

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

October 15, 2014

453 Maple Street, Grove City, PA 16127

Members Present: Joseph Boltz, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, Robert Hill, Karen Houk, Richard Roberts, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Kim Eaton, Brenda Marino, Toby Woodward, Jill Manczka, John Suchonic, and Scott Powner (Act 93).

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed nine members present.
- III. The President called for an Executive Session beginning at 7:27 p.m. and ending at 7:55 p.m. for the discussion of personnel matters.
- IV. Minutes of the September 24, 2014 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Tucker, seconded by Mr. Roberts, with all members present voting in favor.
- V. On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Substitute Teacher and Paraprofessional – Bair, Mary Alice
 2. ADDITION: Substitute Teacher and Paraprofessional – Conditto, Jennifer
 3. ADDITION: Substitute Teacher and Paraprofessional – Emrick, Sean
 4. ADDITION: Substitute Teacher and Paraprofessional – Heitzer, Rosemary
 5. ADDITION: Substitute Teacher and Paraprofessional – Hixon, Kimberly
 6. ADDITION: Substitute Teacher and Paraprofessional – Nichols, Courtney
 7. ADDITION: Substitute Teacher and Paraprofessional – White, Lee
 8. ADDITION: Contract – Interim Healthcare Inc.

President

Secretary

MINUTES, October 15, 2014

VI. NEW BUSINESS

A. Program Budgets

On a motion by Mr. Hill, seconded by Ms. Foltz, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Title I (2012-13)	\$ 9,975,681.00 – <i>revision</i>
Title I Basic Delinquent (2012-13)	\$ 1,534,560.00 – <i>revision</i>
Title II Part A (2012-13)	\$ 2,006,575.00 – <i>revision</i>

B. Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Mrs. Ferguson, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	IU General Fund (White)	\$ 4,334,053.00
2.	Nonpublic Schools (Blue)	\$ 1,668,661.00
3.	Special Education (Yellow)	\$ 19,310,700.00
4.	Federal Programs/Projects (Pink)	\$ 73,112,982.00
5.	Frew Mill School (Green)	\$ 0.00
	TOTAL	\$ 98,426,396.00

BILLS

1.	IU General Fund (White)	\$ 1,170,105.49
2.	Nonpublic Schools (Blue)	\$ 9,569.81
3.	Special Education (Yellow)	\$ 198,681.64
4.	Federal Programs/Projects (Pink)	\$ 2,837,842.96
5.	Frew Mill School (Green)	\$ 0.00
	TOTAL	\$ 4,216,199.90

President

Secretary

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VI. NEW BUSINESS (continued)

C. Resignation

On a motion by Mr. Roberts, seconded by Ms. Foltz, with all members present voting in favor, the three (3) month notification requirement provided under Article XXII-Retirement Incentive of the Agreement between Midwestern Intermediate Unit IV and the Midwestern Intermediate Unit IV Educational Support Personnel Association PSEA-NEA was waived for the following resignation pending completion of a Memorandum of Understanding that this is not a precedent setting decision:

IU

1. Marilyn Hillard, 151 Winfield Drive, Grove City, PA 16127, Data Processing Operator, effective at the close of work on October 16, 2014 due to retirement.

D. Leave Request

On a motion by Ms. Foltz, seconded by Mr. Glass, with all members present voting in favor, the following leave request was approved:

IU

1. Pamela Burchfield, 2448 State Route 956, Volant, PA 16156, Secretary/Clerk, an unpaid intermittent leave from September 29, 2014 through June 30, 2015 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

E. Recall from Layoff

BE IT RESOLVED, that on a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, approved the creation of one (1) Paraprofessional position and directed the administration to recall the appropriate employee who is on layoff.

- Christine Wisda

President

Secretary

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VI. NEW BUSINESS (continued)

F. Employment

On a motion by Mr. Tucker, seconded by Ms. Foltz, with all members present voting in favor, the following persons were employed in the positions as indicated below:

ABE/GED

1. Stephanie Rosetti, 1591 Jackson Center-Polk Road, Stoneboro, PA 16153, as a part-time Tutor Trainer in the Adult Basic Education/GED Program effective October 16, 2014 through June 30, 2015.

Special Education Core Services

2. Barbara Long, 2805 Mercer West Middlesex Road, West Middlesex, PA 16159, Long-Term Substitute Paraprofessional, effective October 2, 2014 to December 31, 2014 to fill the vacancy created by Maria Galus's leave. Her salary will be based on Level A, Teaching Assistant, on the 2014-15 ESPA salary schedule.
3. Tammy Rudzik, 584 Cherriwood Road, Pulaski, PA 16143, Long-Term Substitute Paraprofessional, effective October 6, 2014 to December 31, 2014 to fill the vacancy created by Lana Mardis's leave. Her salary will be based on Level A, Teaching Assistant, on the 2014-15 ESPA salary schedule.

G. 2014-15 Substitutes

On a motion by Mr. Glass, seconded by Mr. Roberts, with all members present voting in favor, the attached list of substitutes for the 2014-15 school year was approved.

H. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mrs. Ferguson, seconded by Mrs. Houk, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

President

Secretary

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VI. NEW BUSINESS (continued)

I. Permission to Advertise for Bids – Smart Contract

On a motion by Ms. Foltz, seconded by Mr. Glass, with all members present voting in favor, permission was granted to advertise for bids for personal computers, communications equipment, network wiring, and related hardware and software from January 1, 2015 through December 31, 2015.

J. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mrs. Ferguson, seconded by Mr. Tucker, with all members present voting in favor, the attached updated listing of authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

K. 2014-15 Bus Driver

On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the following bus driver for the 2014-15 school year was approved:

<p><u>Watson's</u> Carol McCurry</p>

President

Secretary

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VI. NEW BUSINESS (continued)

L. Transportation Contract

On a motion by Mrs. Houk, seconded by Mrs. Ferguson, with all members present voting in favor, the following transportation contract was approved:

CONTRACTOR: Watson's (W-CBVT-02-14)
VEHICLES: As Needed
NOTES: To CBVT sites as specified by program team
DATE: 9-2-2014 to 6-15-2015
DAYS: As Needed
STUDENTS: Varies by site
TRIP RATE: Prices set based on distance between schools and CBVT sites as follows:

- Lincoln HS – within 45 mile radius
- Greenville Community School – within 45 mile radius
- Oakview Elem. – within 45 mile radius
- Pulaski Elem. – within 45 mile radius
- Hartman Elem. – within 45 mile radius
- Lakeview Middle – within 45 mile radius
- Shenango HS – within 45 mile radius
- Reynolds HS – within 45 mile radius
- Wilmington Middle - within 45 mile radius
- Other sites as requested by school districts – subject to reimbursement by districts

Van - \$81.50 per trip
Lift Bus - \$145.00 per trip

YEARLY COSTS: Varies based on utilization

VII. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mr. Roberts, with all members present voting in favor, the meeting was adjourned.

President

Secretary