

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

March 26, 2014

453 Maple Street, Grove City, PA 16127

Members Present: Debra Allebach, Joseph Boltz, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Robert Hill, Karen Houk, Richard Roberts, John Tucker, and Dr. Wayne Killmeyer, Executive Director.

Others Present: Laura Urbach, Kimberly Eaton, Brenda Marino, Toby Woodward, Jill Manczka, John Suchonic, Scott Powner, Deborah Nichols, Denise Ferguson, and Eric DiTullio.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven (11) board members present.
- III. Minutes of the February 26, 2014 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor.
- IV. The President called for an Executive Session beginning at 7:03 p.m. and ending at 7:18 p.m. for the discussion of personnel matters.
- V. On a motion by Mr. Tucker, seconded by Mrs. Ferguson, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Employment – Luce, Georgiana
 2. ADDITION: Job Description – Keystone Project Based Assessment Tutor
 3. ADDITION: Substitute – Finnegan, Ann
 4. ADDITION: Contract – Premiere Speakers Bureau for PAFPC
 5. ADDITION: Appointment of Solicitor

President

Secretary

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VI. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 3,862,370.00
2.	Nonpublic Schools (Blue)	\$ 1,664,381.00
3.	Special Education (Yellow)	\$ 19,957,500.00
4.	Federal Programs/Projects (Pink)	\$ 74,650,891.00
5.	Frew Mill School (Green)	\$ 0.00
	TOTAL	\$100,135,142.00

BILLS

1.	IU General Fund (White)	\$ 1,652,108.92
2.	Nonpublic Schools (Blue)	\$ 10,415.17
3.	Special Education (Yellow)	\$ 158,508.88
4.	Federal Programs/Projects (Pink)	\$ 2,552,684.04
5.	Frew Mill School (Green)	\$ 4,792.92
	TOTAL	\$ 4,378,509.93

B. Resignations

On a motion by Mrs. Ferguson, seconded by Mr. Glass, with all members present voting in favor, the following resignations were accepted:

IU / Special Education Core

1. Colleen Patterson, 413 Maple Street, Grove City, PA 16127, part-time Custodian, effective at the close of work on March 31, 2014.

Special Education Core Services

2. Lillie Miller, 286 Old Sharon Road, Mercer, PA 16137, Speech Therapist, effective at the close of work on July 29, 2014 due to retirement.

President

Secretary

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VI. NEW BUSINESS (continued)

C. Employment

On a motion by Mr. Tucker, seconded by Ms. Allebach, with all members present voting in favor, the following person was approved for employment in the position as indicated below:

ABE/GED

1. Georgiana Luce, 642 Bedford Road, West Middlesex, PA 16159 as a part-time Administrator in the Adult Basic Education/GED Program effective March 7, 2014 through June 30, 2014 to fill the vacancy created by Tim Nesbit's resignation.

D. Job Description – Keystone Project Based Assessment Tutor

On a motion by Mr. Branca, seconded by Mrs. Houk, with all members present voting in favor, the attached job description for a Keystone Project Based Assessment Tutor was approved.

E. 2013-14 Substitutes

On a motion by Ms. Allebach, seconded by Mr. Glass, with all members present voting in favor, the attached list of substitutes for the 2013-14 school year was approved.

F. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. Tucker, seconded by Mrs. Houk, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

President

Secretary

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VI. NEW BUSINESS (continued)

G. Joint Purchasing Cooperative Bid Awards

Bids have been tabulated and reviewed following the bid openings for School Supplies, Maintenance Supplies, Nursing Supplies, Copier Paper, and Athletic Supplies as part of the Joint Purchasing Cooperative. Bids closed on February 13, 2014 at 3:30 p.m. On a motion by Mrs. Ferguson, seconded by Ms. Foltz, with all members present voting in favor, the attached list of recommended bid awards was approved.

Bids received from: See attached list.

Recommended bid awards: See attached list.

H. Permission to Advertise for Bids

On a motion by Mr. Hill, seconded by Ms. Foltz, with all members present voting in favor, permission was granted to advertise for bids regarding the following:

AV & Microcomputer Supplies -- bid proposals will be sought for the purchase of Audiovisual and Microcomputer Supplies for the time period of July 1, 2014 through December 31, 2014.

President

Secretary

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VI. NEW BUSINESS (continued)

I. 2013-14 Bus Drivers

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the following list of bus drivers for the 2013-14 school year was approved:

<p><u>Valley Lines</u> Goncz, Thomas Gray, May Hunt, Jeanna Jacksson, Hillary Jones, Fonda Kaltenbaugh, James L. Nellis, Ruth O'Neil, Michael J. Pierce, William Reed, Robert Stamm, Clarence L. Zapp, John R.</p>

<p><u>STA</u> Fry, Samuel J.</p>

J. Appointment of Solicitor

On a motion by Mr. Tucker, seconded by Ms. Allebach, with all members present voting in favor, the law firm of Maiello Brungo & Maiello, LLP was appointed to serve as Solicitor of Midwestern Intermediate Unit IV for a one year term pending approval of rates as negotiated by the Executive Director and Director of Human Resources.

VII. ADJOURNMENT

On a motion by Mr. Tucker, seconded by Mr. Hill, with all members present voting in favor, the meeting was adjourned.

President

Secretary