

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

November 20, 2013

453 Maple Street, Grove City, PA 16127

Members Present: Joseph Boltz, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Robert Hill, Karen Houk, Karen Humphrey, Richard Rossi, Richard Sefton, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Kimberly Eaton, Brenda Marino, Toby Woodward, Jill Manczka, John Suchonic, Cindy Kniess (PSEA), Chuck Davies, Debbie Nichols, and Trisha Donaldson.

- I.** The meeting was called to order by the President.
- II.** Roll call by the Secretary showed twelve (12) members present.
- III.** Minutes of the October 23, 2013 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor.
- IV.** The President called for an Executive Session beginning at 7:04 p.m. and ending at 8:17 p.m. for the discussion of personnel and litigation matters.
- V.** On a motion by Mrs. Houk, seconded by Mr. Hill, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Resignation – Kinnear, Gary
 2. ADDITION: Leave Request – Ghering, Robert
 3. ADDITION: Recall from Layoff – Lewis, Maureen
 4. ADDITION: Employment – Cendrowski, Joy
 5. ADDITION: Contract Authorization – Susan Spiker
 6. ADDITION: Contract Authorization – Blackboard
 7. ADDITION: Authorization for building repairs and construction.

VI. OLD BUSINESS

- Bill Krieger and Aaryn Hogue from Gleason Associates presented an overview of their Internal Control Review conducted at the request of the Board at their June 26, 2013 meeting.

President

Secretary

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VII. NEW BUSINESS

A. Program Budgets

On a motion by Mr. Sefton, seconded by Mrs. Ferguson with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Special Education IDEA (13-14)	\$ 10,248,850.00 - <i>revision</i>
Federal ABE/GED (13-14)	\$ 122,063.00 - <i>revision</i>

B. Financial Statements and Bills

On a motion by Mr. Tucker, seconded by Mrs. Houk, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 3,862,370.00
2.	Nonpublic Schools (Blue)	\$ 1,664,381.00
3.	Special Education (Yellow)	\$ 19,957,500.00
4.	Federal Programs/Projects (Pink)	\$ 74,493,057.40
5.	Frew Mill School (Green)	\$ 0.00
	TOTAL	\$ 99,977,308.40

BILLS

1.	IU General Fund (White)	\$ 1,238,185.21
2.	Nonpublic Schools (Blue)	\$ 21,107.56
3.	Special Education (Yellow)	\$ 73,696.00
4.	Federal Programs/Projects (Pink)	\$ 1,179,216.77
5.	Frew Mill School (Green)	\$ 568.52
	TOTAL	\$ 2,512,774.06

President

Secretary

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VII. NEW BUSINESS (continued)

C. I.U. Board Resignation

On a motion by Mr. Hill, seconded by Mr. Glass, with all members present voting in favor, the following resignation from the MIU IV Board of Directors was accepted:

1. Richard Sefton, South Butler County School District Board Member on the MIU IV Board of Directors, effective December 1, 2013.

D. Resignation

On a motion by Mr. Glass, seconded by Mr. Hill, with all members present voting in favor, the following resignation was accepted:

Special Education Core Services

1. Gary Kinnear, 403 Deer Path, New Wilmington, PA 16142, School Psychologist, effective in 60 days or until the position is filled, whichever comes first.

E. Leave Requests

On a motion by Mrs. Houk, seconded by Mr. Branca, with all members present voting in favor, the following leave requests were approved:

Special Education Core Services

1. Karen Thompson, 330 North Bluff Street, Butler, PA 16001, Teacher, an unpaid leave from November 27, 2013 through March 31, 2014 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

Field Technician

2. Robert Ghering, 905 Liberty Street, Apt. 1, Meadville, PA 16335, Technician, an extension of unpaid leave from November 14, 2013 through June 30, 2014 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

President

Secretary

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VII. NEW BUSINESS (continued)

F. Recall from Layoff

BE IT RESOLVED, that on a motion by Mr. Hill, seconded by Mr. Glass, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, approved the administration to recall the following appropriate employee, who was laid off, to fill one (1) Interpreter vacancy effective November 25, 2013 through June 30, 2014: Maureen Lewis.

