

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

January 22, 2014

453 Maple Street, Grove City, PA 16127

Members Present: Debra Allebach, Joseph Boltz, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Karen Houk, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Kimberly Eaton, Brenda Marino, Toby Woodward, Jill Manczka, John Suchonic, Cindy Kniess, and Chuck Davies.

- I.** The meeting was called to order by the President.
- II.** Roll call by the Secretary showed nine (9) board members present.
- III.** Minutes of the December 18, 2013 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor.
- IV.** The President called for an Executive Session beginning at 7:15 p.m. and ending at 7:34 p.m. for the discussion of personnel and litigation matters.
- V.** On a motion by Mrs. Houk, seconded by Mr. Rossi, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Suspension Due to Curtailment/Alteration of Program
 2. ADDITION: Leave Request – Leslie Wilt
 3. ADDITION: Leave Request – Beth Axe
 4. ADDITION: Leave Request – Suzanne Swarts
 5. ADDITION: Employment – Joyce Kysor
 6. ADDITION: Employment – Kathleen Barnes
 7. ADDITION: Employment – Kimberley Walker
 8. ADDITION: Request for Contract Authorization – Tracy Bellis

VI. PUBLIC PARTICIPATION

Cindy Kniess, President of Midwestern IU IV Education Association thanked the Board of Directors for all of their time and effort.

President

Secretary

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VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Boltz, seconded by Mrs. Ferguson, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 3,862,370.00
2.	Nonpublic Schools (Blue)	\$ 1,664,381.00
3.	Special Education (Yellow)	\$ 19,957,500.00
4.	Federal Programs/Projects (Pink)	\$ 74,641,525.00
5.	Frew Mill School (Green)	\$ 0.00
	TOTAL	\$100,125,776.00

BILLS

1.	IU General Fund (White)	\$ 1,084,872.66
2.	Nonpublic Schools (Blue)	\$ 4,975.28
3.	Special Education (Yellow)	\$ 361,878.77
4.	Federal Programs/Projects (Pink)	\$ 1,222,532.87
5.	Frew Mill School (Green)	\$ 11,075.51
	TOTAL	\$ 2,685,335.09

B. Suspension Due to Curtailment/Alteration of Program

BE IT RESOLVED, that on a motion by Mrs. Ferguson, seconded by Ms. Allebach, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, suspended the following named professional employee pursuant to Section 1124 (1) and (2) of the Public School Code, effective January 1, 2014, due to curtailment/alteration of certain course offerings at the Frew Mill School and due to substantial decline in pupil enrollment at the school, subject to the employee's rights to a hearing before the Board:

- Lynn Hamilton

President

Secretary

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VII. NEW BUSINESS (continued)

C. Position Elimination

BE IT RESOLVED, that on a motion by Mr. Tucker, seconded by Mrs. Houk, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, upon the recommendation of the Executive Director, eliminated the following position effective January 6, 2014, due to declining student enrollment and in order to reallocate the resources of the Intermediate Unit:

- 1 Interpreter

D. Support Staff Layoff

BE IT RESOLVED, that on a motion by Mr. Rossi, seconded by Mrs. Ferguson, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, laid off the following ESPA employee, effective January 6, 2014, in order to reallocate the financial resources of the Intermediate Unit:

- Maureen Lewis

E. Resignations

On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the following resignations were accepted:

Field Technician #18

1. Robert Empfield, 2513 Old Pittsburgh Road, New Castle, PA 16101, Technician, effective at the close of work on January 24, 2014.

Special Education Core Services

2. Patricia Miller, 2215 Brighton Road, Ellwood City, PA 16117, Teacher, effective at the end of the 2013-14 school year due to retirement.
3. Jacqueline White, 209 Zeigler Street Extension, Zelienople, PA 16063, Teaching Assistant, effective at the close of work on January 24, 2014.

President

Secretary

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VII. NEW BUSINESS (continued)

F. Leave Requests

On a motion by Ms. Foltz, seconded by Mr. Glass, with all members present voting in favor, the following leave requests were approved:

Field Technician #18

1. Leslie Wilt, 88 Mitchell Road, Lot 80, West Middlesex, PA 16159, Technician, an extension of unpaid leave from January 1, 2014 through May 2, 2014 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

IU

2. Karen Walter, 1242 Millbrook Road, Jackson Center, PA 16133, Graphics Reproduction Operator/Printer, an extension of unpaid intermittent leave from January 2, 2014 through June 30, 2014 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.
3. Jacque Kendall, 1977 Route 956, Volant, PA 16156, Secretary/Clerk, an extension of unpaid intermittent leave from January 29, 2014 through June 30, 2014 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

IDEA

4. Bryda Drumm, 612 Pawnee Trail, Mercer, PA 16137, Social Worker, an unpaid leave from February 10, 2014 through May 14, 2014 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

Special Education Core Services

5. Beth Axe, 2504 Muzzy Drive, New Castle, PA 16101, Teacher, an extension of unpaid leave from January 28, 2014 through the end of the 2013-14 school year with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

President

Secretary

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VII. NEW BUSINESS (continued)

F. Leave Requests (continued)

Special Education Core Services (continued)

6. Suzanne Swarts, 408 Route 356, Apollo, PA 15613, Speech Therapist, an unpaid intermittent leave from February 11, 2014 through June 30, 2014 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

G. Employment

On a motion by Mrs. Houk, seconded by Ms. Allebach, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

ABE / GED

1. Joyce Kysor, 381 Stonepile School Road, Mercer, PA 16137, as a part-time Teacher in the Adult Basic Education / GED Program effective February 4, 2014 through May 29, 2014.

