.
2.) Cell phones and cell phone service. This is for a 2 year contract. Neither the cell phones nor any data package is e-ratable.
3.) Internet lines to Special Education off-site locations. Permission requested to evaluate both 1 year and 2 year contracts.

K. Permission to Accept Proposal – Pavement Repair

On a motion by Mr. Branca, seconded by Mr. Rossi, with all members present voting in favor, permission was granted to accept the attached proposal from Pave Care regarding repair of deteriorated asphalt in the area of the two handicap parking spaces located at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA, at a cost not to exceed \$5,100.

L. 2013 Joint Purchasing Bid Award Change

Interboro Packaging Corporation did not meet the bid specification for # 2073 trash bags because the minimum weight for a 500 count carton of trash bags was under the required 10 pounds. Since the total price of bags that we ordered for our clients was less than \$10,000, Midwestern Intermediate Unit IV requested new telephone quotes from the vendors.

On a motion by Mr. Boltz, seconded by Mr. Hill, with all members present voting in favor, permission was granted to award Mon-D-Aid the # 2073 trash bag order because they submitted the lowest quote of \$14.49 per case.

President

Secretary

MINUTES, October 23, 2013

VII. ADJOURNMENT

On a motion by Mr. Hill, seconded by Mrs. Ferguson, with all members present voting in favor, the meeting was adjourned.

President

Secretary