

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

September 24, 2014

453 Maple Street, Grove City, PA 16127

Members Present: Debra Allebach, Joseph Boltz, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Richard Roberts, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Kim Eaton, Brenda Marino, Toby Woodward, Jill Manczka, John Suchonic, Scott Powner (Act 93), Cindy Kniess (PSEA), and Chuck Davies.

- I.** The meeting was called to order by the President.

- II.** Roll call by the Secretary showed twelve members present.

- III.** The President called for an Executive Session beginning at 7:06 p.m. and ending at 7:34 p.m. for the discussion of personnel matters.

- IV.** Minutes of the August 13, 2014 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor.

- V.** On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Leave Request – McGaughey, Lindsay
 2. ADDITION: 2014-15 Cyber Service Teacher – Fulena, Steve

President

Secretary

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VI. NEW BUSINESS

A. Program Budgets

On a motion by Mr. Roberts, seconded by Mr. Tucker, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Inclusive Practices in Early Intervention (14-15)	\$ 65,000
Act 89 Nonpublic School Services (14-15)	\$ 1,654,871 – <i>revision</i>
Title I Nonpublic Administration (14-15)	\$ 13,488 – <i>revision</i>
Title I Nonpublic Instructional (14-15)	\$ 261,928 – <i>revision</i>

B. Financial Statements and Bills

On a motion by Mr. Tucker, seconded by Mr. Branca, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 4,334,053.00
2.	Nonpublic Schools (Blue)	\$ 1,668,661.00
3.	Special Education (Yellow)	\$ 19,310,700.00
4.	Federal Programs/Projects (Pink)	\$ 72,146,298.00
5.	Frew Mill School (Green)	\$ 0.00
	TOTAL	\$ 97,459,712.00

BILLS

1.	IU General Fund (White)	\$ 2,520,034.34
2.	Nonpublic Schools (Blue)	\$ 88,296.13
3.	Special Education (Yellow)	\$ 975,913.88
4.	Federal Programs/Projects (Pink)	\$ 5,372,775.77
5.	Frew Mill School (Green)	\$ 3,622.41
	TOTAL	\$ 8,960,642.53

President

Secretary

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VI. NEW BUSINESS (continued)

C. Resignations

On a motion by Ms. Foltz, seconded by Mr. Roberts, with all members present voting in favor, the following resignations were approved:

In-School Youth Program 11th & 12th Grade

1. Amy Houk, 29 Fairhill Drive, New Castle, PA 16105, part-time Instructor in the Mercer County In-School Youth Program, effective at the close of work on September 11, 2014.

Early Intervention

2. Bonnie Fodor, 5655 Cassady Road, Hermitage, PA 16148, Speech Therapist, effective at the close of work on June 30, 2015 due to retirement.
3. Denise Lyons, 128 Lowery Drive, Valencia, PA 16059, Speech Therapist, effective at the close of work on June 19, 2015 due to retirement.

IDEA

4. Regis Mattock, P.O. Box 355, Mars, PA 16046, Educational Consultant, effective January 30, 2015 due to retirement.

Special Education Core Services / Kids on the Block

5. Audrey F. Eberle, 422 Heist Road, Butler, PA 16002, Puppeteer, effective at the close of work on August 15, 2014.

Special Education Core Services

6. Patricia Pasqua, 19 Mount Hope Street, Pittsburgh, PA 15223, Speech Therapist, effective at the at the end of the 2014-15 school year due to retirement.
7. Rebecca Plymale, 231 North McKean Street, Butler, PA 16001, Teacher, effective at the end of the 2014-15 school year due to retirement.

President

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VI. NEW BUSINESS (continued)

D. Leave Requests

On a motion by Mrs. Houk, seconded by Ms. Allebach, with all members present voting in favor, the following leave requests were approved:

ACCESS

1. Shannon Baker, 44 Black Run Road, Grove City, PA 16127, Occupational Therapist, an unpaid leave from November 3, 2014 through December 12, 2014 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

Special Education Core Services

2. Jill Brown, 221 Millburn Road, Mercer, PA 16137, Paraprofessional, an unpaid intermittent leave from September 26, 2014 through December 31, 2014 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.
3. Maria Galus, 56 Kinsman Road, Greenville, PA 16125, Paraprofessional, an unpaid leave September 12, 2014 through December 31, 2014 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.
4. Lana Mardis, 469 Lakewood Neshannock Falls, New Castle, PA 16105, Paraprofessionals, an unpaid leave from September 29, 2014 through December 31, 2014 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Early Intervention

5. Rachel McMichael, 12 West Wallace Avenue, New Castle, PA 16101, Teacher, an unpaid leave from December 8, 2014 through February 2, 2015 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
6. Lindsay McGaughey, 152 Mesa Drive, Freeport, PA 16229, Supervisor, an unpaid leave from November 4, 2014 through February 12, 2015 with coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leaves.

President

Secretary

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VI. NEW BUSINESS (continued)

E.1 Employment

On a motion by Mr. Glass, seconded by Mr. Roberts, with all members present voting in favor, the following persons were employed in the positions as indicated below:

In-School Youth Program 11th & 12th Grade

1. Sheila Berry, 717 Tieline Road, Grove City, PA 16127, as a part-time Instructor in the Mercer County In-School Youth Program, effective September 8, 2014 through June 30, 2015.

Early Intervention

2. Christine Haid, 1482 State Route 4011, Chicora, PA 16025, LPN/Paraprofessional, effective September 11, 2014 to fill the vacancy created by Paula Jesteadt's retirement. Her salary will be Level A, LPN/Teaching Assistant on the 2014-15 ESPA salary schedule. Continued employment is contingent upon successful completion of the 60-work-day probation.