G. Employment

On a motion by Mr. Tucker, seconded by Mrs. Houk, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

Special Education Core Services

1. Kimberly Walker, P.O. Box 442, Lyndora, PA 16045, as a Long Term Substitute, effective October 29, 2013 through February 25, 2014 to fill the vacancy created by Beth Axe's leave. Her salary will be set at 92% of Step 1, Master's level on the 2013-14 PSEA salary schedule.
2. Kimberly Paglia, 493 Turner Station Road, Mercer, PA 16137, as a part-time Teacher to work no more than 19 hours per week, effective December 9, 2013. Her salary will be based on Step 3, Master's, \$52,237 in accordance with the 2013-14 PSEA salary schedule. She will be issued a Temporary Professional Contract.
3. Joy Cendrowski, 108 Deer Creek Road, Saxonburg, PA 16056, Occupational Therapist, effective December 3, 2013 to fill the vacancy created by Shannon Wolfe's resignation. Her salary will be based on Step 1, Master's in accordance with the 2013-14 PSEA salary schedule.

Nonpublic School Services

4. Nicole McCall, 41 Nutt Road, Grove City, PA 16127, as a Secretary/Clerk, effective November 21, 2013 to fill the vacancy created by Ruth Klingensmith's resignation. Her salary will be based on Level A on the 2013-14 ESPA salary schedule. Continued employment is contingent upon successful completion of the 60 work day probation.

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VII. NEW BUSINESS (continued)

H. 2013-14 Substitutes

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the attached list of substitutes for the 2013-14 school year was approved.

I. 2013-14 Bus Driver

On a motion by Ms. Foltz, seconded by Mr. Glass, with all members present voting in favor, the following bus driver for the 2013-14 school year was approved.

<u>Shriver's</u> Larry Scott, Sr.

J. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Ms. Foltz, seconded by Mr. Branca, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

K. Permission to Advertise for Bids – Joint Purchasing

On a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor, permission was granted to advertise for bids for the 2014 Joint Purchasing Program which includes school supplies, athletic supplies, maintenance supplies, nursing supplies, and copier paper.

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VII. NEW BUSINESS (continued)

K.1 Authorization for Building Repairs and Construction

John Suchonic, Coordinator of Operations and Maintenance of Plant shared a priority listing of recommended building repairs and construction. On a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor, authorization was granted to proceed with the following items as discussed:

1. a. Replace existing stone-board panels surrounding the fascia and windows on the original building.
b. Repair damaged and discolored EIFS at various locations on the newer addition.
c. Repoint and repair damaged brick at various locations.
2. a. Install an overhang over the entrance elevation.
b. Install a canopy over the entrance.
c. Relocate the existing wall-mounted signage near the entrance.

L. Renewal of 2014-2016 Basic Life Insurance Policy

On a motion by Mrs. Houk, seconded by Mr. Rossi, with all members present voting in favor, the Board authorized the administration to renew our basic life insurance policy with Boston Mutual Life Insurance Company for the period of July 1, 2014 through June 30, 2016 at the following rates per \$1,000.00 :

	Life	Accidental Death and Dismemberment	Total
2014-2015	\$.10	\$.02	\$.12
2015-2016	\$.10	\$.02	\$.12

The rates reflect no increase from the rates that covered the period of July 1, 2005 through June 30, 2014. Boston Mutual Life Insurance Company has been our life insurance carrier since 2005 and Davevic Benefit Consultants, Inc. has been broker since 1996. MIU IV participates in a life insurance consortium that currently includes: Butler County Vo-Tech, Commodore Perry, Farrell, Greenville, Grove City, Hermitage, Jamestown, Laurel, Lawrence Co. Career & Tech Center, Mars, Mercer, Mercer Co. Career Center, Mohawk, Moniteau, Neshannock Twp., New Castle, Reynolds, Sharpsville, Union, West Middlesex, and Wilmington.

President

Secretary

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VIII. REPLACEMENT OF BOARD TREASURER FOR 2013-14

- A.** The President called for nomination of a board member to serve as Treasurer for remainder of the 2013-14 term.

Mr. Sefton nominated Mr. Boltz. Mr. Glass made a motion to close nominations, seconded by Mr. Sefton, with all members present voting in favor.

- B.** Election of Officer: Treasurer, Joseph Boltz

On a motion by Mr. Tucker, seconded by Mrs. Houk, with all members present voting in favor on roll call, the above named person was accepted as the elected Treasurer to the Midwestern Intermediate Unit IV Board of Directors for 2013-14.

IX. ADJOURNMENT

On a motion by Mr. Sefton, seconded by Mr. Hill, with all members present voting in favor, the meeting was adjourned.

President

Secretary