Special Education Core Services

2. Kathleen Barnes, 1866 Valley Road, Hermitage, PA 16148, as a part-time Teaching Assistant to work no more than 19 hours per week, effective January 23, 2014. Her salary will be based on Level A, Teaching Assistant, in accordance with the 2013-14 ESPA salary schedule.
3. Caitlin Wallenhorst, 4003 Beechwood Boulevard, Pittsburgh, PA 15217, part-time School Psychologist, effective January 20, 2014 to work no more than 24 hours/week to fill the vacancy created by Gary Kinnear's resignation. Her salary will be based on \$45,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Plan. This position is classified as Psychologist, with all benefits provided in the Board approved Act 93 Nonbargaining Unit Compensation Plan.
4. Caitlin Hancox, 669 Baldwin Street, Meadville, PA 16335, extension of a Long-Term Substitute Teacher position from March 11, 2014 to the end of the 2013-14 school year to fill the vacancy created by Karen Thompson's leave. Her salary will be set at 92% of Step 1, Bachelor's on the 2013-14 PSEA salary schedule.

President

Secretary

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VII. NEW BUSINESS (continued)

G. Employment (continued)

Special Education Core Services (continued)

5. Kimberley Walker, P.O. Box 442, Lyndora, PA 16045, extension of Long Term Substitute position from February 17, 2014 to the end of the 2013-14 school year to fill the vacancy created by Beth Axe's leave. Her salary will be set at 92% of Step 1, Master's level, on the 2013-14 PSEA salary schedule.

H. 2013-14 Substitutes

On a motion by Mr. Glass, seconded by Mr. Rossi, with all members present voting in favor, the attached list of substitutes for the 2013-14 school year was approved.

I. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. Tucker, seconded by Mrs. Houk, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

J. New MIU IV Policy Proposal - #616.2 Electronic Records/Signatures

On a motion by Ms. Allebach, seconded by Mr. Tucker, with all members present voting in favor, the attached newly proposed MIU IV Policy #616.2 – Electronic Records/Signatures was given second reading and final approval.

K. 2014-15 General Operating Budget

On a motion by Mr. Tucker, seconded by Mr. Rossi, with all members present voting in favor, the 2014-15 General Operating Budget totaling \$3,848,553 was approved for advertisement and distribution to the twenty-seven local school boards for consideration.

President

Secretary

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VII. NEW BUSINESS (continued)

L. **Resignation of Solicitor**

On a motion by Ms. Foltz, seconded by Mrs. Ferguson, with all members present voting in favor, the resignation of Timothy L. McNickle, Esq of McNickle & Bonner LLP as Solicitor for MIU IV was accepted with the effective date to be determined.

M. **Authorization for Solicitor Search**

On a motion by Mr. Glass, seconded by Mr. Rossi, with all members present voting in favor, permission was granted to authorize the Executive Director to search for a Solicitor for MIU IV.

N. **Appointment of MIU IV Board Member**

Nominations

Nominations were requested for **one (1) district board member** to fill the seat left vacant by the following person who resigned from an unexpired term seat on the MIU IV Board of Directors:

- Richard Sefton, South Butler County S.D. (Butler County)

Nominations received from:

- William Halle, Butler Area S.D. (Butler County)
- George Garda, Ellwood City Area S.D. (Lawrence County)
- Dr. Michael Panza, Moniteau S.D. (Butler County)
- Pamela Corini, Sharon City S.D. (Mercer County)
- Richard Roberts, South Butler Co. S.D. (Butler County)

Mr. Boltz nominated Mr. Richard Roberts from South Butler County S.D.

Mr. Tucker made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

President

Secretary

MINUTES, January 22, 2014

VII. NEW BUSINESS (continued)

N. Appointment of MIU IV Board Member (continued)

Appointment

On a motion by Mr. Tucker, seconded by Mr. Boltz, with all members present voting in favor, Mr. Richard Roberts from South Butler County S.D. was appointed to the Midwestern Intermediate Unit IV Board of Directors effective January 23, 2014 through April 23, 2014 (at which time, the IU Convention election occurs to fill the remainder of the unexpired from April 24, 2014 through June 30, 2014.)

VIII. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mr. Rossi, with all members present voting in favor, the meeting was adjourned.

President

Secretary