Special Education Core Services

3. Audrey Lehman, 1148 Plum Street, Sharon, PA 16146, Long-Term Substitute LPN/Paraprofessional, effective August 26, 2014 to December 31, 2014 to fill the vacancy created by Joel Black's leave. Her salary will be Level A, LPN/Teaching Assistant on the 2014-15 ESPA salary schedule.

Distance Education / Cyber Services

4. Lisa Peduzzi, 614 Cheshire Drive, Seven Fields, PA 16046, Coordinator of Distance Education and Educational Planning Services, effective August 28, 2014 to fill the vacancy created by Justi Glaros' resignation. This is classified as a 260-day Coordinator position. Her salary will be based on \$60,000 with all benefits provided in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Plan.

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VI. NEW BUSINESS (continued)

E.1 Employment (continued)

Early Intervention / Special Education Core Services

5. Pam Esposito, 2861 Mercer-West Middlesex Road, West Middlesex, PA 16159, as a part-time Custodian to work less than 10 hours/week during the 2014-15 school year. Her salary will be set at \$11.57/hour, Level A, Custodian on the 2014-15 ESPA salary schedule.

IDEA / Special Education Core Services

Interpreters for the Deaf for the 2014-15 school year with salary to be set at the level indicated on the ESPA Interpreter salary schedule:

Employee Name	Budget	Salary	14-15 ESPA Salary Schedule	Hours/Week
Kathy DeLorenzo	IDEA	\$23,328.00	A + 600 L	35
Diane Thompson	SPED Core	\$23,351.75	A + 300 L + .25/hr	35
Lorie Voland	SPED Core	Hourly rate \$17.80	A + .25/hr	No more than 19 hrs
Maureen Lewis	SPED Core	Hourly rate \$17.55	A	No more than 19 hrs

E.2. 2014-15 Cyber Service Teacher

Distance Education / IU

On a motion by Mr. Branca, seconded by Ms. Allebach, with all members present voting in favor, the following person was approved as a part-time Cyber Service Teacher as needed for the 2014-15 school year:

Steve Fulena

F. 2014-15 Substitutes

On a motion by Mr. Glass, seconded by Mr. Roberts, with all members present voting in favor, the attached list of substitutes for the 2014-15 school year was approved.

President

Secretary

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VI. NEW BUSINESS (continued)

G. MIU IV Policy Revisions - #325 / #425 / #525: Dress and Grooming

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor, the attached MIU IV Policy revisions, for #325 / #425 / #525 – Dress and Grooming, were given second reading and final approval.

H. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. Tucker, seconded by Ms. Allebach, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

I. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Branca, seconded by Mrs. Ferguson, with all members present voting in favor, the attached updated listing of authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

J. 2014-15 Calendar Revision

On a motion by Mr. Rossi, seconded by Mr. Roberts, with all members present voting in favor, the attached 2014-15 calendar revision for Clarence Brown Community School was approved.

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VI. NEW BUSINESS (continued)

K. 2014-15 Bus Drivers

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the following list of bus drivers for the 2014-15 school year was approved:

<u>Valley Lines</u> Deborah Rumbaugh Maureen Ellenberger	<u>Watson's</u> Mandilyn Rani Stearns Vicki Rhodes Frاند Cesario
<u>Shriver Contract Services</u> Jeannetta Arnold	

L. Transportation Contract Addendum

On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the following addendum (highlighted below) to a transportation contract approved at the August 13, 2014 Board Meeting was approved:

CONTRACTOR:	Watson's (W-CBVT-01-14)
# VEHICLES:	As Needed
NOTES:	To CBVT sites as specified by program team
DATE:	9-2-2014 to 6-15-2015
DAYS:	As Needed
# STUDENTS:	Varies by site
TRIP RATE:	Prices set based on distance between schools and CBVT sites as follows: -Mercer HS-within 45 mile radius-\$94.50 per trip -Sharpsville Elem.-to Grove City College-\$166.00 per trip (lift bus) -Neshannock CS and Neshannock HS – within 45 mile radius -Union HS – within 45 mile radius Van - \$81.50 per trip Lift Bus - \$145.00 per trip
YEARLY COSTS:	Varies based on utilization

President

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VI. NEW BUSINESS (continued)

M. Voting for PSBA Officers

At the request of PSBA, school districts and intermediate units are to conduct voting for PSBA Officers at their local meetings and have the majority vote cast electronically by the entity's Board Secretary during the voting window of September 9 thru October 6, 2014.

Candidates for PSBA President-elect:

- *Kathy Swope*
- *Charles Ballard*

Nominations for PSBA President-elect: Mr. Boltz nominated Kathy Swope.

Candidates for PSBA Vice President:

- *Mark Miller*
- _____

Nominations for PSBA Vice President: Mr. Butchy nominated Mark Miller.

Candidates for PSBA Treasurer:

- *Otto Voit, III*
- _____

Nominations for PSBA Treasurer: Mr. Butchy nominated Otto Voit, III.

Candidates for PSBA At-large Representative (West):

- *Daniel O'Keefe*
- _____

Nominations for PSBA At-large Representative (West): Mr. Butchy nominated Daniel O'Keefe.

Ms. Foltz made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

President

Secretary

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VI. NEW BUSINESS (continued)

M. Voting for PSBA Officers (continued)

Election of 2015 PSBA Officers as determined by nominations received:

PSBA President-elect Kathy Swope

PSBA Vice President Mark Miller

PSBA Treasurer Otto Voit, III

PSBA At-large Representative (West) Daniel O'Keefe

On a motion by Mr. Tucker, seconded by Mr. Rossi, with all members present voting in favor except for Mr. Roberts who voted against, it was approved that the persons named above be voted for in PSBA's electronic election for 2015 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

VII. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mrs. Ferguson, with all members present voting in favor, the meeting was adjourned.

President

Secretary